AN ORDINANCE OF THE CITY OF SEWARD, NEBRASKA, AMENDING CHAPTER 78 OF THE SEWARD MUNICIPAL CODE RELATING TO CITY COUNCIL AGENDAS; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF SEWARD OF SEWARD AS FOLLOWS:

Section 1. That 78-1.1 of the Municipal Code of the City of Seward is hereby amended as follows:

§ 78-1.1 City Council agendas.

A. All requests for submitted by the public for placement of an agenda item City Council agenda items shall be presented in writing to the City Clerk and then transmitted to the Mayor for disposition Mayor, City Administrator or City Clerk. Such requests shall be submitted Any member of the public may request an item for the Council agenda by completing a request form entitled "Request for Council Agenda Item." Such item shall be placed on a subsequent agenda at the direction of the Mayor or by written direction of four (4) members of the City Council. OF administrative action by filling out a request form entitled "Request for Council Agenda Item or Administrative Action." In addition to requesting agenda items at the designated time during Council meetings. Council members may request propose items to be placed on the a future agenda at the direction of the Mayor or by written direction of four (4) members of the City Council. at the next regularly scheduled meeting, if feasible, by written request. This form is available at City Hall, or can be downloaded from the City's website at cityofsewardne.gov. The deadline for the four (4) members of the City Council and the public for to adding items to the subsequent Council agenda shall be 12:00 noon on the Wednesday Tuesday, one week prior, to preceding each regular meeting, unless the item is determined to be of an emergency nature. The item requested will either be placed on the next regularly scheduled Council meeting agenda, if feasible, or handled administratively if a policy is already in place. The Mayor and Council will be provided copies of all requests submitted to the Mayor. The Council shall have the right to modify an agenda only for items of an emergency nature. The deadline for the Mayor to add items to the Council agenda shall be 24 hours before the commencement of the meeting, unless the item is determined to be of an emergency nature.

Section 2. REPEAL. All remaining ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 3. This ordinance shall be published in pamphlet form and shall be in full force and effect from and after its passage, approval, and publication as required by law.

Dated this 2nd day of January, 2024.

CITY OF SEWARD, NEBRASKA

oshua Eickmeier, Mayor

ATTEST:

Derek Bargmann, City Clerk

