



City of Schenectady, New York

Local Law No. 02 of the Year 2018

A Local Law of the City of Schenectady, New York Establishing a Requirement to Perform Criminal Background Checks on All Prospective City Employees

BE IT ENACTED, by the Council of the City of Schenectady as follows:

Section 1. Title

A local law establishing a requirement to of perform criminal background checks on all prospective City of Schenectady employees.

Section 2. Legislative Intent

The Schenectady City Council finds that the fingerprinting of prospective City personnel for the purpose of conducting appropriate background checks prior to employment is an appropriate method to further public health, safety and welfare.

The Schenectady City Council recognizes that in enacting such legislation that requires the fingerprinting of prospective personnel, it will also enact a policy that will allow the New York State Division of Criminal Justice Services to perform the background check.

Section 3. Legislative Text


[For addition under Chapter 87 Personnel; Article II General Personnel Policies]

All applicants for employment with the City shall be required to have fingerprint impressions of their fingers and thumbs on both hands taken by the City. Such fingerprints and the required fee shall be forwarded to the New York State Division of Criminal Justice Services for a criminal history records check, and the Mayor is hereby authorized to enter into an Agreement for such purpose. The information secured as a result of said records check shall be reviewed by the Personnel & Benefits Administrator and the Corporation Counsel, or their designees, and provided to the Civil Service Commission when Commission action is deemed to be appropriate. If a prospective employee has been convicted of a felony and/or misdemeanor, any decision regarding such prospective employee's fitness for a position must be made upon a review of the factors contained in New York State Correction Law §§751 to 753.

Section 4. Effective Date and Applicability

This local law shall be effective immediately upon filing in the Office of the Secretary of State for the State of New York.

Approved, as to form, this
26th day of February 2018.


Carl Falotico, Esq.
Corporation Counsel

RESOLUTION adopted UNANIMOUSLY
FEB 26 2018 by Councilmembers
Approved by Mayor FEB 28 2018
Signed by Mayor