

ORDINANCE NO. 2023 – 20

**ORDINANCE OF THE TOWNSHIP OF STAFFORD,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AMENDING CHAPTER 10 “BOARDS AND
COMMISSIONS” TO CREATE AN ADVISORY
DESIGN REVIEW COMMITTEE.**

NOW, THEREFORE, BE IT ORDAINED, by the governing body of the Township of Stafford, County of Ocean, State of New Jersey as follows:

SECTION 1. The Governing Body hereby amends Chapter 10 “Boards and Commissions” of the Township Code as follows:

ARTICLE XIII – DESIGN REVIEW COMMITTEE

§10-67 Establishment and Purpose.

An advisory committee, to be known as the "Design Review Committee," is hereby established for the purpose of assisting Planning and Zoning Boards and other governmental agencies in reviewing applications for development. Through its review, the Committee shall provide advisory reports to the Planning Board, Board of Adjustment, Construction and Zoning Departments, and the Township Council in their review of proposed projects relating to construction and alterations to ensure compatibility with the existing character and design of the Township’s current aesthetics along Bay Avenue from Route 9 to Hilliard Boulevard.

The Committee is intended to promote the health, safety and general welfare of the Township by preserving and enhancing the current design and attractive appearance of the Township, in addition to encouraging the most appropriate

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use and development of Township property along Bay Avenue from Route 9 to Hilliard Boulevard.

§10-68 Membership.

The Design Review Committee shall consist of seven (7) persons, who shall be appointed and serve at the behest of the Township. The Committee may be assisted by such additional persons as the Township Council from time to time deems warranted. The Committee shall, at a minimum, consist of a Council Liaison via the Township Administrator, or his or her designee, who shall also serve as Chairperson.

The Mayor, with the approval of the Township Council, shall appoint seven (7) regular members during the 2023 calendar year. These seven (7) members shall be appointed to the greatest practicable extent, the expiration of such terms shall be distributed, evenly over the first four (4) years after their appointment, provided that the initial term of no regular members shall exceed four years. Three (3) members shall have terms of June 28, 2023 to December 31, 2026 and four members shall have terms of June 28, 2023 to December 31, 2027. Thereafter, the term of each regular member shall be four (4) years. In the event one (1) or more of these individuals resigns or is otherwise released from his/her term, the Mayor, with the approval of the Council, shall appoint person(s) to complete the remaining term.

§10-69 Duties; Responsibilities.

A. Any site plan involving a new building, addition to an existing building or change in the exterior design or appearance of an existing building,



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including but not limited to, applications for exterior fencing, signs, and walls, may be referred to the Design Review Committee for review and recommendation. The Committee's review and recommendation shall be solely focused on issues of design, and shall not address any potential land use or zoning issues.

a. The Committee may schedule a meeting with an applicant to review any of the above-referenced application.

B. The Design Review Committee shall render a written report with suggested recommendations to the Planning Board, Board of Adjustment, Construction and Zoning Departments, and/or the Township Council within thirty (30) days upon receipt of the referred application, or thirty (30) days after meeting with the applicant. The report shall be advisory only, and shall not be binding.

§10-70 Meetings.

The Chairperson shall schedule regular meetings not less often than once a month, and any meeting so scheduled shall be held as scheduled unless canceled for lack of applications to review. Special meetings may be held with the consent of a majority of the members of the Committee.

SECTION 2. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

SECTION 3. This ordinance shall take effect after second reading and publication as required by law.

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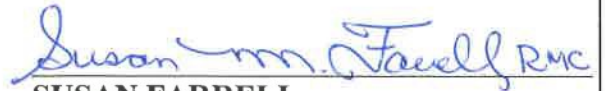
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NOTICE

NOTICE IS HEREBY GIVEN that the foregoing ordinance was introduced and passed on first reading at a regular meeting of the Township Council of the Township of Stafford, in the County of Ocean, State of New Jersey, held on **May 30, 2023**, and will be considered for second reading and final passage at the regular meeting of said Governing Body to be held on the **27th** day of **June, 2023**, at 7:00 P.M., or as soon thereafter as this matter can be reached, at the meeting room of the Municipal Building located at 260 East Bay Avenue, Manahawkin, New Jersey, at which time all persons interested shall be given an opportunity to be heard concerning this ordinance.



SUSAN FARRELL

Township Clerk, Township of Stafford

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Introduction: May 30, 2023

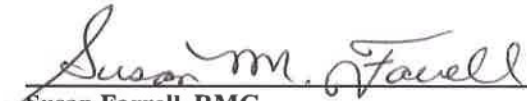
Motion to Introduce: <i>Otte</i>	Second <i>Mower</i>	Roll Call:	Esposito	<i>yes</i>
			Henken	<i>yes</i>
			Krier	<i>no</i>
			Otte	<i>yes</i>
			Mower	<i>yes</i>
			Steadman	<i>yes</i>
			Myhre	<i>yes</i>

Adoption: June 27, 2023

Motion to Adopt: <i>Otte</i>	Second <i>Esposito</i>	Roll Call:	Esposito	<i>yes</i>
			Henken	<i>yes</i>
			Krier	<i>No</i>
			Otte	<i>yes</i>
			Mower	<i>absent</i>
			Steadman	<i>yes</i>
			Myhre	<i>yes</i>

CERTIFICATION

I, **SUSAN FARRELL**, Municipal Clerk of the Township of Stafford, do hereby certify that the foregoing Ordinance was duly adopted on second reading and public comment by the Stafford Township Governing Body at their meeting held on the 27th day of June, 2023.



Susan Farrell, RMC
Municipal Clerk, Stafford Township
Ordinance No. 2023-20

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