

UPPER DARBY TOWNSHIP

RESOLUTION NO 47-20

A RESOLUTION OF UPPER DARBY TOWNSHIP REGARDING THE 46TH YEAR COMMUNITY DEVELOPMENT PROGRAM, AND CITIZEN PARTICIPATION PLAN

WHEREAS, all citizen and community requests for the 46th Year CD Program and Citizen Participation Plan have been received and evaluated and public hearings have been held to receive citizen input and comment; and

WHEREAS, the Town Council has carefully reviewed and considered these various requests, recommendations and plans; and

WHEREAS, Exhibit "A" attached sets forth the final allocations to be included in the Action Plan for 2020.

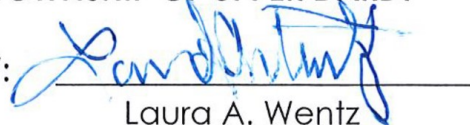
NOW, THEREFORE BE IT RESOLVED by the Town Council of the Township of Upper Darby:

1. That the attached Exhibit "A" representing final allocations of funds for the 46th Year Community Development program are hereby approved; and that no changes are made to the Citizen Participation Plan.
2. That the proper officers are hereby authorized to take such steps as may be necessary to implement the intent of this Resolution.

Resolved this 21st day of October, A.D., 2020.

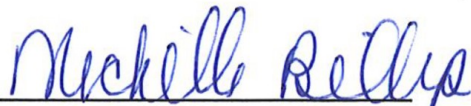
TOWNSHIP OF UPPER DARBY

BY:



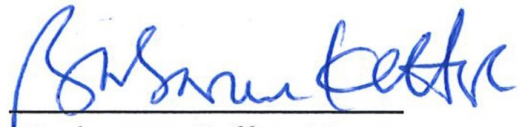
Laura A. Wentz
President of Council

ATTEST:



Michelle Billups
SECRETARY OF COUNCIL

BY:



Barbarann Keffer, Mayor

ATTEST:



Vincent Rongione, CAO

April 24, 2020

Effective (Adopted): 3/24/95

CITIZEN PARTICIPATION PLAN

This Citizen Participation Plan (Plan) has been developed by Upper Darby Township, Pennsylvania, to provide citizens, public and private agencies, as well as adjacent units of general local government including local government agencies with metropolitan-wide planning responsibilities, an adequate opportunity to participate in an advisory role in the planning, implementing, and assessing of the Non-Housing Community Development Plan, including the One-Year Action Plan, (N-HCDP+AP) pursuant to 24 CFR Part 91, et al. as effective on 3-24-95.

This Plan is amended as a result of the COVID-19 pandemic and the Mega Waiver issued by John Gibbs, Acting Assistant Secretary of the U.S. Department of Housing & Urban Development dated 3/31/2020.

The provisions of this Plan reflect the requirements of Subpart B- Citizen Participation and Consultation of 24 CFR Part 91 et al., as set forth by the Department of Housing and Urban Development.

This Plan sets forth Upper Darby Township's policies and procedures for citizen participation to provide for and encourage citizens to participate in the development of the Non-Housing Community Development Plan, including the One-Year Action Plan component of the Consolidated Plan, any substantial amendments to the Consolidated Plan, and the Consolidated Annual Performance Evaluation Report (CAPER).

I. Administration

- A. In accordance with §91.402(b)(2), of 24 CFR 91, et al., Upper Darby Township shall be responsible for the preparation of the Non-Housing Community Development Plan (§91.215(e)), and Action Plan (§91.220) and the Certifications (§91.425(a) and (b)). This Plan shall provide for a process of Consultation with local governments in accordance with §91.100, and Citizen Participation at §91.105. Also, this Plan shall provide for a process to receive citizen participation at the community-wide level, as well as the neighborhood level designed to especially encourage participation by low and moderate income persons, particularly those living in slum and blighted areas and in areas where CDBG funds are proposed to be used. This Plan will also take actions appropriate to encourage the participation of all citizen including minorities and non-English speaking persons, as well as persons with disabilities. All aspects

IV Non-Housing Community Development Plan and Action Plan Development

A. Public Hearings

- (1) In order to ensure that maximum citizen participation is achieved in the formulation of the Non-Housing Community Development Plan, including the One-Year Action Plan, Upper Darby Township shall conduct all meetings remotely in accordance with the PA State Stay At Home Order. Citizens will be notified regarding meeting access
- (2) In order to adequately inform the public of these public hearings, Upper Darby Township shall notify citizens in accordance with Section V. of this Plan, as amended
- (3) The Township, upon request, will provide reasonable access/accommodations for persons with disabilities.

