



ORDINANCE NO. 5513

**ORDINANCE OF THE BOARD OF SUPERVISORS OF THE COUNTY OF SANTA CRUZ
AMENDING CHAPTER 12.10 OF THE SANTA CRUZ COUNTY CODE TO DELETE SPECIFIC
LOCAL AMENDMENTS TO THE 2025 CALIFORNIA BUILDING STANDARDS CODE**

The Board of Supervisors of Santa Cruz County hereby finds and declares the following:

WHEREAS, the State of California has adopted the 2025 California Building Standards Code, also known as Title 24 of the California Code of Regulations; and

WHEREAS, State law allows local governments to adopt administrative amendments to the California Building Standards Code; and

WHEREAS, pursuant to California Health and Safety Code Section 17958.7, the Board of Supervisors has adopted technical amendments to the 2025 California Building Standards Code; and

WHEREAS, the Board of Supervisors finds that specific local amendments previously adopted can be deleted without compromising the health, safety, or general welfare of Santa Cruz County residents and continue to provide for the maintenance and retention of buildings and facilities in Santa Cruz County;

NOW THEREFORE, the Board of Supervisors of the County of Santa Cruz ordains as follows:

SECTION I

Chapter 12.10.215 of the Santa Cruz County Code is hereby amended to read:

12.10.215 2025 California Building Code adopted.

The current printing of the 2025 Edition of the California Building Code (CBC), also known as Part 2 of Title 24 of the California Code of Regulations, is hereby adopted, including those appendices or portions thereof specifically adopted by a State agency or specifically adopted by the ordinance codified in this section, but excluding other appendices, subject to the following amendments:

(A) Post Damage Assessment Amendment. 2025 California Building Code is Section 101.4.9 is added to read:

"101.4.9 Post Damage Assessment. This section established standard placards to be used to indicate the condition of a structure for continued occupancy. The section further authorizes the Building Official and their authorized representatives to post the appropriate placard at each entry point to a building or structure upon completion of a safety assessment.

101.4.9.1 Application of Provisions. The provisions of this chapter are applicable to all buildings and structures of all occupancies regulated by the County of Santa Cruz. The Board of Supervisors may extend the provisions as necessary.

101.4.9.2 Definition. Safety assessment is a visual, non-destructive examination of a building or structure for purpose of determining the condition for continued use or occupancy.

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101.4.9.3 Placards. The following are verbal descriptions of the official placards to be used to designate the condition for continued occupancy of buildings or structures.

INSPECTED (Green) - Lawful Occupancy Permitted is to be posted on any building or structure wherein no apparent structural hazard has been found. This placard is not intended to mean that there is no damage to the building or structure.

RESTRICTED USE (Yellow) - is to be posted on each building or structure that has been damaged wherein the damage has resulted in some form of restriction to the continued occupancy. The individual who posts this placard will note in general terms the type of damage encountered and will clearly and concisely note the restrictions on continued occupancy.

UNSAFE (Red) - Do Not Enter or Occupy is to be posted on each building or structure that has been damaged such that continued occupancy poses a threat to life safety. Buildings or structures posted with this placard shall not be entered under any circumstance except as authorized in writing by the Building Official, or their authorized representative. Safety assessment teams shall be authorized to enter these buildings at any time. This placard is not to be used or considered as a demolition order.

The placard must note in general terms the type of damage encountered, the County Code section violated and the following text: County of Santa Cruz, Santa Cruz, CA 95060 (831) 454-2260

Once it has been attached to a building or structure, a placard is not to be removed, altered or covered until done so by an authorized representative of the Building Official. It shall be unlawful for any person, firm or corporation to alter, remove, cover or deface a placard unless authorized pursuant to this section."

(B) Exempt Work Amendment. Section 105.2 (1-13) of the 2025 California Building Code is hereby deleted. SCCC 12.10.315 continues to remain in effect as the list of exempt work.

(C) Appeals Board Amendment. Sections 1.8.8 and 113 of the 2025 California Building Code, Sections 1.8.8 and R112 of the 2025 California Residential Code, Sections 1.8.8 and 107.0 of the 2025 California Plumbing Code, Section 89.108.8 of the 2025 California Electrical Code, and Sections 1.8.8 and 107.0 of the 2025 California Mechanical Code, all relating to the "Appeals Board," are deleted. The Board of Supervisors shall serve as the local appeals board required by Health and Safety Code Section 17920.5.

