

**AN ORDINANCE AMENDING THE GENERAL ORDINANCES OF THE TOWNSHIP OF SPARTA IN ORDER TO ADJUST CERTAIN FEES AND ESCROWS**

**WHEREAS**, the Sparta Township Council has considered the recommendations from the department heads in regard to adjusting the fees and escrows imposed by the Township and desires to make the amendments provided for in this Ordinance.

**NOW, THEREFORE, BE IT ORDAINED** by the Sparta Township Council, County of Sussex, State of New Jersey as follows:

**Section 1. Fees for Police Services.**

§2-18.10.a is repealed and replaced with the following:

Whenever the Chief of Police authorizes the assignment of a Township Police Officer or Special Officer to quasi-public duty, the fee for this service shall be equal to the Senior Patrol Officer’s overtime hourly rate of prior years’ pay or a capped rate, determined by the Chief or his designee, until a fee increase is warranted. Officers will receive a minimum of four (4) hours for each assigned detail. There is a ten (10%) percent Administrative Fee for all hours worked. A fee will be charged, should a patrol vehicle be required for any such quasi-public duty, not to exceed fifty (\$50.00) dollars for any detail lasting up to four (4) hours and, not to exceed, one (\$100.00) hundred dollars for any detail lasting more than four (4) hours.

**Section 2. Fees Charged by Planning/Zoning Department.**

§2-63.4, the following fees are increased as follows:

Master Plan	\$35.00
Housing Element	\$35.00
Town Center Plan	\$35.00

**Section 3. Recreation Fees**

§9-5 Fees is amended to add the following:

TYPE	MINIMUM	MAXIMUM
<b>Recreation Division</b>		
Summer recreation day camp registration fee - weekly*	\$35	\$235
Creative Kids Camp (Summer Program)*	\$10	\$250
Adult Leagues (Basketball Softball & Mushball)*	\$150	\$400
Other Program Fees*	\$5	\$300
Pre-School (Yearly)*	\$1,000	\$2,500
<b>Senior Division</b>		
Program Fees*	\$5	\$270
Senior Trips ** based on location and length of trip	Vary**	
<b>Facility Rental Fees</b>		
Station Park, Sparta Glen, Tyler Park, Edison Park - per day	\$50	\$300
Recreation Facility: per usage	\$50	\$400
Field Light Fee: per usage	\$25	\$500

\* All programs are self-sustaining and fees are determined based on the program costs.

**Section 4. Health Regulations.**

**a. §11-2.7 License Fees.**

§11-2.7.a Retail food establishment license fee annually is amended to add the following at the end of the section:

Retail Food License application late fees (assessed for license and registration renewal applications received 30 days from the date of license expiration).

Late fee (first 30 days)	\$50.00
Late fee (every additional 30 days from first 30 days)	\$50.00

**b. §11-3 Copies of Certificates**

A new subsection “c” is added as follows:

c. Corrections or amendments to official records, marriage, death and birth records. \$30.00

**Section 5. Building and Housing.**

**§12-1.3. Fees for Construction Permits.**

**a. Plan Review.** A new subsection §12-1.3.a.1(b) is added as follows:

(b) Issued permits with no activity for twelve (12) consecutive months shall be considered abandoned. No refunds will be provided.

**b. Building Subcode.** §12-1.3.a.2 is amended as follows:

The minimum fee for an Addition of open unroofed deck is revised to reflect:  
Subject to a minimum fee of \$65.00

**c. Plumbing Subcode.**

Subsection §12-1.3.a.3(a) is amended as follows:

(a) Per fixture or stack except as otherwise noted. \$25.00

Subsection §12-1.3.a.3(b) is amended as follows:

(b) Special devices as listed herein: \$75.00

Subsection §12-1.3.a.3(c) is amended as follows:

(c) Minimum plumbing subcode fee is: \$65.00

**d. Electrical Subcode.**

Subsection §12-1.3.a.4(b) is amended as follows:

(b) Minimum fee: \$65.00

**e. Fire Protection Subcode.**

Subsection §12-1.3.a.5(a)(1) is amended as follows:

(1) One to 20 heads or detectors: \$91.00

Subsection §12-1.3.5(a)(2) is amended as follows:

(2) Twenty-one to 100 heads or detectors: \$168

Subsection §12-1.3.5(a)(3) is amended as follows:

(3) One hundred one to 200 heads or detectors: \$321.00

Subsection §12-1.3.5(a)(4) is amended as follows:

(4) Two hundred one to 400 heads or detectors: \$831.00

Subsection §12-1.3.5(a)(5) is amended as follows:

(5) Four hundred one to 1,000 heads or detectors: \$1,150.00

Subsection §12-1.3.5(a)(6) is amended as follows:

(6) Over 1,000 heads or detectors: \$1,469.00

Subsection §12-1.3.5(a)(c) is amended as follows:

