

**CITY OF VENTNOR  
ORDINANCE NUMBER 2026-007**

**AN ORDINANCE OF THE CITY OF VENTNOR TO  
CREATE ARTICLE XXX OF CHAPTER 102 OF THE CITY  
CODE ENTITLED "MUNICIPAL HOUSING LIAISON"**

**BE IT ORDAINED AND ENACTED BY THE BOARD OF COMMISSIONERS OF  
THE CITY OF VENTNOR, IN THE COUNTY OF ATLANTIC, STATE OF NEW JERSEY**  
(not less than two-thirds of all members thereof affirmatively concurring), **AS FOLLOWS:**

**I. PURPOSES:** The purpose of this Ordinance is to create a new Article XXX of Chapter 102 of the City of Ventnor Municipal Code (the "Code"), entitled "Municipal Housing Liaison," to conform with the requirements set forth in N.J.A.C. 5:99-6.

**II.** Chapter 102 of the Code is hereby modified to add a new Article XXX, as follows:

**CHAPTER 102 Development Regulations  
ARTICLE XXX Municipal Housing Liaison**

**Section 102-220 Purpose**

The purpose of this article is to create the administrative mechanisms needed for the execution of the City of Ventnor's responsibility to assist in the provision of affordable housing pursuant to the Fair Housing Act of 1985 and its subsequent amendments.

**Section 102-221 Definitions**

As used in this article, the following terms shall have the meanings indicated:

**ADMINISTRATIVE AGENT**

The person or entity appointed or contracted by the Mayor and Commission of the City of Ventnor who shall be responsible for administering the affordability controls of some or all units in the Affordable Housing Program for the City of Ventnor to ensure that the restricted units under administration are affirmatively marketed and sold or rented, as applicable, only to households that meet the applicable eligibility criteria.

**MUNICIPAL HOUSING LIAISON**

The employee charged by the governing body with the responsibility for oversight and administration of the Affordable Housing Program for the City of Ventnor.

**Section 102-222 Establishment of Municipal Housing Liaison position and compensation; powers and duties.**

- A. There is hereby established the position of Municipal Housing Liaison for the City of Ventnor.
- B. The Municipal Housing Liaison shall be appointed by the Mayor with the advice and consent of the City Commission, be a full-time or part-time employee of the City reporting to the City Administrator, receive such compensation as established by the annual salary ordinance, and be subject to all rules and policies of the Employee Handbook.
- C. The Municipal Housing Liaison shall:
  - a. Be responsible for oversight and administration of the Affordable Housing Program for the City of Ventnor.

- b. Possess all powers and authorities as provided for by the laws and regulations of the State of New Jersey.
- c. Perform all duties as required by the laws and regulations of the State of New Jersey.
- d. Monitor any and all Administrative Agents within the City’s jurisdiction.
- e. Be assisted in performing his/her/their duties by other employees and professionals of the City of Ventnor as directed by the City Administrator.

**III. Repealer:** All ordinances or code provisions or parts thereof inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

**IV. Severability:** If any section, subsection, paragraph, sentence or any other part of this Ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this Ordinance.

**V. Effective Date:** This ordinance shall take effect upon its passage and publication, as required by law.

FIRST READING: 02/26/2026

PUBLICATION: 03/05/2026

PUBLIC HEARING AND ADOPTION 03/12/2026

Signed: \_\_\_\_\_  
H. Timothy Kriebel Mayor

Signed: \_\_\_\_\_  
Lance B. Landgraf Jr., Commissioner

Signed: \_\_\_\_\_  
Maria Mento., Commissioner

Signed: \_\_\_\_\_  
Lisa Hand, RMC, City Clerk