(D) *Repealed by Ord. 5119.*

(E) Toilet and Bathroom Requirements Amendment. Section 1210 of the 2025 California Building Code is hereby amended by adding Section 1210.4 to read:

1210.4 Prohibited toilet room location. Toilet rooms shall not open directly into a room used for the preparation of food for service to the public.

(F) Roof Assemblies Amendments. Section 1505.1 of the 2025 California Building Code is hereby amended to read:

(1) **1505.1 General.** Roof assemblies shall be divided into the classes defined below. Class A and B roof assemblies and roof coverings required to be listed by this Section shall be tested in accordance with ASTM E 108 or UL 790.

Table 1505.1 shall be amended to read:

TABLE 1505.1^a

MINIMUM ROOF COVERING CLASSIFICATION FOR TYPES OF CONSTRUCTION

IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
B	B	B	B	B	B	B	B	B

For SI: 1 ft = 304.8mm, 1 square foot = 0.0929m².

a. Unless otherwise required in accordance with the 2025 California Wildland-Urban Interface Code.

(2) **1505.1.2 Roof coverings within all other areas.** The entire roof covering of every existing structure where more than 50% of the total roof area is replaced within any one-year period, the entire roof covering of every new structure, and any roof covering applied in the alteration, repair, or replacement of the roof of every existing structure, shall be a fire-retardant roof covering that is at least a Class B.

(G) Shear Wall Amendments:

(1) Allowable Shear. Section 2306.3 of the 2025 California Building Code is hereby amended to delete Table 2306.3(3).

(2) Table 2308.10.1 of the 2025 California Building Code is hereby amended as follows: In Seismic Design Categories D₀, D₁ and D₂, and E, Method GB is not permitted and the use of method PCP, DWB, PBS, HPS and SFB is limited to one-story single-family dwellings or the top story of two-story single-family dwellings, and accessory structures.

(3) Resistance to Shear. Sections 2505.1 and 2505.2 of the 2025 California Building Code are hereby deleted.

(H) Accessibility Amendment—Width Standards for Doorways. Exception 8 of Section 1010.1.1 of the 2025 California Building Code is hereby amended to read:

Except as required in R327.1.3, in other than Group R-1 occupancies, the minimum widths for all interior and exterior doors within a dwelling unit or sleeping unit that is not required to be adaptable or accessible as specified in Chapter 11A, or utilized as a required egress door per CBC, Section 1010.1.1, shall be no less than 30 inches in clear width. If, and to the extent that, this Subsection is inconsistent with any provision of the California Building Code currently or hereafter adopted by the County of Santa Cruz, the more restrictive provisions shall prevail.

Exception: Interior door openings to closets not more than 36" in depth.

(I) Accessibility Amendment—Alterations. Section 11B-202 of the 2025 California Building Code requires that building owners, property owners, and commercial landlords make buildings and facilities accessible to persons with disabilities when performing renovation, structural repair, alterations, and additions to existing buildings and facilities. The provisions of Section 11B-202 also apply to alterations to portions of the facility that are outside areas serving the building, including but not limited to parking lots, sidewalks, and walkways. For the purposes of Section 11B-202, slurry sealing, top dressing, overlaying, and restriping shall not be considered an alteration. However, repaving, reconstructing or replacing a parking lot shall constitute an alteration.

(J) Wood Foundation Amendment. Section 1807.1.4 of the 2025 California Building Code is hereby amended to read:

1807.1.4. The use of permanent wood foundation systems is prohibited.

(K) Embedded Posts and Poles and Retaining Walls and Cribs Amendments.

(1) Section 1807.3 of the 2025 California Building Code is hereby amended to read:

1807.3 Wood used in retaining walls and cribs. The use of wood support posts or poles in all required structural retaining walls located on private property that are associated with habitable structures, required access roads and driveways, and required slope stability walls that create or protect the development envelope, is prohibited. Although wood has the strength and can be calculated to show it can achieve the required safety factors, it does not possess the longevity or fire resistivity to more permanently resist natural forces and surcharges to maintain required safety factors for structural retaining wall supports in all locations and uses. Where using posts or poles as columns embedded in earth or in concrete footings in earth is allowed, such shall be designed to resist both axial and lateral loads in accordance with Sections 1807.3.1 through 1807.3.3. The prohibitions of this section do not apply to any retention system that may be used by public agencies.

