

**RESOLUTION TO UPDATE AND ADOPT A NEW "NOTICE OF VIOLATION" FORM FOR USE IN CONNECTION WITH THE ABATEMENT OF VIOLATIONS OF THE TOWN CODE OF THE TOWN OF SELBYVILLE.**

**WHEREAS**, a "Notice of Violation of Ordinance" form to aid in the abatement of violations of the Town was adopted by the Mayor and Town Council on or about July 20, 2002; and

**WHEREAS**, said "Notice of Violation of Ordinance" form is presently identified in an Editor's Note following § 1-18.B.(1) of the Town Code of the Town of Selbyville ("Town Code") and is included as an attachment to Chapter 1 of the Town Code; and

**WHEREAS**, the Mayor and Town Council have determined that it is necessary to update the "Notice of Violation of Ordinance" form adopted 22 years ago, in 2002, and to replace said form with the new "Notice of Violation" form attached hereto as Attachment 1.

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Town Council of the Town of Selbyville that the "Notice of Violation" form attached hereto as Attachment 1 is hereby adopted, effective immediately, and shall substitute and replace the "Notice of Violation of Ordinance" form previously adopted by the Mayor and Town Council on or about July 20, 2002; and

**BE IT FURTHER RESOLVED**, that the "Notice of Violation" form attached hereto as Attachment 1 shall be used by Town officials in connection with the abatement of violations of any and all sections of the Town Code for which enforcement proceedings may be instituted and/or a penalty imposed; and

**BE IT FURTHER RESOLVED**, that the Town Administrator, at her earliest possible convenience, shall submit the newly adopted "Notice of Violation" form attached hereto as Attachment 1 to General Code to substitute and replace the "Notice of Violation of Ordinance" form presently identified in an Editor's Note following § 1-18.B.(1) of the Town Code and presently included as an attachment to Chapter 1 of the Town Code.

I, Deborah L. McCabe, Secretary of the Town Council of the Town of Selbyville, do hereby certify that the foregoing is a true and correct copy of a Resolution passed by the Mayor and Town Council at the Regular Meeting held on August 5, 2024, at which a quorum was present and voting throughout and that the same is still in full force and effect.

Date: Aug. 5, 2024

Deborah L. McCabe  
Deborah L. McCabe, Secretary

# **ATTACHMENT 1**



TOWN OF SELBYVILLE  
1 W Church Street, Selbyville, DE 19975  
TEL (302) 436-8314  
selbyville.delaware.gov

# TOWN OF SELBYVILLE BUILDING/CODE ENFORCEMENT **NOTICE OF VIOLATION** OFFICIAL WARNING

Date Posted: \_\_\_\_\_ DEADLINE TO CORRECT VIOLATION(S) : \_\_\_\_\_

This notice informs the owner and any other interested parties of the premises located at \_\_\_\_\_ that your property or structure is in violation of the following section(s) of the Town Code. This Notice of Violation serves as an OFFICIAL WARNING to correct the violation(s) before being subject to a penalty as outlined in Chapter 1 Article II - Penalty for Violations of the Town Code. Failure to take the corrective action(s) will result in a separate offense for each day until remedied.

### Violation(s) found:

- \_\_\_ Grass/weeds/vegetation over 8" - Chapter 131-4
- \_\_\_ Working without a building permit - Chapter 61-1
- \_\_\_ Growth over street or sidewalk and/or right of way - Chapter 131-6
- \_\_\_ Unsightly property maintenance - Chapter 131-25C

Specify: \_\_\_\_\_

\_\_\_\_\_

\_\_\_ Other - \_\_\_\_\_ Chapter \_\_\_\_\_

Specify: \_\_\_\_\_

\_\_\_\_\_

Posted by: \_\_\_\_\_

Code Enforcement Officer

Please call \_\_\_\_\_ when the violation(s) have been corrected. For any questions, please contact the Code Enforcement Officer at \_\_\_\_\_.