

1 North High Street, Selinsgrove, PA 17870

RESOLUTION NO. 2024 - 09

SELINGROVE BOROUGH  
SNYDER COUNTY, PENNSYLVANIA

SASD Maintenance Lot Reconstruction

Plan Approval

**WHEREAS**, Selinsgrove Area School District, (hereinafter referred to as “Applicant”) has submitted a request for approval of a Parking Lot Reconstruction Project to Selinsgrove Borough and is seeking to perform maintenance on the existing parking lot abutting Spruce Street as well as add an addition to the greenhouse. The lot for the proposed expansion (15-05-142A) is located in the R-1, Low Density Residential District of Selinsgrove Borough; and

**WHEREAS**, Applicant’s plan entitled “SASD Maintenance Lot Reconstruction”, which has been prepared by LIVIC Civil, 61 Duke Street, Suite 100, Northumberland, PA 17857 consisting of six (6) plan sheet pages dated 3/5/2024 (hereinafter referred to as “Plan”) has been reviewed, commented on (Exhibit “A”), and found to be acceptable by the Borough Engineer, Stahl Sheaffer Engineering, 106 N. High Street, Selinsgrove, PA 17870; and

**WHEREAS**, the Plan has been reviewed, commented on (Exhibit “B”), and found to be acceptable by the Snyder County Planning Commission, 9 W. Market Street, Middleburg, PA 17842; and

**WHEREAS**, the Plan has been reviewed and found to be acceptable by the Snyder County Conservation District, and an NPDES Permit, No. PAC550035 A-1 (Exhibit “C”) has been issued; and

**WHEREAS**, the Selinsgrove Borough Planning Commission reviewed the request for amendment of the Plan on March 20, 2024 and has recommended to the Borough Council, approval of the plan, subject to the Applicant meeting the conditions provided within the comments from Exhibits "A" and "B".

**NOW, THEREFORE, IN CONSIDERATION OF THE FOREGOING,**

**IT IS HEREBY RESOLVED** by the Borough Council of Selinsgrove Borough, as follows:

1. **Approval of Plan.** The Selinsgrove Borough Council hereby grants approval of the amendment to the Plan, as described above, subject to the conditions set forth below.
2. **Waivers.** The Applicant has not requested any waivers from certain provision of the Borough Subdivision and Land Development Ordinance.
3. **Acceptance.** The resolution shall be accepted by the Applicant, in writing, within ten (10) days from the effective date of this Resolution.
4. **Effective Date.** This Resolution shall become effective on the date upon which it is accepted by the Applicant in writing. If, for any reason, the Applicant fails to acknowledge the acceptance within ten (10) days from the date of this Resolution, then the approval granted herein shall become null and void, the waivers requested shall be deemed denied, and the amendment shall be denied for failure to comply with Sections of the Selinsgrove Borough Zoning Ordinance and/or Subdivision and Land Development Ordinance for the reasons cited herein or as set forth in the letters referenced herein.

**Exhibit "A"**

*Engineering review by Chad Shaffer at Stahl Sheaffer Engineering*

*March 19, 2024*

March 19, 2024

Selinsgrove Borough  
Lauren Martz, Borough Manager  
1 North High Street  
Selinsgrove, PA 17870

Re: Plan Name: Final Land Development Plan – SASD Maintenance Lot Reconstruction  
Date: March 5, 2024  
Owner/Applicant: Selinsgrove Area School District  
Location: Spruce Street

Dear Lauren:

We have completed a review of the above-mentioned plan based upon the Borough of Selinsgrove Ordinance No. 825, Chapter 22 Subdivision and Land Development. We offer the following comments:

#### Subdivision

1. 22-303.6.B – Owners signature and notary are required prior to final plan approval.
2. 22-303.6.G & 22-408 – Evidence of Erosion and Sedimentation Control Plan approval shall be submitted to the Borough.
3. 22-303.6.I – A construction cost estimate and financial security should be provided for the stormwater management facilities.
4. Evidence of NPDES Permit Major Modification approval shall be submitted to the Borough.
5. Work within the Borough Right-of-Way shall be in accordance with Borough Standards.
6. Zoning data should be provided.
7. The existing pavement should be sawcut in a straight line at the throat of the entrance.
8. The existing inlet that the proposed rain garden outfall pipe will be connected to is a brick inlet and should be replaced.
9. Snyder County Planning Commission comments should be considered.

If you have any questions or require additional information, please contact me at 570-374-4813 or [cshaffer@stahlsheaffer.com](mailto:cshaffer@stahlsheaffer.com).