(2) Section 2304.12.5 of the 2025 California Building Code is hereby added to read:

2304.12.5 Wood used in retaining walls and cribs. The use of wood support posts or poles in all required structural retaining walls located on private property that are associated with habitable structures, required access roads and driveways, and required slope stability walls that create or protect the development envelope, is prohibited. Although wood has the strength and can be calculated to show it can achieve the required safety factors, it does not possess the longevity or fire resistivity to more permanently resist natural forces and surcharges to maintain required safety factors for structural retaining wall supports in all locations and uses. Where using posts or poles as columns embedded in earth or in concrete footings in earth is allowed, such shall be designed to resist both axial and lateral loads in accordance with Sections 1807.3.1 through 1807.3.3 and shall be preservative treated in accordance with AWPA U1 (Commodity Specifications A or F) for soil and fresh water use. The prohibitions of this section do not apply to any retention system that may be used by public agencies.

SECTION II

Chapter 12.10.220 of the Santa Cruz County Code is hereby amended to read:

12.10.220 2025 California Residential Building Code adopted.

The Residential Building Code for the County of Santa Cruz shall be the current printing of the 2025 Edition of the California Residential Code, also known as Part 2.5 of Title 24 of the California Code of Regulations, including those appendices or portions thereof specifically adopted by a State agency or specifically adopted by the ordinance codified in this section, but excluding other appendices, subject to the following amendments:

(A) Exempt Work Amendment. Section R105.2 of the 2025 California Residential Code is hereby deleted. For a list of exempt work, see SCCC 12.10.315(A).

(B) Egress Door Amendment. Section R318.2 of the 2025 California Residential code is hereby amended to read:

R318.2 Egress door. Not less than one egress door shall be provided for each dwelling unit. The egress door shall be side-hinged and shall provide a clear width of not less than 32 inches (813 mm) where measured between the face of the door and the stop, with the door open 90 degrees (1.57 rad). The clear height of the door opening shall be not less than 78 inches (1981 mm) in height measured from the top of the threshold to the bottom of the stop. All other doors shall provide a clear width of not less than 30 inches where measured between the face of the door and the stop, with the door open 90 degrees. Egress doors shall be readily openable from inside the dwelling without the use of a key or special knowledge or effort.

Exceptions:

1. Interior door openings to closets not more than 36" in depth.
2. Shower doors
3. Except as required in Sec. R328.1.3

(C) Flood-Resistant Construction Amendments.

(1) General Amendments. Section R306.1 of the 2025 California Residential Code is hereby amended to read:

R306.1 General. Buildings and structures constructed in whole or in part in flood hazard areas, including A or V Zones and Coastal A Zones, as established in Table R301.2, and substantial improvement and repair of substantial damage of buildings and structures in flood hazard areas, shall be designed and constructed in accordance with the provisions contained in this section and the floodplain regulations in Santa Cruz County Code Chapters 16.10 and 16.13, whichever is more restrictive. Buildings and structures that are located in more than one flood hazard area shall comply with the provisions associated with the most restrictive flood hazard area. Buildings and structures located in whole or in part in identified floodways shall be designed and constructed in accordance with ASCE 24.

(2) Protection of Adjacent Properties. Section R306.1.11 is hereby added to Section R306 of the 2025 California Residential Code to read:

R306.1.11 Protection of Adjacent Properties. Construction in an A or V Zone shall not cause damage to adjacent properties. If requested, information from a registered design professional shall be submitted with supporting information that adjacent properties will not be damaged.

(3) Base Flood Elevation and Design Flood Elevation. Section R306.1.12 is hereby added to Section R306 of the 2025 California Residential Code to read:

R306.1.12 Base Flood Elevation and Design Flood Elevation. For the purposes of the Flood Resistant Construction sections of this code, base flood elevation and design flood elevation shall have the same meaning.

