

ORDINANCE 24-1081

BOROUGH OF SADDLE RIVER

AN ORDINANCE TO AMEND SECTION 103-1 OF THE BOROUGH CODE OF THE BOROUGH OF SADDLE RIVER TO ESTABLISH FEES FOR THE RENTAL OF THE BISHOP HOUSE

Section 1. BE IT ORDAINED by the Mayor and Council of the Borough of Saddle River, that §103-1 of the Borough Code of the Borough of Saddle River, County of Bergen and State of New Jersey be and hereby is amended as follows (amendments in redline):

§ 103-1 Miscellaneous fees and charges.

There are hereby established miscellaneous fees and charges as follows:

- A. Provision of photocopies of Borough records: in accordance with the provisions of the Open Public Record Act, N.J.S.A. 47:1A et seq.
- B. Surcharge for returned checks: \$25.
- C. Municipal Court discovery:
 - (1) All requests for discovery in matters pending in the Saddle River Municipal Court shall be submitted through the Municipal Prosecutor.
 - (2) The following fees shall be payable by the requestor to the Borough of Saddle River for the discovery provided:
 - (a) Seventy-five cents per page for each of the first 10 pages photocopied.
 - (b) Fifty cents per page for each of the next 10 pages photocopied.
 - (c) Twenty-five cents per page for each of the pages photocopied thereafter.
 - (d) Actual postage for any discovery sent by mail.
 - (e) Twenty-five cents for the envelope for any discovery sent by mail.
 - (f) Photographs will be photocopied at the rates established herein. If the requests are made for duplicate photographs, the actual cost of making the photographs shall be charged.
 - (g) Duplication of videotapes constitutes an extraordinary duplication process and will be charged at the rate of \$5 per videotape.
 - (h) On any item that cannot be photocopied on the borough copy machine or not otherwise provided for in this schedule, the actual cost incurred in making the copy shall be charged.
 - (3) Where the discovery must be obtained from an entity other than the Borough of Saddle River, e.g., another police department, the actual costs paid to the other entity shall be paid by the requestor.

D. Bishop House

(1) The following fees are applicable to the use of the Bishop House:

- (a) Resident fee: \$350.00;
- (b) Resident Community Group fee: \$500.00;
- (c) Non-resident fee: \$700.00;
- (d) Additional fee in excess of six hours: \$150.00/hour;
- (e) Security deposit shall be established by the Borough Administrator;
- (f) There shall be no fee charged for use of the Bishop House by Borough Committees, Commissions, Boards, Service Groups or Quasi-Entities.\;
- (g) Upon approval by the Mayor and Council, the Borough Administrator shall have the authority to waive or adjust any rental fee for good cause.
- (h) All fees and use shall be subject to such Rules and Regulations as may be established or maintained by the Borough Administrator.

Section 2. This Ordinance shall become effective upon final adoption by the Mayor and Council.

Section 3. Except as provided for herein, all other provisions of the Code of the Borough of Saddle River shall remain unchanged.

Section 4. If any section, subsection, part, clause or phrase of this Ordinance shall be declared invalid by judgment of any court of competent jurisdiction, such section, subsection, part, clause or phrase shall be deemed to be severable from the remainder of this Ordinance.

	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Carpenter, Duncan			X			
DiGirolamo, Christopher		X	X			
Hekemian, David	X		X			
Kurpis, Jonathan						X
Liva, Jeffrey			X			
Sachdev, Ravi			X			
Kurpis, Albert J., - Mayor	-----	-----				

INTRODUCED: 5/20/24

ADOPTED: 6/24/24

I hereby certify the above to be a true copy of an Ordinance **adopted** by the Governing Body of the Borough of Saddle River on June 24, 2024.

Cindy Kirkpatrick, RMC
Municipal Clerk

Mayor Albert J. Kurpis
Borough of Saddle River, New Jersey