



BOARD OF ALDERMEN

MEETING NOTICE

MONDAY, OCTOBER 6, 2025

City Hall, Aldermen's Chambers – 2nd Floor
52 Washington Street, Rutland, VT 05701

Dave Allaire, President
Alls51@aol.com

Tracy Kapusta, Clerk
tracyk@rutlandcity.org

AGENDA

6:30 PM Public Hearing – Ed Bove, Sean Adkins, Stephanie Clarke; Tax Increment Financing District

7:00 PM Pledge of Allegiance

Additions, deletions, or other modifications to the agenda

Amendment and approval of the minutes of the previous meeting(s): *September 15, 2025*

Public Comment

Communications from the Mayor

April Cioffi, Superintendent of Recreation

- *Motion to suspend the rules.*
- *Motion to circulate the ballot box in order for the Board's vote on the Mayoral nomination of April Cioffi for Recreation Superintendent.*

Consideration of Special Event Permit requests

Special Event Permit: No Kings Day 2, Saturday October 18, 2025, from 12PM-2PM, Main Street Park

Reports and Letters from Department Heads and Officials

Fire Chief Lovett: AFG Grant

Fire Chief Lovett: Local Hazard Mitigation Plan

Fire Chief Lovett: Aircraft Rescue and Fire Fighting Services

- *Motion to suspend the rules.*
- *Motion to authorize the Fire Chief to sign the one-year extension for Airport Rescue and Fire Fighting Services, at the Southern Vermont Regional Airport.*

Sean Adkins, RRA: "Rutland School District Travel & Traffic Control Plan" AOT Grant

- *Motion to suspend the rules.*
- *Motion to authorize the Board President to sign the resolution supporting Steffanie Bourque to serve as the Municipal Project Manager for the Rutland School District Travel & Traffic Control Plan.*

Police Chief Kilcullen: Education Assistance to a Police Department Employee

Police Chief Kilcullen: Executive Session – Update on Pending Litigation

- *Motion to find that premature general public knowledge regarding pending litigation, to which the City is a party, would clearly place the City at a substantial disadvantage because the discussion will divulge the City's strategy in such pending litigation and will include confidential attorney-client communications made for the purpose of providing professional legal services to the City.*
- *Motion to enter into executive session with the inclusion of the Mayor, Clerk, Treasurer, Attorney Bloomer, and Police Chief to discuss pending litigation, as allowed under Title 1, Section 313(a)(1)(E) and Title 1, Section 313(a)(1)(F).*

Reports of Standing Committees

Alderman Whitcomb: Finance Committee Meeting September 18, 2025

- *Motion to accept the new proposed language for the City of Rutland purchasing policy.*
- *Motion to enter into negotiations with SP&F Attorneys, PC FKA Stitzel, Page & Fletcher, PC.*

Alderman Gillam: Public Works Committee Meeting September 22, 2025

- *Motion to authorize the Public Works Commissioner to sign the MSK Engineers Engineering Services Agreement for phase 2 of the Water Service Line Inventory, substantially in the form presented, pending review by the City's legal counsel.*
- *Motion to authorize the Public Works Commissioner to file the Drinking Water State Revolving Fund Planning Loan Amendment #1 and authorize Robert Protivansky and Ted Gillen to serve as authorized representatives of the City of Rutland for the Water Service Line Inventory and circulate for Board signatures.*
- *Motion to authorize the Public Works Commissioner to sign the Amendment #3 of Aldrich & Elliott, Engineering Services Agreement for the Connor Park CSO Storage Project, substantially in the form presented, pending Review by the City's legal counsel.*

Reports of Select Committees

Reports of Representatives

Alderman Donahue: Traffic Safety Committee (informational only)

Alderman Gillam: Executive Session – Personnel Matters regarding RCSWD

- *Motion to find that premature general public knowledge regarding the evaluation of a public officer would clearly place the City at a substantial disadvantage because the discussion would divulge the management's discussion and confidential personnel information.*
- *Motion to enter into executive session with the inclusion of the Mayor and Clerk to discuss the evaluation of a public officer as allowed under Title 1, Section 313(a)(3).*

Petitions, Letters, Miscellaneous Communication

Board of Control Commissioners

Board of Cannabis Commissioners

Unfinished Business

Miscellaneous Motions, Resolutions, New Business