

CITY OF RUTLAND VERMONT
Board of Finance Minutes
Monday, July 22, 2024

Members Present: President Talbott, Treasurer Markowski

Others Present: Purchaser Magro, Tyler Dahlin (REC), Ryan Brady (RCPD), Chief Kilcullen (RCPD), Commissioner Protivansky, *Ted Gillen (DPW) & Susan Clark (Clerk).

President Talbott called the Board of Finance meeting to order at 3:03PM.

ADDITIONS & DELETIONS TO THE AGENDA

Commissioner Protivansky requested to add to the agenda a Sole Source Purchase of a trans fluid coupling for Street Sweeper in which President Talbott so moved, all were in favor and the motion passed. Ryan Brady requested to add the purchase of a portable radio to the agenda in which President Talbott so moved, all were in favor and the motion passed.

APPROVE MINUTES FROM PREVIOUS MEETING; 7/8/2024

President Talbott asked for a motion to approve the minutes from July 8, 2024 in which Treasurer Markowski so moved, all were in favor and the motion passed.

BID OPENINGS

DPW;

Roof Replacement WWTP:

Purchaser Magro stated one bid was received. Treasurer Markowski opened and read the following bid:

- Triumph Roofing, Inc.
CSO Building Roof (complete): \$93,000.00
Blower Building Roof (complete): \$35,000.00
Total Base Bid Price: \$128,000.00

President Talbott asked if Commissioner Protivansky is looking for a motion to refer to DPW. Commissioner Protivansky said yes. President Talbott made a motion to refer Roof Replacement WWTP bids to DPW, all were in favor and the motion passed.

Police Department;

Ballistic Panels & External Panel Carriers:

Purchaser Magro stated two bids were received. Treasurer Markowski opened and read the following bids:

- Blue Tactical;
\$1,219.76 Point Blank Highlight Level B2 Ballistic Carrier
\$470.92 Point Blank ODC Maverick Carrier
- Galls;
\$700.00/e Carrier w/o Thor Shield
\$339.00 Maverick Carrier

President Talbott asked Ryan Brady if he is looking for a motion to refer to the Police Department. Mr. Brady said yes. President Talbott made a motion to refer Ballistic Panels & External Panel Carrier bids to the Police Department, all were in favor and the motion passed.

40mm Less Lethal Launcher:

Purchaser Magro stated two bids were received. Treasurer Markowski opened and read the following bids for two BT31000 LE

- CMC Government Services, Inc.;
\$1,825.00/e - total bid price \$3,656.00
- Arms Unlimited;
\$1,540.00/e – total bid price \$3,080.00

President Talbott asked Ryan Brady if he is looking for a motion to refer to the Police Department. Mr. Brady said yes. President Talbott made a motion to refer 40mm Less Lethal Launcher bids to the Police Department, all were in favor and the motion passed.

RFP OPENING:

Police Department;

Rooftop HVAC

Purchaser Magro stated three bids were received. Treasurer Markowski opened and read the following bids:

- Alliance Mechanical; Total bid amount \$177,222.50
- New England Air; Total bid amount \$157,400.00
- Phelps Plumbing & Heating; Total bid amount \$101,428.42

Ryan Brady stated New England Air's bid did not include electrical. President Talbott made a motion to refer the bids to the Police Department, all were in favor and the motion passed.

BID AWARDS

There were none

SOLE SOURCE

DPW;

Service Contract for instruments – HACH Company

Commissioner Protivansky said this company is on our sole source list (*Ted Gillen arrived) and stated this is for yearly service, calibration and certification of meters at the Water Treatment Plant in the amount of \$6,947.35. Treasurer Markowski asked what fund this will come from. Commissioner Protivansky said Water Fund Professional Services line. President Talbott made a motion to award service contracts for instruments to HACH Company from the Water Fund Professional Services line in the amount of \$6,947.35. All were in favor and the motion passed.

SOLE SOURCE

DPW;

Trans Fluid Coupling for Street Sweeper

Commissioner Protivansky said the street sweeper is down and ordered a trans fluid coupling that controls the vacuum for the sweeper from Equipment East Heavy Construction in the amount of \$8,236.57 to come from the vehicle maintenance line. Commissioner Protivansky said a new street sweeper is coming in the fall and will keep the existing one as a backup. President Talbott made a motion for Sole Source purchase of Trans Fluid Coupling for street sweeper from Equipment East in the amount of \$8,236.57 to come from the vehicle maintenance street sweeper line. All were in favor and the motion passed.

PURCHASES

REC Department;

Purchase of Truck – State of Vermont Contract ERF

Tyler Dahlin stated the REC Department is looking to purchase a 2024 Toyota Tacoma SR5 to be used for programming staff (a van was totaled last July) and said the contract price is through Alderman's; total cost of the truck is \$38,107.00 to come from the Equipment Replacement Fund. Mr. Dahlin said program staff use their personal vehicles to run errands around town with no compensation back for fuel and general maintenance. Mr. Dahlin stated this is a truck that can be used throughout the City. President Talbott made a motion to purchase a 2024 Toyota Tacoma SR5 from Alderman's in the amount of \$38,107.00 out of the REC Equipment Replacement Fund. Treasurer Markowski stated she reviewed the purchase and said she is saying no today and would like to have the Mayor involved in the conversation. Treasurer Markowski stated other city employees travel, the city has a shared use policy for the shared use vehicle from the Police Department and also stated to have a discussion of reimbursing employees when using their personal vehicles. Mr. Dahlin said the approval needs to be made by August 12th. Treasurer Markowski asked if this is a state bid price. Mr. Dahlin said it is. Treasurer Markowski asked if there is consideration of a used vehicle and should we budget for reimbursement and would like the Mayor to be part of the discussion. President Talbott made a motion to table the purchase until the next meeting. All were in favor and the motion passed.

Police Department;

Portable Radio

Ryan Brady stated four were purchased last year and need to buy one more and said the state contract price is \$3,422.72 through radio contractor CBC 2 Way Radio. President Talbott asked what budget line will it come from. Police Chief Kilcullen stated Machinery and Equipment. President Talbott made a motion to purchase a dual band portable radio in the amount of \$3,422.72 from CBC 2 Way Radio to come from Machinery and Equipment Line. All were in favor and the motion passed.

President Talbott adjourned the meeting at 3:20PM

Respectfully Submitted,

Susan A. Clark
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Deputy City Clerk