B. Purpose of Public Hearings

- (1) The purposes of public hearings shall be the following:
 - (a) To enable the Township of Upper Darby to disseminate the following program information as it pertains to the Five-Year Non-Housing Community Development Plan and the Action Plan:
 - (i) The amount of assistance Upper Darby Township expects to receive, including grant funds and program income for the Five-Year Consolidated Plan, as well as the One-Year Action Plan.
 - (ii) The range of activities that may be undertaken, including the estimated amount that will benefit persons of low and moderate income.
 - (b) To enable citizens to elicit their views on the development of community development needs and proposed activities, including the development of the Five-Year Non-Housing Community Development Plan and One-Year Action Plan.
 - (c) Take requests to schedule the providing of technical assistance to groups representative of persons of low and moderate income that request such assistance in developing

D Publication of the Proposed Five-Year Non-Housing Community Development Plan + One Year Action Plan

- (1) Upper Darby Township shall publish the proposed Five-Year Non-Housing Consolidated Plan, including the proposed One-Year Action Plan in a manner that affords citizens, public agencies, and other interested parties a reasonable opportunity to examine its contents and to submit comments. In order to effectuate this federal requirement at §91.105(b)(2), Upper Darby Township will publish a summary of the proposed Five-Year Non-Housing Community Development Plan, including the One-Year Action Plan, in one local newspaper of general circulation. Said summary will describe the contents and purpose of the Five-Year Non-Housing Community Development Plan, including the One-Year Action Plan, and will include a list of the locations where copies of the entire proposed Non-Housing Community Development Plan, including the One-Year Action Plan may be examined; and said locations will include but not be limited to libraries, government offices, and public places. In accordance with federal regulations at §91.105(b)(2), Upper Darby Township will provide a reasonable number of free copies of the Non-Housing Community Development and the One Year Action Plan to citizens and groups that request it.

E. Criteria for Amendment to Programs:

The Township may decide to amend its approved programs based upon one of the following decisions:

1. To make substantial change in amounts approved for an activity.
2. To undertake an activity, using funds from any program covered by a program (including program income), which was not previously described in an action plan or funding application.
3. To decide not to carry out an activity for which funding is approved; or;
4. To substantially change the purpose, scope, location, or beneficiaries of an activity.

Substantial change in Item 4 above is where the change (increase or decrease in the size of the service area and /or class of

VII. Availability to the Public

- A. In accordance with §91.105(g), the Non-Housing Community Development Plan and One-Year Action Plan as adopted, substantial amendments, and the performance report will be available to the public, including the availability of materials in a form accessible to persons with disabilities, upon request. These documents will be available by calling or writing to Upper Darby Township as indicated below:

Christopher Mc Sween
Director of Licenses and Inspection
Upper Darby Township
Municipal Building, Room 109
100 Garrett Road
Upper Darby, PA 19082-3135
E-Mail CMcSween@upperdarby.org
Telephone: (610) 734-7613
TDD No.: (610) 734-7722

VIII. Access Records

- A. Upper Darby Township shall provide citizens, public agencies, and other parties with reasonable and timely access to information and records relating to Upper Darby Township's Non-Housing Community Development Plan and the One-Year Action Plan and Upper Darby Township's use of assistance under the programs covered by 24 CFR Part 91, et al. during the proceeding five (5) years.
- B. Any and all records referred to by VIII.A. of this Plan shall be consisted with and subject to applicable Federal, State and local laws regarding personal privacy and obligations of confidentiality.
- C. Access to records may be made by contacting the aforementioned Department as prescribed by Section VII.A. of this Plan.

IX. Technical Assistance

- A. As prescribed by Section IV.B. of this Plan, Upper Darby Township shall take requests to schedule the providing of technical assistance such assistance, in developing proposals for funding assistance under any of the programs covered by the Consolidated Plan.