(4) Flood Hazard Areas (Including A zones). The first paragraph of Section R306.2 of the 2025 California Residential Code is hereby amended to read:

R306.2 Flood hazard areas (including A Zones). All areas that have been determined to be prone to flooding but that are not coastal high-hazard areas shall be designated as flood hazard areas. All buildings and structures constructed in whole or in part in flood hazard areas shall be designated and constructed in accordance with Sections R306.2.1 through R306.2.6, and the floodplain regulations in Santa Cruz County Code Chapters 16.10 and 16.13, whichever is more restrictive

(5) Elevation Requirements. Section R306.2.1 of the 2025 California Residential Code is hereby amended to read:

R306.2.1 Elevation requirements.

1. Buildings and structures in flood hazard areas shall have the lowest floor elevated at least 2 feet (610 mm) above the base flood elevation.

2. In areas of shallow flooding (AO Zones), buildings and structures shall have the lowest floor elevated at least 2 feet (610 mm) above the highest adjacent grade plus the depth number specified in feet on the FIRM, or at least 2 feet (610 mm) if a depth is not specified. Non-residential structures, where elevation is not feasible, shall have the lowest floor completely floodproofed above the highest adjacent grade at least two feet higher than the depth number given on the FIRM.

3. Basement floors that are below grade on all sides shall be elevated at least two feet above the base flood elevation.

Exception. Enclosed areas below the base flood elevation, including basements whose floors are not below grade on all sides, shall meet the requirements of Section R306.2.2.

(6) Lowest Floor Elevations Amendment. Section R306.2.5 is hereby added to Section R306 of the 2025 California Residential Code to read:

R306.2.5 Lowest Floor Elevations. Upon placement of the lowest floor, including basement, and prior to further vertical construction, documentation verifying compliance with Section R306.2.1 shall be submitted to the Building Official.

(7) Elevation Certificate Amendment. Section R306.2.6 is hereby added to Section R306 of the 2025 California Residential Code to read:

R306.2.6 Elevation Certificate. For all new or substantially improved structures, an Elevation Certificate (FEMA Form 086-0-33 (7/15) or most recent update) based upon finished construction shall be submitted to the Department prior to receiving a final

inspection. The Elevation Certificate must indicate compliance with applicable FEMA regulations.

(8) Placement of Fill Amendment. Section R306.2.7 is hereby added to Section R306 of the 2025 California Residential Code to read:

R306.2.7 Placement of Fill. Notwithstanding SCCE 16.10.070(F)(7), an application to place more than 50 cubic yards of fill in the flood fringe may be considered if: (i) a civil engineered grading plan is provided, (ii) an equal volume of material (soil) is taken out of the flood fringe on the same or immediately adjacent property, (iii) only the minimum amount of fill necessary is placed, (iv) the building site is raised a minimum of 1 foot above the Base Flood Elevation, and (v) the engineered grading plan (with supporting engineering documentation) demonstrates that both fill and related excavations are protected from stream erosion and that there are no cumulative or other adverse impacts. The applicant must apply for and receive a “Conditional Letter of Map Revision—Fill” (CLOMR-F) from FEMA prior to issuance of the building permit. The approved copy of the CLOMR-F must be supplied to the Department.

(9) Coastal High-Hazard Areas (Including V Zones and Coastal A Zones). Paragraph 1 of Section R306.3 of the 2025 California Residential Code is hereby amended to read:

R306.3 Coastal high-hazard areas (including V Zones and Coastal A Zones). Designate as coastal high hazard zones any areas that have been determined to be subject to high velocity wave action, wave-induced erosion or wave heights greater than 1.5 feet (914 mm). Buildings and structures constructed in whole or in part in coastal high-hazard areas shall be designed and constructed in accordance with Sections R306.3.1 through R306.3.9, and the floodplain regulations in Santa Cruz County Code Chapters 16.10 and 16.13, whichever is more restrictive.

(10) Location and Site Preparation Amendment. Section R306.3.1 of the 2025 California Residential Code is hereby amended to read:

R306.3.1 Location and site preparation.

1. New buildings and buildings that are determined to be substantially improved pursuant to Section R106.1.4, shall be located landward of the reach of mean high tide.
2. For any alteration of sand dunes and mangrove stands the Building Official shall require submission of an engineering analysis which demonstrates that the proposed alteration will not increase potential for flood damage or damage to adjacent properties.
3. For existing structures located within the reach of mean high tide, no alterations or additions shall be allowed in the seaward direction.

