

CITY OF RUTLAND, VERMONT
Board of Finance Minutes
June 3, 2026

Members Present: President Allaire, Mayor Donahue, Treasurer Markowski, PA Magro, Commissioner Protivansky, Chief Lovett and Superintendent Cioffi. Also present, Alderman Franzoni and Firefighter Gedney.

Mayor Donahue called the Board of Finance meeting to order at 4:30PM.

ADDITIONS & DELETIONS TO THE AGENDA:

None

APPROVE MINUTES FROM PREVIOUS MEETING (05/15/2026):

President Allaire made a motion to approve the minutes from the previous meeting. Motion passed.

BID OPENINGS:

DPW

F 350 Dump Truck

Treasurer Markowski opened four (4) bids received. President Allaire made a motion to refer to DPW Commissioner. Treasurer Markowski asked for clarification on the item. Commissioner Protivansky stated this is a 2027 planned expenditure and \$70,000.00 is budgeted in sewer collection division. Mayor Donahue stated the most local vendor has low bid and asked the Commissioner if there was any advantage to awarding the bid today. Commissioner Protivansky stated it takes so long before delivery he wanted to start the process but waiting until the next BOF meeting will not be a problem. Commissioner Protivansky also stated specifications required a special dump body and he would prefer to review all the bids before making a recommendation. Motion passed.

FD

Protective Clothing Washer/Extractor

Seven (7) bids were received and opened. President Allaire made a motion to refer to Chief Lovett. Treasurer Markowski asked if the item was budgeted in FY 27 and if any grant money was available to offset the purchase. Chief Lovett stated the last washer was purchased in 2004 with grant money and so this would not be eligible for additional funds and the money is funded in the 2027 Fire budget. Motion passed.

BID AWARDS:

DPW

Meadow Street Storm Sewer Separation Project

Commissioner Protivansky presented a memo from Engineer Gillen requesting the project be awarded to low bidder Hebert Excavation. The memo stated two (2) bids were received for the project and Aldrich & Elliott performed an extensive bid analysis of the bid and contractor qualifications and advised awarding to the low bidder. The total contract price is \$2,441,335.00 with all but \$90,000.00 funding secured. Treasurer Markowski stated she was not familiar with the bidder. Commissioner Protivansky stated Hebert Excavation is located in St. Johnsbury and is a State approved contractor. Mayor Donahue made a motion to award the bid to Hebert Excavation for a total contract price of \$2,441,335.00. Motion passed. Mayor Donahue made a motion to authorize the Department of Public Works to utilize up to \$90,000.00 if necessary to complete the project from the Sewer Capital Fund to cover the funding shortfall. Motion passed.

PURCHASES:

REC

Ford Van Replacement

Superintendent Cioffi requested the purchase of a twelve (12) passenger van with high roof using the State of Vermont contract pricing. Superintendent Cioffi stated she reached out to both vendors as required by the contract but at the time of the meeting only had heard back from one. Superintendent Cioffi stated she could wait for approval until the next Board of Finance meeting when she will have heard back from the second vendor and will

be able to present to the members. Superintendent Cioffi stated the minimum delivery will be eight (8) weeks and there is no trade-in with this purchase. Treasurer Markowski stated there is adequate balance in the Equipment Replacement Fund for this purchase. Treasurer Markowski requested that all City vehicles be fitted with a decal of City seal. President Allaire stated he would be more comfortable tabling the issue until the next meeting. No action taken.

Meeting adjourned at 4:53 PM.

Respectfully Submitted,

Sara Magro