

CITY OF RUTLAND, VERMONT
Board of Finance Minutes
March 24, 2025

Members Present: Mayor Doenges, and Treasurer Markowski.

Others Present: Purchaser Magro, Tom Garofano (DPW), Commissioner Protivansky, and Ted Gillen (DPW).

Mayor Doenges called the Board of Finance meeting to order at 3:00PM.

ADDITIONS & DELETIONS TO THE AGENDA:

There were none.

APPROVE MINUTES FROM PREVIOUS MEETING (3/10/2025):

Mayor Doenges asked for a motion to approve the minutes from the previous meeting. President Talbott so moved, all were in favor and the motion passed.

BID OPENINGS (DPW):

VFD

Three bids were received and opened.

MP Predictive Technologies - \$3,530.50

Rod's electric - \$3,940.00

Native Instinct - \$5,355.39

Mayor Doenges made a motion to refer to DPW. Motion passed.

Lightnin Mixer

One bid was received from Corrosion Products in the amount of \$9,982.00. Mayor Doenges made a motion to refer to DPW. Motion passed.

BID AWARDS (DPW):

Aggregate

Commissioner Protivansky made the following recommendations for aggregate:

Florence Crushed Stone, low bidder for sand \$11.25 a ton, crushed gravel \$11.25 ton, ¾ stone \$12.90 ton and 1 1/2 stone \$12.00. Commissioner Protivansky requested Casella Construction and Hunter Excavating be awarded for all items as back-up. Mayor Doenges made a motion to award aggregate as recommended. Treasurer Markowski asked the reasoning for having a back-up. Commissioner Protivansky stated depending on what project they are working on distance and travel time would determine what vendor to pick up product from. Motion passed.

Commissioner Protivansky made a recommendation to award topsoil to both Belden and Markowski for \$25.00 a cubic yard and Casella at \$34.75 a cubic yard as back up. Mayor Doenges made a motion to approve. Motion passed.

SOLE SOURCE PURCHASE:

Hach SC4500 Instrument Controller

Manager Garofano notified the BOF of a purchase made for an instrument controller for the inlet. Manager Garofano stated the controller at the inlet was installed after Irene and recently failed. The new controller was purchased from Hach as a sole source vendor and will be coming from Germany. Mayor Doenges questioned if a spare is kept in inventory at the plant. Manager Garofano stated with the advances in technology it is possible the spare would be obsolete by the time it was needed. Mayor Doenges made a motion to approve the purchase of the HACH SC4500 Instrument Controller in the amount of \$3,354.45. Motion passed.

Autodesk Software

Engineer Gillen requested authorization to purchase two AutoCAD annual subscriptions in the amount of \$3,496.99 per user. Engineer Gillen stated the last purchase was over ten years ago and that version is no longer supported by Autodesk. Engineer Gillen explained the engineering department needs two AutoCAD licenses to effectively plan and design construction projects.

Mayor Doenges asked if there was a version of the software that cost less with the features needed. Engineer Gillen stated this was the version he needed after the research he had done. Treasurer Markowski asked if this was a budgeted item. Engineer Gillen stated they had a software line that currently has over \$9,000.00 in it. Mayor Doenges made a motion to approve. Motion passed.

Meeting adjourned at 3:25PM.

Respectfully Submitted,

Sara Magro