(11) Construction Documents Amendment. Section R306.3.9 of the 2025 California Residential Code is hereby amended to read:

R306.3.9 Construction documents. The construction documents shall include documentation that is prepared and sealed by a registered design professional that the design and methods of construction to be used meet the applicable criteria of this section. Santa Cruz County Form “V Zone Cert” shall be used for this purpose.

(12) Lowest Floor Elevations Amendment. Section R306.3.11 is hereby added to Section R306 of the 2025 California Residential Code to read:

R306.3.11 Lowest Floor Elevations. Upon placement of the lowest floor, including basement, and prior to further vertical construction, documentation verifying compliance with Section R306.3.2 shall be submitted to the Building Official.

(13) Final Documents Amendment. Section R306.3.12 is hereby added to Section R306 of the 2025 California Residential Code to read:

R322.3.12 Final Documents. Prior to receiving a final inspection for all new or substantially improved structures, the following documents shall be submitted to the Department.

1. An Elevation Certificate (FEMA Form 086-0-33 {7/15} or most recent update) based on finished construction.
2. A Final V-Zone Certificate (Santa Cruz County Form "Final V Zone Cert").
3. A Final Non-residential Floodproofing Design Certificate (Santa Cruz County Form "Final Floodproofing Cert")

(D) Grading Amendment. Section R333 is hereby added to Chapter 3 of the 2025 California Residential Code to read:

R333 Grading. Grading shall be in accordance with the provisions of Appendix J of the 2025 California Building Code, as amended by Section 12.10.217 of this chapter.

(E) Soils Reports/Geotechnical Investigations Amendments.

(1) Soils Reports/Geotechnical Investigations Amendment. Section 401.4 of the 2025 California Residential Code shall be amended to read as follows:

R401.4 Soils tests. A Soils Report or Geotechnical Investigation shall be required as per Section 1803 of the 2025 California Building Code.

Exceptions: The Building Official shall be permitted to waive the requirement for a geotechnical investigation where satisfactory data or information is available that demonstrates that an investigation is not necessary; however, a report will be required for projects involving soils that are expansive, compressible, shifting, collapsible, alluvial, or undocumented fill; or for projects with conditions or locations that involve landsliding, debris flows, ridge top shattering, shallow groundwater, adverse drainage conditions, coastal bluff, FEMA floodplain, or on or adjacent to slopes in excess of 30%.

(2) Geotechnical Report Amendment. Section 401.4.1 of the 2025 California Residential Code shall be amended to read:

R401.4.1 Geotechnical Report. When a geotechnical report is not required, the load bearing values in Table R401.4.1 shall be assumed.

(3) Compressible or Shifting Soil Amendment. Section 401.4.2 of the 2025 California Residential Code shall be amended to read:

R401.4.2 Compressible or shifting soil. Instead of a complete geotechnical investigation, when top or subsoils are compressible or shifting, they shall be removed to a depth and width recommended by a soils engineer.

(F) Foundations Amendments.

(1) Section R403.2 of the 2025 California Residential Code is amended to read:

R403.2 Footings for Wood Foundations. Wood foundations are prohibited by SCCC 12.10.215(M).

(2) Section R404.2 of the 2025 California Residential Code is amended to read:

R404.2 Wood Foundation Walls. Wood foundation walls are prohibited by SCCC 12.10.215(M).

(3) Section R405.2 of the 2025 California Residential Code is amended to read:

R405.2 Wood Foundations. Wood foundations are prohibited by SCCC 12.10.215(M).

(G) Underfloor Amendment. Section R408.3 of the 2025 California Residential Code is amended to read:

R408.3 Unvented Crawl Space. The use of foam plastic in areas of “very heavy” termite infestation probability shall be in accordance with Section R305.4(L) Seismic Amendments.

(1) Seismic Reinforcing Amendment. Section R403.1.3 of the 2025 California Residential Code shall be amended to read:

R403.1.3 Footing and stem wall reinforcing in Seismic Design Categories D₀, D₁, and D₂. Concrete footings located in Seismic Design Categories D₀, D₁ and D₂, as established in Table R301.2 shall have minimum reinforcement of at least two continuous longitudinal reinforcing bars not smaller than No. 4 bars. Bottom reinforcement shall be located a minimum of 3 inches (76 mm) clear from the bottom of the footing.

