CITY OF RUTLAND, VERMONT
Board of Finance Minutes
April 14, 2025

Members Present: Mayor Doenges and Treasurer Markowski (President Allaire was absent).
Others Present: Purchaser Magro, Commissioner Protivansky, Tyler Dahlin (REC), Ryan Brady (RCPD), Commander Prouty, Fire Chief Lovett, Soupie Dethlefsen (DPW), Steve Wilk, *Alderman Cupoli and Susan Clark (Clerk).

Mayor Doenges called the Board of Finance meeting to order at 3:00PM.

ADDITIONS & DELETIONS TO THE AGENDA:
There were none.

APPROVE MINUTES FROM PREVIOUS MEETING (3/24/2025):
Mayor Doenges moved to approve the minutes from the previous meeting. All were in favor and the notion passed.

BID OPENINGS (DPW):
Slip Formed Concrete Curbing
Purchaser Magro stated one bid was received. Treasurer Markowski opened and read the following bid:

- C&C Concrete; all items were bid (complete bid)

Mayor Doenges made a motion to refer the Slip Formed Concrete Curbing bid from C&C Concrete to DPW for review. All were in favor and the motion passed.

Bituminous Concrete Paving
Purchaser Magro stated three bids were received. Treasurer Markowski opened and read the following bids:

- Wilk Paving; $882,987.00
- Pike Industries; $907,696.50
- Fuller Sand & Gravel; $805,761.50

Mayor Doenges made a motion to refer the Bituminous Concrete Paving bids to DPW for review. All were in favor and the motion passed.

BID AWARDS (DPW):
Variable Frequency Drive; Rod's Electric Motors $3.940.00
Commissioner Protivansky stated three bids were received, two from Florida and one from Rod's Electric Motors in Rutland which was $410.00 more than the lowest bid. Commissioner Protivansky recommended awarding the bid to Rod's Electric Motors in the amount of $3,940.00. Mayor Doenges made a motion to approve Rod's Electric Motors in the amount of $3.940.00 for the Variable Frequency Drive bid. All were in favor and the motion passed.

SOLE SOURCE PURCHASE:
DPW; Purchase of two VFD's from LCS Controls $77,080.00
Commissioner Protivansky said in 2021 the board approved the purchase of one pump and explained the pump to the board and said the lead time was a year and a half but never ordered it and said the price then was $75,000.00. Mayor Doenges made a motion to approve the purchase of two Variable Frequency Drives from LCS Controls in the total amount of $77,080.00 to come from the CSO line. All were in favor and the motion passed.

REC; Fouls Poles & Benches; Pioneer Athletics (Rec Baseball Activities Account)
Tyler Dahlin stated he is looking to install new foul poles at Whites little league park that are more suitable for their league of play and is also looking to purchase a couple of new baseball benches stating there are two purchases making up a total of $3,999.00 for the foul poles and benches ($2.066.00 and $1.933.00).

Mayor Doenges made a motion to approve the foul poles and benches from Pioneer Athletics out of the Rec Baseball Activities Account total of $3,999.00. All were in favor and the motion passed.

SOURCEWELL (REC):

Purchase of a Post Hole Auger; Kubota $3.572.10 (Rec Equipment Replacement Fund)

Tyler Dahlin stated he is looking to purchase an auger to go on the back of their tractor and explained the purchase to the board. Mayor Doenges made a motion to approve from Sourcewell the Kubota Post Hole Augers Post Hole Digger and the 24" Tree Auger for a total amount of $3.572.10 from the Rec Equipment Replacement Fund. All were in favor and the motion passed.

REC PURCHASE:

Building Materials to build Dugouts (Baseball Activities)

Tyler Dahlin stated, to go along with the Whites baseball field in which dugouts were burned to the ground years ago, to replace those dugouts using Activities Account and explained to the board they would be open air dugouts. Mayor Doenges asked what the cost is for each dugout. Mr. Dahlin stated roughly $2,066.00 and if there are any changes in the amount he would come back to the board. Mayor Doenges made a motion to approve up to $4,500.00 from the Activities Fund to go toward to building two new dugouts for Whites. All were in favor and the motion passed.