Respectfully submitted,



Chad E. Shaffer, PLS  
Senior Project Manager, Stahl Sheaffer Engineering

**Exhibit "B"**

*Review by Snyder County Planning Commission*

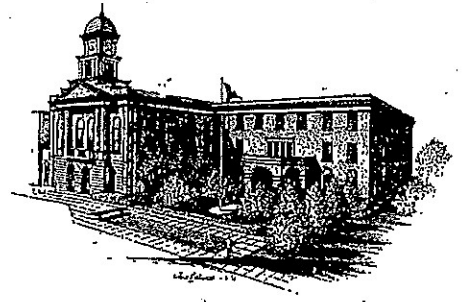
*March 13, 2024*

# Snyder County Planning Commission

Courthouse, P.O. Box 217 • Middleburg, Pennsylvania 17842-0217

Phone: (570) 837-4256 or (570) 837-4257

Fax: (570) 837-4345



March 13, 2024

Selinsgrove Borough Planning Commission  
1 North High St.  
Selinsgrove, Pa. 17870

RE: Selinsgrove Area School District Maintenance Lot Reconstruction Land Development Plan, SCPC File #5733, located in Selinsgrove Borough, Snyder County.

Planning Commission Members,

The Snyder County Planning Department has reviewed the above mentioned Plan located in Selinsgrove Borough, Snyder County. The department has the following comments:

**File #5733     Selinsgrove Area School District Maintenance Lot Reconstruction Land Development Plan; Selinsgrove Borough; Livic Civil - Engineer**

This plan is for the repaving of the maintenance area of Selinsgrove Area High School, the addition of a maintenance garage and additional stormwater facilities.

### General Comments

1. All Certificates should be fully executed prior to Final approval in both counties.
2. The Snyder County Planning Commission Review Certificate can be amended to show that the plan was received on March 11, 2024, and that it is SCPC File #5733.
3. Should General Note #20 refer to a Surveyor instead of an Engineer?
4. It appears that work will be done off of SASD property within the right-of-way of the Borough on Spruce Street. The Borough should be notified and provide permission for this work to be completed. It should also be noted that all work within the Borough right-of-way must be to Borough Standards.
5. It appears that the profile on Sheet C201 for the Existing Inlet to OS-3 T/G elevation does not match the information located on the Rain Garden Detail located on Sheet C802 or the PCSM Report.

**Exhibit "C"**

*NPDES Permit No. PAC550035 A-1*

*May 1, 2024*





SNYDER COUNTY  
CONSERVATION DISTRICT

*Conserving Natural Resources for Our Future*

May 1, 2024

**Selinsgrove Area School District**  
**Attn: Jeff Hummel**  
**329 Seals Ave.**  
**Selinsgrove, PA 17870**

Re: PAG-02 NPDES General Permit Coverage Approval – Major Amendment  
SASD – Maintenance Lot Reconstruction  
**Permit #: PAC550035 A-1**  
Selinsgrove Borough, Snyder County

Dear Mr. Hummel:

Under the authority of the federal Clean Water Act and Pennsylvania's Clean Streams Law, the Snyder County Conservation District has approved your request for new coverage under the PAG-02 NPDES General Permit for Stormwater Discharges Associated with Construction Activities ("PAG-02 General Permit"). The latest versions of the Notice of Intent (NOI) and all supporting documents, including the Erosion and Sediment Control (E&S) Plan and Post-Construction Stormwater Management (PCSM) Plan, are incorporated into this approval.

- The E&S Plan drawings, for SASD – Maintenance Lot Reconstruction, dated February 29, 2024, and last revised April 8, 2024.
- The PCSM Plan drawings, for SASD – Maintenance Lot Reconstruction, dated February 29, 2024, and last revised April 8, 2024.

Your coverage under the PAG-02 General Permit, which has been assigned NPDES Permit No. PAC550035 A-1, is effective on **May 1, 2024** and will expire on **December 7, 2024**. This is the date the statewide (master) PAG-02 General Permit expires. DEP expects to reissue the master PAG-02 General Permit in 2024 with an effective date of December 8, 2024. **If you have not submitted a Notice of Termination (NOT) and have not received approval of the NOT by December 7, 2024, you must submit a renewal NOI by December 7, 2024 to remain covered under the reissued master PAG-02 General Permit.** The renewal NOI form is not yet available for your use. DEP will notify you when the renewal NOI is available.