In Seismic Design Categories D₀, D₁ and D₂ where a construction joint is created between a concrete footing and a stem wall, a minimum of one No. 4 bar shall be installed at not more than 4 feet (1219 mm) on center. The vertical bar shall extend to 3 inches (76 mm) clear of the bottom of the footing, have a standard hook and extend a minimum of 14 inches (357 mm) into the stem wall.

In Seismic Design Categories D₀, D₁ and D₂ where a grouted masonry stem wall is supported on a concrete footing and stem wall, a minimum of one No. 4 bar shall be installed at not more than 4 feet (1219 mm) on center. The vertical bar shall extend to 3 inches (76 mm) clear of the bottom of the footing and have a standard hook.

In Seismic Design Categories D₀, D₁ and D₂ masonry stem walls without solid grout and vertical reinforcing are not permitted.

Exception: In detached one- and two-family dwellings which are three stories or less in height and constructed with stud bearing walls, isolated plain concrete footings supporting columns or pedestals are permitted.

(2) Seismic Design Methods. Section R602.10.2.1 of the 2025 California Residential Code shall be amended to add a new subsection R602.10.2.1.1 to read:

R602.10.2.1.1 Limits on methods GB and PCP. In Seismic Design Categories D₀, D₁, and D₂, Method GB is not permitted for use as intermittent braced wall panels, but gypsum board is permitted to be installed when required by this Section to be placed on the opposite side of the studs from other types of braced wall panel sheathing. In Seismic Design Categories D₀, D₁, and D₂, the use of Method PCP, DWB, PBS, HPS and SFB is limited to one-story single-family dwellings or the top story of two-story single-family dwellings, and accessory structures.

(1) Seismic Design Methods. Footnote “d” of Table R602.10.3(3) in the 2025 California Residential Code is hereby amended to read:

TABLE R602.10.3(3)^{a,b,c,d}

d. In Seismic Design Categories D₀, D₁, and D₂, Method GB is not permitted and the use of Method PCP, DWB, PBS, HPS and SFB is limited to one-story single-family dwellings or the top story of two-story single-family dwellings, and accessory structures.

(H) Roof Assemblies Amendment

(1) Roof coverings in all other areas. Section R902.1.2 of the 2025 California Residential Code is hereby amended to require “at least a Class B roof”.

SECTION III

The project to amend Santa Cruz County Code Chapter 12.10 is exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15061(b)(3), because it can be seen with certainty that there is no possibility the enactment of the ordinance will have a significant effect on the environment.

SECTION IV

The Board of Supervisors finds that the proposed amendments to the County Code are consistent with other provisions of the County Code and with State law.

SECTION V

Should any section, clause, or provision of this ordinance be declared by the courts to be invalid, the same shall not affect the validity of the ordinance as a whole, or parts thereof, other than the part so declared to be invalid.

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SECTION VI

This ordinance shall take effect on the 31st day following final adoption.

PASSED AND ADOPTED this 19th day of May 2026 by the Board of Supervisors of the County of Santa Cruz by the following vote:

AYES: Supervisors: Koenig, De Serpa, Cummings, Hernandez and Martinez
NOES: None
ABSENT: None
ABSTAIN: None

Signed by:
Monica Martinez 5/20/2026
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Monica Martinez
Chairperson of the Board of Supervisors

DocuSigned by:
Juliette Rezzato 5/20/2026
466B074F3141450...
ATTEST: _____
Juliette Rezzato
Clerk of the Board

APPROVED AS TO FORM:
Signed by:
Natalie Kirkish
D52DC6AA0E74498...

Office of the County Counsel

Certificate Of Completion

Envelope Id: D750FAAC-D9A4-4968-A94D-DE5F8DE66999	Status: Completed
Subject: Complete with Docusign: Ordinance Chapter 12.10.pdf	
Source Envelope:	
Document Pages: 11	Signatures: 1
Certificate Pages: 4	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	David Carlson
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	701 Ocean Street
	Santa Cruz, CA 95060
	David.Carlson@santacruzcountyca.gov
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Signer Events

Natalie Kirkish
 Natalie.Kirkish@santacruzcountyca.gov
 County Counsel
 Security Level: Email, Account Authentication (None)

Signature

Signed by:

 D52DC6AA0E74498...
 Signature Adoption: Pre-selected Style
 Using IP Address: 63.194.190.226

