

**VILLAGE OF STEVENSVILLE  
BERRIEN COUNTY, MICHIGAN**

**ORDINANCE NO. \_\_\_\_**

**AN ORDINANCE TO ADD A NEW ARTICLE IV TO CHAPTER 30 TO THE  
CODE OF ORDINANCES, VILLAGE OF STEVENSVILLE, MICHIGAN  
TO REGULATE SMALL CELL WIRELESS FACILITIES, AND TO PROVIDE  
PENALTIES FOR VIOLATIONS**

The Village of Stevensville Ordains:

Section 1. Addition. A new Article IV, entitled “Small Cell Wireless Communication Facility Permits,” is added to the Code of Ordinances to consist of Sections 30-50 through 30-55 and read as follows:

**Article IV  
Small Cell Wireless Communication Facility Permits**

**Section 30-50. Purpose; Definitions**

The purpose of this chapter is to regulate and provide a permitting process for the deployment of small wireless communications facilities in conformance with the small wireless communication facilities deployment act, Act No. 365 of the Public Acts of 2018 (the “Act”). Unless the context clearly indicates otherwise, words and phrases used in this article shall have the same meanings as ascribed to them in the Act.

**Section 30-51. Permit Required.**

- A. A permit from the Village issued under the standards in this article is required in order to:
1. Co-locate a small cell wireless facility in a right-of-way in the Village; or
  2. Install, modify, or replace a utility pole or wireless support structure in a right-of-way in the Village on which a small cell wireless facility will be located.

**Section 30-52. Application Process.**

- A. To apply for a permit, the applicant shall submit the following to the Village Clerk:
1. A dimensioned and annotated photograph or drawing of each proposed small cell wireless facility, including the utility pole or wireless support structure, enclosure installation, and all other related equipment.
  2. A site location map, such as a color satellite or aerial photograph, with appropriate dimensions and annotations showing all proposed facilities.
  3. A document listing all proposed locations and indicating for each:
    - a. Whether the location is within a Village right-of-way, within the right-of-way of another government authority, or on private property.
    - b. Whether the proposed small cell wireless facility would involve an existing structure or a new structure.
    - c. A description of any construction or improvements that may be required, including make-ready work, earthwork, grading, slope flattening, vegetation and/or trimming removal, etc.

4. Whenever a new utility pole or wireless support structure is proposed, a description of the analytical effort taken to determine that co-location on an existing utility pole or wireless support structure is not feasible.
  5. Signed verification that the applicant will defend, indemnify, and hold the Village harmless to the full extent authorized by Section 29 of the Act, MCL 460.1329.
  6. Signed verification that the applicant will obtain insurance satisfying the same insurance requirements as specified in the standard unilateral permit form promulgated by the Michigan Public Service Commission pursuant to the Metropolitan Extension Telecommunications Right of Way oversight Act, Act No. 48 of the Public Acts of 2002, as amended.
  7. For any proposal to attach a small cell wireless communications facility to a utility pole or wireless support structure not owned by the applicant or the Village, signed verification from the owner that the owner approves of the proposed attachment.
  8. A certificate of compliance with FCC rules related to radio frequency emissions from a small cell wireless facility.
  9. Proof of other necessary permits, permit applications, or easements to ensure all necessary permissions for the proposed activity are obtained.
  10. An application fee in the following amounts:
    - a. \$200 for each small cell wireless facility alone.
    - b. \$300 for each small cell wireless facility and a new utility pole to which it will be attached.
    - c. Every 5 years after the effective date of the Act, the fees required in this subsection will automatically increase by 10% and rounded to the nearest dollar.
  11. Any other items or information reasonably required by the Village.
- B. After receiving an application, the Clerk shall provide copies to the Village Attorney to ensure compliance with the review deadlines provided in the Act. If any required item has been omitted from the application, the Village shall inform the applicant that the application is incomplete and that the Village's response deadline is tolled until the applicant provides all required information.
- C. An applicant may file an application and receive a single permit for the collocation of up to 20 substantially similar small cell wireless installations. The Village may approve or deny 1 or more small cell wireless facilities included in such consolidated application.

**Section 30-53. Review Standards; Issuance and Denial of Permits; Resubmittal.**

- A. Upon receiving a complete application, the Clerk shall issue the requested permit(s) to the applicant within the deadlines specified in the Act unless the applicant's proposal would do any of the following:
1. Give rise to grounds for the denial of a permit as listed in Section 15 or other provisions of the Act.
  2. Fail to comply with the following spacing requirements:
    - a. No new utility pole or wireless support structure shall be located within 150 feet of an existing facility where collocation is feasible. Feasibility will be determined by the Village based on information provided by the applicant
    - b. A new utility pole or wireless support structure shall be located at the midpoint of the average spacing for Village street lights. (e.g., if the street light spacing along one side of

the street is 150 feet on center, the small wireless communications facility shall not be closer than 75 feet to any street light pole).