SNYDER COUNTY  
CONSERVATION DISTRICT

*Conserving Natural Resources for Our Future*

Please review the PAG-02 General Permit and the enclosed attachments carefully and contact this office if you have any questions. Please pay particular attention to the following requirements of the General Permit:

- In accordance with 25 Pa. Code § 102.5(h), operators who are not the permittee shall be co-permittees. An operator is a person who either has oversight responsibility of an earth disturbance activity on a project site who has the ability to make modifications to the E&S Plan, PCSM Plan or site specifications, or has day to day operational control over an earth disturbance activity on a project site. Please be advised that once an operator (contractor) has been selected for the project, the NPDES permit must either be transferred to the operator or the operator must be made a co-permittee and enter into an agreement with the permittee. Please use the enclosed Transferee/Co-Permittee Application form to transfer the permit or to add a co-permittee. This form must be received by this office at least 30 days prior to the co-permittee/transferee action taking place.
- A pre-construction conference is required as specified in 25 Pa. Code § 102.5(e), unless otherwise notified in writing by this office. The purpose of this conference is to review all aspects of the permit with the permittee, co-permittees, operators, consultants, inspectors and licensed professionals or their designees who will be responsible for the implementation of the critical stages of the approved PCSM Plan. You must provide at least seven days' notice of the pre-construction meeting to all invited attendees.
- You must conduct inspections of all best management practices (BMPs) on a weekly basis and after each measurable stormwater event to ensure effective and efficient operation. The Visual Site Inspection Report Form (3800-FM-BCW0271d) is enclosed along with instructions. This form (or an equivalent electronic form providing the same information) must be used to document the required site inspections.
- For any property containing a PCSM BMP, the permittee or co-permittee must record an instrument with the recorder of deeds which will assure disclosure of the PCSM BMP and the related obligations in the ordinary course of a title search of the subject property. The recorded instrument must identify the PCSM BMP, provide for necessary access related to long-term operation and maintenance (O&M) for PCSM BMPs, and provide notice that the responsibility for long-term O&M of the PCSM BMP is a covenant that runs with the land that is binding upon





and enforceable by subsequent grantees. Unless a later date is approved by DEP in writing, the permittee shall record an instrument within 45 days from the date of this coverage approval letter. The permittee shall provide the county conservation district and DEP with the date and place of recording along with a reference to the docket, deed book or other record, within 90 days from the date of this coverage approval letter, unless a later date is approved by DEP in writing.

- The NOT form (3800-PM-BCW0229b) is also enclosed and must be completed and filed when construction activities have ceased, and final stabilization has been achieved. The NOT must identify the responsible person(s) for the long-term O&M of the PCSM BMPs. Please be advised that the permittee and any co-permittees remain responsible for all operational maintenance for this project site until the NOT has been filed and acknowledged. **It is important that you fulfill your obligations under the General Permit and submit a complete NOT to this office upon final stabilization of the site.**

Persons aggrieved by an action of a conservation district under 25 Pa. Code Chapter 102 may request an informal hearing with DEP within 30 days of publication of this notice in the *Pennsylvania Bulletin*, pursuant to 25 Pa. Code § 102.32(c). DEP will schedule this informal hearing within 30 days of the request. After this informal hearing, any final determination by DEP may be appealed to the Environmental Hearing Board as provided below.

Any person aggrieved by this action may appeal the action to the Environmental Hearing Board (Board), pursuant to Section 4 of the Environmental Hearing Board Act, 35 P.S. § 7514, and the Administrative Agency Law, 2 Pa.C.S. Chapter 5A. The Board's address is:

Environmental Hearing Board  
Rachel Carson State Office Building, Second Floor  
400 Market Street  
P.O. Box 8457  
Harrisburg, PA 17105-8457

TDD users may contact the Environmental Hearing Board through the Pennsylvania Relay Service, 800-654-5984.





SNYDER COUNTY  
CONSERVATION DISTRICT

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Appeals must be filed with the Board within 30 days of receipt of notice of this action unless the appropriate statute provides a different time. This paragraph does not, in and of itself, create any right of appeal beyond that permitted by applicable statutes and decisional law.

A Notice of Appeal form and the Board's rules of practice and procedure may be obtained online at <http://ehb.courtapps.com> or by contacting the Secretary to the Board at 717-787-3483. The Notice of Appeal form and the Board's rules are also available in braille and on audiotape from the Secretary to the Board.

**IMPORTANT LEGAL RIGHTS ARE AT STAKE. YOU SHOULD SHOW THIS DOCUMENT TO A LAWYER AT ONCE. IF YOU CANNOT AFFORD A LAWYER, YOU MAY QUALIFY FOR FREE PRO BONO REPRESENTATION. CALL THE SECRETARY TO THE BOARD AT 717-787-3483 FOR MORE INFORMATION. YOU DO NOT NEED A LAWYER TO FILE A NOTICE OF APPEAL WITH THE BOARD.**

**IF YOU WANT TO CHALLENGE THIS ACTION, YOUR APPEAL MUST BE FILED WITH AND RECEIVED BY THE BOARD WITHIN 30 DAYS OF RECEIPT OF NOTICE OF THIS ACTION.**

If you have additional questions, please contact Tim Hornberger at (570)837-3000 or at [erosion@snydercd.org](mailto:erosion@snydercd.org)

