



BOARD OF ALDERMEN

MEETING NOTICE

MONDAY, APRIL 7, 2025

City Hall, Aldermen's Chambers – 2nd Floor
52 Washington Street, Rutland, VT 05701

Dave Allaire, President
Alls51@aol.com

Tracy Kapusta, Clerk
tracyk@rutlandcity.org

AGENDA

7:00 PM Pledge of Allegiance

Additions, deletions, or other modifications to the agenda

Amendment and approval of the minutes of the previous meeting(s) – March 17, 2025

Public Comment

Tom Hughes: Vermont 250th Anniversary

Communications from the Mayor

Mayoral Nominations – Department Head Appointments

Consideration of Special Event Permit requests

Special Event Permit: Rutland County Humane Society, Coin Drop August 30, 2025, from 10AM-2PM

.....Pages 1-2

Special Event Permit: Loyalty Day Parade, May 4, 2025, from 2PM-3PM.....Pages 3-4

Special Event Permit: Rutland County Pride's 2025 Pride Festival, June 21, 2025, from 10AM-5PM...Pgs. 5-7

Reports and Letters from Department Heads and Officials

Barbara Spaulding, RRA: RRA Recommendation for BIAP Loan, EIR Wellness Spa.....Pages 8-25

- Motion to approve a \$10,000 BIAP Forgivable loan to EIR Wellness Spa, with the conditions that the applicant, Katrina Parker, be current on all past due taxes on the property.

Barbara Spaulding, RRA: VTrans Alternatives Grant Award.....Pages 26-27

- Motion to authorize the Mayor to sign the Project Commitments Form for the White Memorial Park Pedestrian Safety improvements project.

Planning Director Bove: TIF District Map Boundary Adjustment – Referral to Community & Economic

Development Committee.....Pages 28-29

- Motion to refer Rutland TIF District Boundary Update to the Community & Economic Development Committee.

Assistant City Engineer Gillen: Referral to Public Works Committee.....Page 30

- Motion to refer, Condition Assessment of the Wastewater Treatment Facility Clarifiers and Water Distribution Improvements Amendment to Engineering Services Agreement.

Assistant City Engineer Gillen: VTrans Municipal Highway Grant Applications.....Pages 31-36

- Motion to circulate for signatures a Resolution of Support for the following FY26 VTrans Municipal Highway Grant Applications: Class 2 Highway Grant paving of Stratton Road and Structures Grant Replacement of Lincoln Avenue Culvert.

Assistant City Engineer Gillen: RFP for Downtown Tree Canopy Improvements.....Page 37

- Motion to authorize the Department of Public Works to issue a Request for Proposals for Downtown Tree Canopy Improvements.

Treasurer Markowski: Report of City of Rutland Audit of June 30, 2024.....Pages 38-130

Treasurer Markowski: Report for clarification/ratification of Payroll issues regarding Police Department

.....Pages 131-132

Attorney LaChance: Executive Session – Litigation Update.....to be emailed

Attorney LaChance: Kleinfelder Access Agreement.....Pages 133-135

- Motion to approve and authorize the Mayor to sign the Access Agreement

Attorney LaChance: City Solar Estoppel.....Pages 136-159

- Motion to approve and authorize the Mayor to sign the City Solar Estoppel Certificate.

Attorney LaChance: Discussion of RFP for outside legal services.....Pages 160-162

- Motion to grant permission to the City Attorney to send out the RFP for legal services to the City for the upcoming fiscal year.

Reports of Standing Committees

Reports of Select Committees

Reports of Representatives

Petitions, Letters, Miscellaneous Communication

Board of Control Commissioners

Board of Cannabis Commissioners

Unfinished Business

Miscellaneous Motions, Resolutions, New Business