

**ORDINANCE-08**

**AN ORDINANCE OF THE TOWNSHIP OF STAFFORD, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING CHAPTER 41 OF THE TOWNSHIP CODE, ENTITLED "POLICE DEPARTMENT"**

**NOW, THEREFORE, BE IT ORDAINED**, by the governing body of the Township of Stafford, County of Ocean, State of New Jersey, as follows:

**SECTION 1.** The Township Code of the Township of Stafford is hereby amended and supplemented so as to amend Chapter 41, entitled "Police Department" so as to amend §41-3 entitled "Personnel Duties" in its entirety so that it shall read as follows:

**§ 41-3. PERSONNEL DUTIES.**

There are hereby created the following positions within the Police Department for the Township of Stafford and the respective duties of each position:

- A.** Chief of Police. The Chief of Police shall be the head of the police force, and he/she shall be directly responsible to the appropriate authority for the efficiency and routine day-to-day operations of the Police Department. The Chief of Police shall, pursuant to the policies established by the appropriate authority:
- (1)** Administer and enforce rules and regulations and special emergency directives for the disposition and discipline of the force and its officers and personnel.
  - (2)** Have, exercise and discharge the functions, powers and duties of the force.
  - (3)** Prescribe the duties and assignments of all subordinates and other personnel.
  - (4)** Delegate such of his authority as he/she may deem necessary for the efficient operation of the force, to be exercised under his/her direction and supervision.
  - (5)** Report at least monthly to the appropriate authority, in such form as shall be prescribed by the appropriate authority, on the operation of the force during the preceding month, and make such other reports as may be requested by such authority.
  - (6)** Report immediately to the appropriate authority within forty eight (48) hours and file a written report with the appropriate authority within five (5) days in regard to:
    - (a)** Any accident, motor vehicle or otherwise, in which a member of the Stafford Township Police Department is involved while such member is acting in his official capacity.

(b) Any investigation being conducted by any federal, state, county or municipal agency and which concerns a member of the Stafford Township Police Department.

(c) Any disciplinary action which the Chief of Police or his/her subordinates have taken against any subordinate officer or member of the Stafford Township Police Department.

- B.** Captain. The Captain holds an administrative position falling directly under the supervision of the Chief of Police. The Captain shall be responsible for carrying out the orders of the Chief of Police in regard to the general administrative operation and efficiency of the Police Department. The Captain shall perform such other duties as are directed by the Chief of Police. He/She shall assist the Chief of Police in formulating and implementing policy, regulations, goals and objectives of the Police Department.
- C.** Lieutenant. The Lieutenant holds an administrative supervisory position under the supervision of his superiors. The Lieutenant assists the Chief of Police and Captain in formulating and implementing policy, regulations, goals and objectives of the Police Department. He/She inspects personnel and equipment to ensure that both meet Department standards and performs such other duties as are directed by his/her superiors.
- D.** Sergeant. The Sergeant is responsible for supervising police work, directing and assisting in the direction of, or participating in the activities of, the Police Department on an assigned shift. He/She performs those tasks, which are delegated to him/her by his/her superiors.
- E.** Patrolman. The patrolman is responsible for the general law enforcement work involved in the protection of life and property through the enforcement of laws and related preventative investigative work. A patrolman shall perform all duties which are assigned to him/her by his/her superior officers.
- F.** Staffing. The following staffing limits shall apply to the Police Department:
- (1) There shall be no more than one Chief of Police.
  - (2) There shall be no more than two Captains.
  - (3) There shall be no more than three Lieutenants.
  - (4) There shall be no more than nine Sergeants.

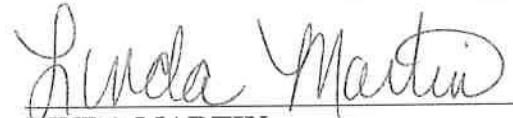
**SECTION 2.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

**SECTION 3.** If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

**SECTION 4.** This ordinance shall take effect after second reading and publication as required by law.

**NOTICE**

**NOTICE IS HEREBY GIVEN** that the foregoing ordinance was introduced and passed by the Township Council on first reading at a meeting of the Township Council of the Township of Stafford held on the **4th** day of **June, 2019**, and will be considered for second reading and final passage at a regular meeting of the Township Council to be held on the **16th** day of **July, 2019 at 7:00 p.m.**, at the Municipal Building located at 260 East Bay Avenue, Manahawkin, New Jersey, at which time and place any persons desiring to be heard upon the same will be given the opportunity to be so heard.



**LINDA MARTIN,  
ACTING MUNICIPAL CLERK**

**CERTIFICATION**

I, **LINDA MARTIN, MUNICIPAL CLERK**, of the Township of Stafford, do hereby certify that the foregoing ordinance was duly adopted on second reading by the Stafford Township Council at a meeting held on the **16th day of July 2019**.



**LINDA A. MARTIN, RMC  
MUNICIPAL CLERK  
STAFFORD TOWNSHIP**