Sincerely,

Jason Winey  
District Manager  
Snyder County Conservation District





SNYDER COUNTY  
CONSERVATION DISTRICT

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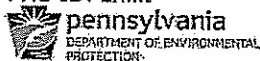
cc: LIVIC Civil – Cory Peterson (approval letter and page 1 of General Permit only)  
DEP Permits Section Chief - Curtis Barrick (approved NOI, approval letter, and  
page 1 of General Permit only)  
Selinsgrove Borough (approval letter and page 1 of General Permit only)

Attachments: PAG-02 General NPDES Permit  
E&S Plan  
PCSM Plan  
Visual Site Inspection Report Form  
Co-Permittee Acknowledgement Form for Chapter 102 Permits  
Notice of Termination Form

bcc: File  
DEP Bureau of Clean Water (approved NOI, approval letter and page 1 of General  
Permit)

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**PAG-02  
AUTHORIZATION TO DISCHARGE UNDER THE  
NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)  
GENERAL PERMIT FOR DISCHARGES OF  
STORMWATER ASSOCIATED WITH CONSTRUCTION ACTIVITIES**

**NPDES PERMIT NO: PAC550035 A-1**

In compliance with the provisions of the Clean Water Act, 33 U.S.C.A. §§ 1251—1387 and Pennsylvania's Clean Streams Law, as amended, 35 P.S. §§ 691.1—691.1001, the Department of Environmental Protection (DEP) authorizes the permittee named below to discharge stormwater associated with construction activities from an earth disturbance activity that involves earth disturbance greater than or equal to one acre, or an earth disturbance on any portion, part, or during any stage of a larger common plan of development or sale that involves earth disturbance greater than or equal to one acre:

Permittee  
Selinsgrove Area School District  
Attn: Jeff Hummel  
329 Seals Ave.  
Selinsgrove, PA 17870

Project Site  
SASD – Maintenance Lot Reconstruction  
Northside of W Spruce St, 760 feet West of N. Broad St  
Selinsgrove, PA 17870

This authorization is subject to DEP's enclosed PAG-02 General Permit (General Permit) which incorporates all effluent limitations, monitoring and reporting requirements, and other terms, conditions, criteria, and special requirements for the discharge of stormwater associated with construction activities to surface waters, including through storm sewers. Authorization to discharge is subject to the implementation of the plans and additional associated information submitted as part of the Notice of Intent (NOI) for general permit coverage.

**APPROVAL TO DISCHARGE IN ACCORDANCE WITH THE TERMS AND CONDITIONS HEREIN IS AUTHORIZED BEGINNING ON May 1, 2024 AND WILL EXPIRE ON DECEMBER 7, 2024 WHEN CONDUCTED PURSUANT TO THE TERMS AND CONDITIONS OF THIS GENERAL PERMIT. GENERAL PERMIT COVERAGE MAY BE TERMINATED PRIOR TO THE EXPIRATION DATE UPON RECEIPT AND ACKNOWLEDGEMENT OF A NOTICE OF TERMINATION FORM AND APPROVAL BY DEP OR THE AUTHORIZED CONSERVATION DISTRICT. NO CONDITION OF THIS GENERAL PERMIT SHALL RELEASE THE PERMITTEE OR CO-PERMITTEE(S) FROM ANY RESPONSIBILITY OR REQUIREMENT UNDER STATE OR FEDERAL ENVIRONMENTAL STATUTES, REGULATIONS, OR LOCAL ORDINANCES.**

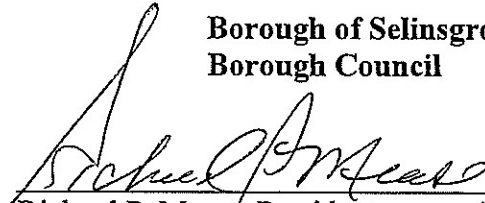
Coverage under the PAG-02 General Permit is authorized by:

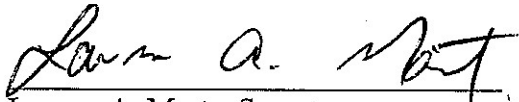
\_\_\_\_\_  
Jason Winey  
District Manager  
Snyder County Conservation District

**RESOLVED and ENACTED** this 6<sup>th</sup> day of May, 2024 by the Selinsgrove Borough Council


{SEAL}

**Borough of Selinsgrove  
Borough Council**

  
Richard P. Mease, President

  
Lauren A. Martz, Secretary

Resolved and enacted this 6<sup>th</sup> day of May 2024.

  
Jeff Reed, Mayor

**ACCEPTANCE**

The undersigned states that they are authorized to execute this Acceptance on behalf of the Applicant and/or the owner(s) or is the applicant and/or owner(s) of the Subject Property, which is the subject matter of this Resolution, that they have reviewed the Resolution and that they accept the conditions on behalf of the Applicant and/or owner(s) and agree to be bound thereto. This Acceptance is made subject to the penalties of 18 Pa. C.S.A. Section 4904 relating to unsworn falsifications to authorities.

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_