POLICE DEPT. PURCHASE:

Police Vehicles & Situation Table (room upgrades)

Ryan Brady provided a memo and a non-patrol vehicle replacement schedule to the board. Commander Prouty stated there are two things he is looking to accomplish to the board. *Alderman Cupoli arrived. The command post vehicle needs to be replaced and the second is a situation table, which is part of Governor Scott's ten-point violence reduction strategy, which Commander Prouty explained to the board. Mayor Doenges stated the Opioid Settlement Funds are currently unassigned, the Board of Aldermen needs to make that decision and both requests would be referred to the Finance Committee then come back to this board for approval. Treasurer Markowski asked what is the total amount is. Mayor Doenges stated $122,888.00 fully outfitted for the vehicle. Commander Prouty said the vehicle would be used for more than ten years. Treasurer Markowski stated Megan (City Attorney) would need to review the language for the purchase. After discussion, Mayor Doenges made a motion to refer the Response Vehicle and Situation Table to the Board of Aldermen to refer to Finance Committee for review. Mr. Brady stated the financials in the packet are not everything and will have further item requests for the Situation Room once approval is given. All were in favor and the motion passed.

Police Non-Patrol Vehicle Replacement Schedule

Ryan Brady said he was not looking for action today regarding the Non-Patrol Replacement Schedule handout to the board and replacement of vehicles. No action was taken, the discussion was for information only.

FIRE DEPT. PURCHASE:

Fire Hose

Fire Chief Lovett stated there is surplus money in the AFG grant to purchase some firehouse and provided a memo to the Board. Chief Lovett stated multiple hoses failed and went back to the vendor to honor the bid price, which they could not honor. Chief Lovett explained the purchase to the board. Chief Lovett asked for permission to buy all 22 lengths of hose; 12 lengths of hose totaling $2,998.88 and 10 lengths of hose totaling $3,228.90 and tariff amount of $622.47 totaling $6.851.25. Chief Lovett also said he could apply the AFG grant surplus amount of $2,639.83 leaving a balance of $4,211.42 and has money in line item 100-7-22-00-430.006. After discussion, Mayor Doenges made a motion to approve the original purchase of $6,851.25 with cash paid balance out of Fire Equipment Repair Replacement Fund of $2,639.83. All were in favor and the motion passed. Chief Lovett asked when the grant pays back, where will the funds go. Treasurer Markowski stated it would go to the grant receivable line.

CHANGE ORDER REQUEST:

Main Street Park; 2 Wing Walls $10,098.00 (Main Street Park Project-Change Order Request)

Tyler Dahlin stated the multipurpose path from Route 7 to the gazebo there was never elevation transition taken into account from the new accessible place to the gazebo explaining the two wing walls change order request from Russell Construction to the board. Mr. Dahlin said $400,000.00 that was issued back in 2021 and with the inclusion of the change order into what currently has been spent to date is $196,273.83, remainder contract payment to Russell Construction for $134,621.00, value is now $330,894.83-still have about $70,000.00 left for electrical and sidewalk work which DPW will help with. Mr. Dahlin said at tonight's Finance Committee meeting will try to get additional funds for an addition item needed. Mayor Doenges made a motion to approve Main Street Park Change Order For Two Wing Walls in the amount of $10,098.00. All were in favor and the motion passed.

Foam Spill in the Town of Mendon

Chief Lovett stated last spring there was a foam spill in the Town of Mendon that had a possibility of contaminating the water source and said KAS environmental sampling consultants were brought in. Chief Lovett stated Ted Gillen (DPW) came to the board asking for authorization to spend $10,000.00 on the process of sampling. Chief Lovett said the cost has exceeded that amount and received an invoice from KAS in the amount of $17,134.33 and stated the prospects of getting repaid for this are coming together. No action was taken, information only.

GENERAL:

New Meeting Day & Time

Mayor Doenges stated President Allaire is only available on Fridays at 3:30 in the afternoon to make these meetings and said that means overtime for some people, having it at the end of the week means we can't adjust for overtime for some people. Mayor Doenges said we will consolidate the Board of Finance meetings to the first Friday of every month at 3:30PM and if there are urgent needs that fall between those first Fridays, we can hold short notice meetings. Mayor Doenges said his concern is less about the time of day and more about the fact that most people aren't available on Friday afternoon at 3:30 unless we are paying overtime, especially for people to come to this meeting and apologized for the inconvenience. Purchaser Magro stated bids will be due on Thursday at 4:00PM. Mayor Doenges made a motion to move the Board of Finance Meeting to 3:30PM on the first Friday of every month. All were in favor and the motion passed. Treasurer Markowski asked how will this be communicated to department heads. Mayor Doenges said he will send an email. Treasurer Markowski stated everyone should be prepared and not have someone scoot in to add something to the agenda. The Board of Highway meeting notices will also be changed.

Mayor Doenges adjourned the meeting at 3:40PM.

Respectfully Submitted,

Susan A. Clark
Deputy City Clerk