

City of Sheboygan Falls
OFFICIAL NOTICE & AGENDA OF A
BOARD OF REVIEW TWO-HOUR MEETING

Thursday, June 5, 2024 at 9:00 a.m.

Sheboygan Falls Municipal Building (City Hall)
375 Buffalo Street, Sheboygan Falls, WI 53085
1st Floor Council Chambers

AGENDA

CALL TO ORDER

ANNOUNCEMENTS

1. Recording of meeting

ROLL CALL

GENERAL

1. Members to select a chairperson of the Board of Review
2. Members to select a vice-chairperson of the Board of Review
3. Clerk to verify the following:
 - a. The publication of required meeting notices
 - b. That at least one Board of Review member has met the mandatory training requirements
 - c. That an ordinance has been adopted to protect individuals' income and expense information provided to the Assessor
4. Attorney Bauer to review new laws the Board of Review must adhere to
5. Members to decide if telephone testimony will be accepted
6. Members to determine the procedure for waiver of Board of Review hearing requests
7. Clerk to swear in Assessor

NEW BUSINESS

1. Assessor to summarize Annual Assessment Report (including the level of assessment)
2. Assessor to deliver the 2025 Assessment Roll
 - a. Assessor's Affidavit to be completed and notarized
3. Assessor to verify that any and all Open Book changes are included in the 2025 Assessment Roll
4. Members to review the 2025 Assessment Roll and make corrections as necessary
5. Allow taxpayers to examine assessment data

6. Members to consider the following:
 - a. Waivers of the required 48-hour notice of intent to file an objection when there is good and reasonable cause
 - b. Requests for waiver of the Board of Review hearing, allowing the property owner an appeal directly to the Circuit Court
 - c. Requests to testify by telephone or submit a sworn written statement
 - d. Subpoena requests
 - e. Other legally allowed or required Board of Review matters
7. Members to review Notices of Intent to File Objection
8. Members to hear objections, if any and if proper notice/waivers are given
9. Members to consider scheduling additional Board of Review meeting date(s)

ADJOURN

Please Note:

Any person with a qualifying disability, as defined by the Americans with Disabilities Act, who requires the meeting or materials to be in an accessible location or format may contact the City Clerk at (920) 467-7900, ext. 110, to request an accommodation. Requests for accommodations should be made at least three (3) business days before the meeting. Every effort will be made to arrange accommodations for all meetings.

A Zoom conference meeting has been established for the above-mentioned meeting. Members of the governmental body may be appearing remotely. The public is welcome to join the Zoom conference meeting either online or by telephone. Please contact the City Clerk at (920) 467-7900, ext. 110, to obtain the necessary information.

It is possible that members and possibly a quorum of members of other governmental bodies of the Municipality may attend the above-mentioned meeting to gather information. No action will be taken by any governmental body at the meeting other than the governmental body explicitly referred to in this Notice.

On Friday, May 30, 2025, this Notice was posted in the following locations:

City website <https://ecode360.com/SH4190/documents/Agendas>

City bulletin board (outside of Council Chambers)

Sheboygan Falls Memorial Library

Sheboygan Falls Chamber – Main Street