

CITY OF RUTLAND VERMONT
Board of Finance Minutes
Wednesday May 29, 2024

Members Present: Mayor Doenges, President Talbott, Treasurer Markowski.

Others Present: Purchaser Magro, Ryan Brady (RCPD), Commissioner Protivansky, Dan McIntyre (DPW), Fire Chief Lovett, Tim Clark (RCFD), Mike Roy (RCFD), Dan Gedney (RCFD), Scott Managan (RCFD) and Susan Clark (Clerk).

Mayor Doenges called the Board of Finance meeting to order at 3:00 PM.

ADDITIONS & DELETIONS TO THE AGENDA:

(This was done at the end of the meeting)

APPROVE MINUTES FROM PREVIOUS MEETING: 5/13/2024

Mayor Doenges asked for a motion to approve the minutes from the previous meeting. President Talbott so moved. All were in favor and the motion passed.

BID OPENINGS:

Fire Dept; Rescue Boat (Re-Bid)

Purchaser Magro stated five vendors submitted bids. Treasurer Markowski opened and read the following bids:

1. IPS Industrial Protection Services:

Option 1; Total price for the boat: \$9,065.00 and the single boat trailer: \$1,825.00
Option 2; Total price for the boat; \$5,8080.00 and the single boat trailer: 1,825.00

2. Mid Atlantic Rescue (option not indicated):

Boat Price: \$5,590.50 Trailer Price: \$4,182.50

3. Technology International (option not indicated):

Boat Price: \$6,743.00 Single Boat Trailer: \$6,529.00

4. Brig USA dba Fluid Marine:

Boat Price: \$15,360.00 Trailer Price: \$3,000.00

5. All Hands Fire Equipment:

Boat Price: \$4,800.50 Trailer Price: \$1,999.99

Fire Chief Lovett asked to review the bids at this time with his staff members that were in attendance and after review, come back to the board to award the bid. They left the room to review the bids.

Police Dept; Vehicle for Police

Purchaser Magro stated five bids were received. Treasurer Markowski opened and read the following bids:

- 1. Heritage Toyota:**
2024 Toyota RAV4: \$30,669.19
- 2. Alderman's Toyota:**
New Toyota RAV4: \$31,440.00
Used 2021: \$27,295.00 with about 10,000 miles
- 3. Faith's Toyota**
New 2024: \$31,085.00
- 4. 802 Toyota:**
New Toyota RAV4: \$31,892.00
- 5. McGee Toyota:**
New Toyota RAV4: \$31,494.19
- 6. Utilitac Equipment:**
2024 Tahoe: \$56,606.00
2023 RAM SSV: \$42,915.00
2023 Dodge Durango Pursuit: \$42,285.00

Ryan Brady stated he would like to get a new vehicle and feels the one from Heritage makes sense, which comes with a three-year factory service, and also stated he would like to use the full amount of the Homeless Fund and the money from the Black Explorer which is about \$6,600.00. Treasurer Markowski stated there is still going to be a deficit and said there is probably \$24,000.00 in the Homeless Fund and also stated we are overspending a lot this year and the deficit at the end of April was \$18,797.00. After discussion, Mayor Doenges made a motion to approve Heritage Toyota RAV4 in the amount of \$30,669.19 to come out of the Homeless Hotel Fund with the remaining balance coming out of Equipment Replacement Fund. Mayor Doenges and President Talbott were in favor, Treasurer Markowski opposed and the motion passed.

General Government:

Consulting – Negotiations

Purchaser Magro stated one bid was received and received references after. Treasurer Markowski opened and read the following bid:

- Chris Louras: \$95.00 per hour

Mayor Doenges made a motion to refer the bid for review to the Mayor's office. Treasurer Markowski asked if this contract will need to go the Board of Aldermen for approval because we don't know what the amount is going to be and it is an unbudgeted expense. Mayor Doenges said yes and after brief discussion, all were in favor and the motion passed.

Fuel Oil:

Purchaser Magro stated four bids were received. Treasurer Markowski opened and read the following bids:

1. Champlain Valley Fuel:

Option 1 Fixed Price: \$2.85/gallon up to 110,000 gallons plus 2 cent excise tax

2. Gecha Fuel:

110,000 gallons; daily market fuel at 30 cents gallon over rack price, fixed price \$3.35/gallon

3. Johnson Energy:

Fixed rate: \$3.099/gallon up to 110,000, any additional gallons required would be at a Johnson Energy cost plus 25 cents/gallon, a discount of 10 cents/gallon fixed at \$2.999 is available if 50 percent is paid at the time of the contract

4. Irving:

Fixed: \$2.843/gallon, variable heating oil on May 29th \$2.6353/gallon. The fixed rate is valid until 4:00PM on May 29th the fixed rate offered is for 110,000 gallons

Discussion of the bids began and Purchaser Magro stated the bids include an environmental tax and there are no exemptions. After discussion, Mayor Doenges made a motion to approve Champlain Valley Fuels at \$2.85/gallon plus 2 cents in excise tax for the contract of 110,000 gallons contract beginning July 1, 2024. President Talbott asked if this fits within what was budgeted for fuel. Mayor Doenges stated he budgeted 20% over what we are paying this year which is \$2.75/gallon for fuel this past heating season. All were in favor and the motion passed.

BID OPENINGS:***Fire Dept; Rescue Boat (Re-Bid)***

Fire Chief Lovett came back to the board with the recommendation to award Industrial Protection Services, Option 1 for the boat in the amount of \$6,885.00 and the trailer \$1,825.00 with a few other charges, total bid amount \$10,890.00. Treasurer Markowski asked if they were the low bid. Fire Chief Lovett said they weren't the low bid for this option but is a better-quality boat. Mayor Doenges asked what was budgeted. Fire Chief Lovett said \$10,000.00 and will figure where the additional \$890.00 will come from in the budget. Mayor Doenges made a motion to award IPS rescue boat bid in the amount of \$10,890.00 to include the trailer. All were in favor and the motion passed.

GENERAL GOVERNMENT;***Credit Card Policy***

Treasurer Markowski stated she and Purchaser Magro started looking to update the credit card policy and would like to get credit cards for the Fire Department, Rec Department and General Government. Discussion regarding the current use of credit cards and procedures began. Treasurer Markowski stated there needs to be a policy everyone can agree on and how much the credit limits will be. After discussion, Mayor Doenges said he will also look for a policy with Treasurer Markowski saying she has a policy to update and will work on it. No action was taken at this time.

ADDITIONS & DELETIONS TO THE AGENDA:

DPW; Sweeper for Skid Steer

Mayor Doenges stated he missed Additions & Deletions to the agenda at the beginning of the meeting and asked if there are any additions or deletions to the agenda. Dan McIntyre of DPW stated he would like to add a purchase of a new sweeper attachment for the skid steer. Mayor Doenges made a motion add that to the agenda. All were in favor and the motion passed. Mr. McIntyre said he would like to request purchasing a new sweeper for the skid steer, source well priced at \$8,118.25 with a water tank and pump with the funds to come from Machinery and Equipment Fund 100-7-30-20-740.000, the balance in the account is \$20,439.62, from Salem Farm Supply and is available now.

Mayor Doenges made a motion to award sole source purchase of the sweeper for the skid steer with the water tank and pump in the amount of \$8,118.25 to Salem Farm Supply to come from the Machinery and Equipment line item. All were in favor and the motion passed. Mayor Doenges adjourned the meeting at 3:41PM.

Respectfully Submitted,

Susan A. Clark
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Deputy City Clerk