

Bill Number: 24-668

Ordinance Number: 4077

**AN ORDINANCE REAFFIRMING CHAPTER 106 OF THE CODE OF
THE CITY OF ST. ROBERT, MISSOURI (ESTABLISHING A
PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST
AND SUBSTANTIAL INTERESTS FOR CERTAIN OFFICIALS)**

Be it ordained by the Board of Aldermen of the City of St. Robert as follows:

SECTION 1. Chapter 106 is hereby reaffirmed to the St. Robert City Code and shall continue to provide as follows:

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CHAPTER 106: CODE OF ETHICS

106.010 DECLARATION OF POLICY

The proper operation of government requires that public officials and employees be independent, impartial, and responsible to the people; that government decisions and policy be made in the proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, there is hereby established a procedure for disclosure by certain officials and employees of private financial or other interests in matters affecting the City.

106.020 CONFLICTS OF INTEREST

- A. All elected and appointed officials as well as employees of the City must comply with section 105.454 RSMo. on conflicts of interest as well as any other state law governing official conduct.

- B. Any member of the Governing Body of the City who has a “substantial or private interest” in any measure, bill, order, or ordinance proposed or pending before such Governing Body must disclose that interest to the Secretary or Clerk of such body and such disclosure shall be recorded in the appropriate journal of the Governing Body. “Substantial or private interest” is defined as ownership by the individual, his spouse or dependent children, whether singularly or collectively, directly or indirectly of:
 - 1. Ten percent (10%) or more of any business entity; or
 - 2. An interest having a value of ten thousand dollars (\$10,000.00) or more; or
 - 3. The receipt of a salary, gratuity, or other compensation or remuneration of five thousand dollars (\$5,000.00) or more per year from any individual, partnership, organization, or association within any calendar year.

106.030 DISCLOSURE REPORTS

- A. Each elected official, candidate for elective office, the Chief Administrative Officer, the Chief Purchasing Officer, and the full-time general counsel shall disclose the following information by May first (1st) or the appropriate deadline as referenced in section 105.487, RSMo., if any such transactions occurred during the previous calendar year:
1. For such person and for all persons within the first degree of consanguinity or affinity of such person, the date and the identities of the parties to each transaction with a total value in excess of five hundred dollars (\$500.00), if any, that such person had with the City, other than compensation received as an employee or payment of any tax, fee, or penalty due to the City and transfers for no consideration to the City.
 2. The date and the identities of the parties to each transaction known to the person with a total value in excess of the five hundred dollars (\$500.00), if any, that any business entity in which such person had a substantial interest had with the City, other than payment of any tax, fee, or penalty due to the city, transactions involving payment for providing utility service to the City, and transfers for no consideration to the City.
- B. The Chief Administrative Officer, Chief Purchasing Officer, and candidates for either of these positions shall disclose by May first (1st) or the appropriate deadline as referenced in Section 105.487, RSMo., the following information for the previous calendar year:
1. The name and address of each of the employers of such person from whom income of one thousand dollars (\$1,000.00) or more was received during the year covered by the statement;
 2. The name and address of each sole proprietorship that he owned; the name, address, and general nature of the business conducted of each general partnership and joint venture in which he was a partner or participant, the name and address of each partner or co-participant of each partnership or joint venture, unless such names and addresses are filed by the partnership or joint venture with the Secretary of State; the name, address, and general nature of the business conducted of any closely held corporation or limited partnership in which the person owned ten percent (10%) or more of any class of outstanding stock or limited partnership units; and the name of any publicly traded corporation or limited partnership that is listed on a regulated stock exchange or automated quotation system in which the person owned two percent (2%) or more of any class of outstanding stock, limited partnership units or other equity interests; and
 3. The name and address of each corporation for which such person served in the capacity of a director, officer, or receiver.

106.040 FILING OF REPORTS

- A. Financial interest statements shall be filed at the following times, but no person is required to file more than one (1) financial interest statement in any calendar year:
1. Every person required to file a financial interest statement shall file the statement annually not later than May first (1st) and the statement shall cover the calendar year ending the immediately preceding December thirty-first (31st), provided that any member of the Board may supplement his financial interest statement to report any additional interest acquired after December thirty-first (31st) of the covered year and prior to the date of filing of the financial interest statement.
 2. Each person appointed to office shall file the statement within thirty (30) days of such appointment or employment covering the calendar year ending the previous December thirty-first (31st);
 3. Every candidate required to file a personal financial disclosure statement shall file no later than fourteen (14) days after the close of his filing at which the candidate seeks nomination or election or nomination by caucus. The time period of this statement shall cover the twelve (12) months prior to the closing date of filing for candidacy.
- B. Financial disclosure reports giving the financial information required in Section 106.030 shall be filed with the City and with the Missouri Ethics Commission. The reports shall be available for public inspection and copying during normal business hours.

106.050 FILING OF ORDINANCE

A certified copy of this ordinance adopted prior to September 15 shall be sent within 10 days of its adoption to the Missouri Ethics Commission.

106.060 PENALTY FOR FAILURE TO COMPLY WITH ORDINANCE

- A. Any elected official, appointed official, or employee of the City who fails to comply with terms of this ordinance shall be notified in writing by the City Clerk. The City Clerk shall also notify the Mayor, City Administrator, and Board of Alderman of the serving of the notice.
- B. The notification shall inform that person who is in non-compliance that the person has 30 days to present proof of compliance to the City Clerk.
- C. If timely evidence of compliance is given to the City Clerk, the Clerk shall notify the Mayor, City Administrator, and Board of Alderman of the proof of compliance.

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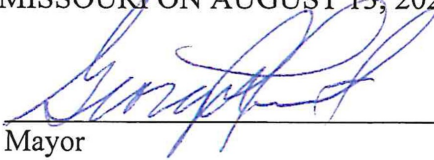
D. If timely proof of compliance is not supplied to the City Clerk, the Clerk will refer the matter to the Mayor, City Administrator, and Board of Alderman for actions removing an elected official from office and for terminating an appointed or at-will employee.

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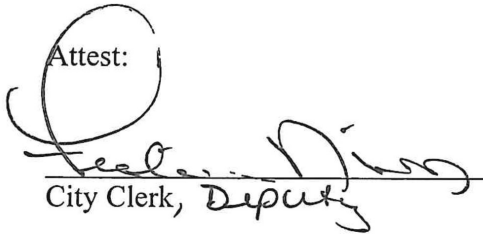
SECTION 2. All ordinances, resolutions, or motions, or parts thereof in conflict herewith are, to the extent of such conflict, hereby repealed.

SECTION 3. This ordinance shall become in full force and effect from and after its passage and approval.

READ THREE TIMES AND PASSED AND APPROVED BY THE BOARD OF ALDERMEN OF THE CITY OF ST. ROBERT, MISSOURI ON AUGUST 13, 2024.



Mayor

Attest:


City Clerk, Deputy