(c) Pre-engineered systems: The fee for each independent pre-engineered system is: \$129.00

Subsection §12-1.3.5(a)(d) is amended as follows:

(d) Kitchen exhaust system: The fee for each kitchen exhaust system is: \$65.00

Subsection §12-1.3.5(a)(e) is amended as follows:

(e) Suppression systems (other than water) per \$1,000.00 of cost: \$42.00

Subject to a minimum fee of \$42.00

Subsection §12-1.3.5(a)(h) is amended as follows:

(1) Up to 1,000 gallons, each tank: \$65.00

Chimney Liners: The fee for wood burning chimney lines is: \$75.00

New subsection is added: Wood burning fireplace of insert fee is: \$75.00

**f. Signs**

Subsection §12-1.3.9 is amended as follows:

Subject to minimum fee of: \$65.00

**g. Temporary Structures**

Subsection §12-1.3.10(a) is amended as follows:

(a) The fee for all temporary structures (tents, air supported structures, trailers, etc.) is: \$65.00

**h. Certificate of Occupancy/approval**

Subsection §12-1.3.14(b) is amended as follows:

(b) Change of use of occupancy fee: \$250.00 (Includes four technical applications/processing)

Subsection §12-1.3.14(c) is amended as follows:

(c) Certificate of continued occupancy fee: \$250.00 (Includes four technical applications/processing)

**i. Mechanical Subcode**

Subsection §12-1.3.19 is amended as follows:

Oil or gas-fired stove or fireplace, water heater, boiler, furnace, air conditioning unit, pool heater and similar devices, oil and propane tanks, oil or gas lines and chimney liners in existing R-3, R-4 and R-5 structures:

\$75.00

For each additional appliance on same permit (No additional fee for gas, fuel oil or water piping connection to appliance) \$60.00

New subsection added:

Commercial HVACR duct work: Up to 4,500 square feet in area: \$100.00

Above 4,500 square feet: \$150.00

Heating and cooling units: First ten (10) tons: \$100.00

Each additional ten (10) tons: \$65.00

## **Section 6. Fire Protection and Prevention**

### **a. §16-1.8 Certificate of Smoke Detector, Carbon Monoxide Alarm and Fire Extinguisher Compliance.**

Fees are replaced as follows:

(a) \$60.00

(b) \$120.00

Subsection §16-1.8(c) is deleted in its entirety.

### **b. §16-1.9 Permits Fees**

Subsection b. is amended as follows:

20 to 500 square feet \$35.00

501 to 11,999 square feet \$60.00

## **Section 7. Land Use.**

**§18-8.2 Assorted Fees.** The following items are amended as indicated

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### **a. Highlands Area Exemption:**

Highlands Exemption Determination Fee \$50.00

## **Section 8. Sewers and Sewage Disposal**

**§20-1.8 Fees and Charges.** The following items are amended as indicated:

### **a. Application**

1. The fee is reduced from \$40.00 to \$25.00

2. Existing subpart 2 is deleted in its entirety.

3. Existing subpart 3 is renumbered as “2”.

b & c Delete b and c in their entirety, fees are imposed by the County of Sussex.

d. Re-letter item “d” License to “b”.

**Section 9. Severability.** If any provision of this ordinance or the application of this ordinance to any person or circumstances is held invalid, the remainder of this ordinance shall not be affected and shall remain in full force and effect.

**Section 10. Repealer.** All ordinances or parts of ordinances or resolutions inconsistent or in opposition to the provisions of this Ordinance are hereby repealed in their entirety.

**Section 11. Effective Date.** This ordinance shall take effect after publication and passage according to law.

**NOTICE**

**NOTICE** is hereby given that the above ordinance was introduced and passed upon first reading at a meeting of the Mayor and Council of the Township of Sparta, in the County of Sussex, New Jersey, held on October 25, 2022. It will be further considered for final passage after public hearing at a meeting of the Mayor and Council to be held in the Municipal Building, 65 Main Street, in the Township of Sparta, on November 22, 2022, at 7:00 P.M., and during the preceding week copies of the ordinance will be made available at the Clerk's office in the Municipal Building to members of the general public.

BY ORDER OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF SPARTA.

KATHLEEN CHAMBERS, RMC  
MUNICIPAL CLERK

**NOTICE**

**NOTICE** is hereby given that the above entitled ordinance was introduced and passed at a meeting of the Township Council of the Township of Sparta, held at the Municipal Building, 65 Main Street, Sparta, NJ on October 25, 2022. The same came up for final passage and adoption at a meeting of the Township Council of the Township of Sparta, held on November 22, 2022 at 7:00 p.m. at the Municipal Building, 65 Main Street, Sparta, NJ and after all persons present were given an opportunity to be heard concerning the same, it was finally passed and adopted and will be in full force in the Township according to law.

KATHLEEN CHAMBERS, RMC  
MUNICIPAL CLERK

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