Timestamp

Sent: 4/9/2026 10:56:44 AM
 Viewed: 4/9/2026 5:01:45 PM
 Signed: 4/9/2026 5:02:00 PM

Electronic Record and Signature Disclosure:
 Accepted: 8/1/2024 2:49:37 PM
 ID: b763e46b-8c75-436f-b147-3f5717480ab2

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	4/9/2026 10:56:44 AM
Certified Delivered	Security Checked	4/9/2026 5:01:45 PM
Signing Complete	Security Checked	4/9/2026 5:02:00 PM
Completed	Security Checked	4/9/2026 5:02:00 PM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, County of Santa Cruz (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

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Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact County of Santa Cruz:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: nada.algharib@santacruzcounty.us

To advise County of Santa Cruz of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at nada.algharib@santacruzcounty.us and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from County of Santa Cruz

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to nada.algharib@santacruzcounty.us and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with County of Santa Cruz

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

Ordinance 5513

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to nada.algharib@santacruzcounty.us and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Santa Cruz as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Santa Cruz during the course of your relationship with County of Santa Cruz.

Certificate Of Completion

Envelope Id: 21F39832-FA74-88D4-80F5-AE1B599EE69F
 Subject: Please Sign Ordinance 5513 Amending SCCC Ch 12.10 Building Code Standards.pdf
 Source Envelope:
 Document Pages: 15
 Certificate Pages: 5
 AutoNav: Enabled
 Envelopeld Stamping: Enabled
 Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Status: Completed
 Envelope Originator:
 CBD eSignature
 701 Ocean Street
 Santa Cruz, CA 95060
 cbd.esignature@santacruzcountyca.gov
 IP Address: 63.194.190.226

Record Tracking

Status: Original
 5/20/2026 1:38:55 PM
 Security Appliance Status: Connected

Holder: CBD eSignature
 cbd.esignature@santacruzcountyca.gov
 Pool: FedRamp

Location: DocuSign

Signer Events

Monica Martinez
 Monica.Martinez@santacruzcountyca.gov
 Security Level: Email, Account Authentication (None)

Signature

Signed by:

 34684D888835450...

Timestamp

Sent: 5/20/2026 1:39:48 PM
 Viewed: 5/20/2026 2:43:50 PM
 Signed: 5/20/2026 2:44:13 PM

Signature Adoption: Pre-selected Style
 Using IP Address: 24.75.244.152
 Signed using mobile

Electronic Record and Signature Disclosure:
 Accepted: 2/25/2026 10:52:34 AM
 ID: 6cbb380c-c643-466f-a965-c96f55beb8b2

Juliette Rezzato
 Juliette.Rezzato@santacruzcountyca.gov
 Chief Deputy Clerk of the Board of Supervisors
 County of Santa Cruz
 Security Level: Email, Account Authentication (None)

DocuSigned by:

 4668074F3141450...

Sent: 5/20/2026 2:44:15 PM
 Viewed: 5/20/2026 3:16:11 PM
 Signed: 5/20/2026 3:16:15 PM

Signature Adoption: Pre-selected Style
 Using IP Address: 63.194.190.226

Electronic Record and Signature Disclosure:
 Accepted: 5/11/2022 7:47:21 AM
 ID: 050883f5-a40c-4427-bdbd-fa282a697a25

CBD eSignature
 cbd.esignature@santacruzcountyca.gov
 County of Santa Cruz
 Security Level: Email, Account Authentication (None)



Using IP Address: 63.194.190.226

Sent: 5/20/2026 3:16:17 PM
 Viewed: 5/20/2026 4:17:45 PM
 Signed: 5/20/2026 4:17:57 PM
 Freeform Signing

Electronic Record and Signature Disclosure:
 Accepted: 6/20/2024 3:08:48 PM
 ID: 4b7794de-1393-406f-a9a3-56a92d4b90d7

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	5/20/2026 1:39:48 PM
Certified Delivered	Security Checked	5/20/2026 4:17:45 PM
Signing Complete	Security Checked	5/20/2026 4:17:57 PM
Completed	Security Checked	5/20/2026 4:17:57 PM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, County of Santa Cruz (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact County of Santa Cruz:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: nada.algharib@santacruzcounty.us

To advise County of Santa Cruz of your new email address

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