

**Rutland City Planning Commission
Meeting Minutes
February 14, 2024**

Present: Rebecca Mattis (RM), Patrick Griffin (PG), Jacob Pluta (JP) and Alvin Figiel (AF).

Also Present: Andrew Strniste Planning & Zoning Administrator, Alderman McCann, Mayor Doenges, Eddie Grove and Barbara Spaulding.

RM, Chair, called the meeting to order at 5:30 pm.

- I. ADDITIONS/DELETIONS** – RM suggested adding correspondence from SAMESUN of Vermont to the agenda. JP so moved. AF seconded. Motion was approved unanimously.
- II. PUBLIC COMMENT** – None.
- III. APPROVAL OF MINUTES – January 31, 2024.**

RM and JP asked for amendments to the minutes including: changing [force] to source in paragraph one under Old Business; removing [receptible] from §311.A; changing §311.B to read No provision of this section will be interpreted to apply to areas or containers used for the composting of waste generated on site; and remove [in areas that have an established sidewalk system] from §313.F (1).

PG moved to approve the minutes of January 31, 2024 with the amendments. AF seconded. Motion was approved unanimously.
- IV. NEW BUSINESS** - None.
- V. OLD BUSINESS – Dimensional Standards.**

Andrew distributed clean copies of §316 Parking and Loading Areas for the Commission to resume their discussion. Consensus on the following changes was reached:

- §316.B - Andrew was asked to get parking maximums from Brandy. Andrew explained he had not yet been in contact with Brandy regarding other requests and would add this to the list.
- §316.C – Add reference to §314 and add to list to discuss with Brandy.
- §316.D - Add “Unless demonstrated by written documentation that a loading space is not needed or can be allowed on-street with written authorization by the Department of Public Works,” at the beginning of the section.
- §316.D (1) (a) – Add “which may include shared areas with parking spaces” at the end of the subsection.
- §316.E – Add “loading.”
- §316.F – Add the word “onsite” to the section.
- §316.F (1) - Reference APBP best practices, change 5% to 10% with a minimum of 2 bike parking spaces.

- §316.G (3) – Remove the reference to the Zoning Administrator and Development Review Board and eliminate the word “required.”
- §316.G (3) (ii) – Add “by the Development Review Board” at the end of the subsection.
- §316.G (d) – Clarify the language to say “home business” and strike last sentence.
- §316.H (1) – Strike reference to §316.I (2).
- §316.H (4) – Change “a single-family or two-family dwelling” to “up to four unit dwelling.”
- §316.I (2) – Strike paragraph.
- §316.I (7) (d) – Strike paragraph and replace with a paragraph that states that “snow must not be stored in approved landscaping or screening areas.”
- §316.I (7) (e) – Strike paragraph and replace with a paragraph that states that “snow must not be stored in approved stormwater infrastructure areas.”
- §316.I (8) – Strike middle sentence.
- §316.I (9) – Strike language referring to parking minimums.
- §316.I (11) – Strike whole section and request Brandy provide a replacement that focuses on landscaping and/or screening.

VI. CORRESPONDENCE.

AF moved to receive and file the following correspondence. JP seconded. Motion was unanimously approved.

1/31/2024 – SAMESUN of VT, Solar Net Metering Project advanced notice, 3 Healy Lane, Rutland VT.

VII. ADJOURN.

AF moved to adjourn. RM seconded. Motion was approved unanimously.
The meeting ended at 7:05 pm. The next scheduled meeting is February 28, 2024 at the Hub Coworks unless otherwise noted.

For the Commission: Barbara Spaulding, Recording Secretary