- c. A new utility pole or wireless support structure shall be located on the center line (parallel to the curb line) of the nearest two Village-owned poles on either side of the proposed installation.
  - d. To the extent reasonably possible, a new utility pole or wireless support structure shall be located on center with the extension of a lot line that runs perpendicular to the street or curb line.
3. For any proposed installation in the Village's downtown district or any residential zoning district, fail to comply with the following design and concealment criteria:
- a. Each small cell wireless antenna shall be located entirely within a shroud or cannister type enclosure.
  - b. The diameter of the enclosure at its widest point should not be wider than two times the diameter of the narrowest point on the utility pole or wireless support structure.
  - c. Each antenna enclosure shall either be: (1) mounted to the top of the utility pole or wireless support structure and aligned with the centerline of such structure; or (2) mounted to the side of the utility pole or wireless support structure such that the vertical centerline of the antenna enclosure shall be parallel with such structure, with the height of the side mounted antenna being at least 6 feet above ground level at its lowest point. The Village may waive or modify the height requirement for side mounted antennas to the extent doing so would not interfere with clear vision for vehicles.
  - d. All cables, wires and connectors related to the small cell wireless facility must be fully concealed on the utility pole or wireless support structure and shall match the color of such structure.
  - e. There shall be no external cables or wires related to the small cell wireless facility hanging off or otherwise exposed on the utility pole or wireless support structure.
  - f. The colors of antenna enclosures and equipment cabinets shall match the color of the utility pole or wireless support structure on which they are located. However, in situations where a small cell wireless facility is mounted on an existing wood utility pole, finishes of conduit shall be zinc, aluminum or stainless steel, or colored to match those metal finishes, and equipment cabinets shall be the color of brushed aluminum.
  - g. Ground-mounted equipment shall incorporate concealment elements into the proposed design matching color and materials of the utility pole or wireless support structure, unless other materials or colors are approved by the Village. Concealment may include, but shall not be limited to, landscaping and strategic placement in less obtrusive locations.
  - h. The small cell wireless facility permittee shall post its name, location identifying information, and emergency telephone number in an area on the cabinet of the small wireless facility that is visible to the public. Signage required under this section shall not exceed 4 inches by 6 inches, unless otherwise required by law (e.g. radio-frequency (RF) ground notification signs) or the Village. If no cabinet exists, the signage shall be placed at the base of the pole.
  - i. The small cell wireless facility permittee shall remove or paint over unnecessary equipment manufacturer decals. The color shall match or shall be as approved by the Village. Small cell wireless facilities, utility poles, and wireless support structures shall

not include advertisements and may only display information required by a federal, state or local agency. The small cell wireless facility permittee shall utilize the smallest and lowest visibility RF warning sticker required by government or electric utility regulations. Placement of the RF sticker shall be as close to the antenna as possible.

4. Fail to comply with other applicable codes.
- B. The Clerk shall deny the application if any of the criteria above are not satisfied. The applicant may cure any deficiencies identified by the Village and resubmit the application within 30 days after the denial without paying an additional application fee. The Village shall approve or deny the revised application within 30 days. The Village shall limit its review of the revised application to the deficiencies cited in the denial.

**Section 30-54. Permit Conditions.**

Permits issued under this article shall be subject to the following conditions, in addition to any conditions imposed by the Act:

- A. Before commencing installation of a small cell wireless facility, the permittee shall provide the Village with certificates of insurance satisfying the coverage requirements specified in Section 30-52 above.
- B. If deemed appropriate for a particular installation, the Village may require a bond to be provided prior to installation for one or more of the following purposes:
  1. For the removal of abandoned or improperly maintained small cell wireless facilities, including those that the Village determines should be removed to protect public health, safety, or welfare.
  2. To repair the right-of-way.
  3. To recoup rates or fees that have not been paid by a wireless provider in more than 12 months, if the wireless provider has received 60-day advance notice from the Village of the noncompliance.
- C. For each utility pole or wireless support structure in a Village right-of-way on which a wireless provider has installed a small cell wireless facility, the permittee shall pay a fee in the following amounts:
  1. \$20 per year; or
  2. \$125 per year, if the utility pole or wireless support structure was erected by or on behalf of the wireless provider on or after the effective date of the Act. This subdivision does not apply to the replacement of a utility pole that was not designed to support small cell wireless facilities.

Every 5 years after the effective date of the Act, the fee amounts shall automatically increase by 10%, rounded to the nearest dollar.

Section 2. Effective Date. This ordinance shall become effective either 20 days after adoption or upon publication, whichever occurs later.

Motion by Trustee Mason, 2<sup>nd</sup> by Trustee Arter

YEAS: Chris Mason, Amanda Pohyba, Pat Arter, Steve Slavicek

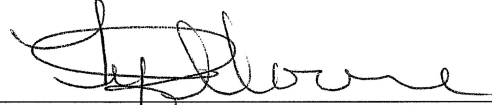
NAYS: None

ABSTAIN: None

ABSENT: Ken Hansen, Brian Liggett, Carl Steinberger

**CERTIFICATION**

As the duly appointed Clerk of the Village of Stevensville, Berrien County, Michigan, I certify this is a true and complete copy of an ordinance adopted by the Stevensville Village Council at its meeting of July 10, 2019.



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Tiffany Moore, Village Clerk

Adopted: July 10, 2019  
Published: July 18, 2019  
Effective: July 30, 2019

