

Ordinance No. 2024-#01 - AN ORDINANCE AMENDING ORDINANCE NO. 2020-#01 TO ADD SECTION 10-6 BEAUTIFICATION SUBCOMMITTEE, DUTIES AND RESPONSIBILITIES AND RENUMBER REMAINING SECTIONS ACCORDINGLY

BE IT ORDAINED that that Municipal Council of the Borough of Waldwick hereby amends Ordinance No. 2020-#01 adding Section 10-6 Beautification Subcommittee with the Duties and Responsibilities and renumbering of the remaining sections accordingly.

Section 10-6. Beautification Subcommittee. The Environmental Advisory Committee shall establish a subcommittee called the “Waldwick Beautification Committee” who shall have the duties and responsibilities as follows:

- A. The Waldwick Beautification Committee shall designate and plan specific sites and extended areas, primarily under governmental ownership or control, for the beautification of major roadways systems, median islands and entranceways throughout the Borough of Waldwick.
- B. The Waldwick Beautification Committee shall focus on developing and maintaining gardens around the Borough as well as working on projects that can improve the look of the town and quality of life.
- C. Consist of volunteer members of the community. Volunteer applications shall submit the completed Borough of Waldwick Citizen Leadership Application as required by law and may also include a resume.
 - a. All applicants will be reviewed by the Environmental Advisory Committee.
 - b. The Environmental Advisory Committee, upon completion of review of the applicants, will submit Waldwick Beautification Committee members to the Borough Council via the Council Liaison for approval at council meeting.
- D. Mayor shall appoint a Member of the Borough Council as Council Liaison to the Waldwick Beautification Committee who shall be the Chair of the Waldwick Beautification Committee.
- E. The Executive Director and Council Liaison will attend meetings of the Waldwick Beautification Committee as representatives of the Borough of Waldwick.
- F. All proposed projects for the Borough of Waldwick must be approved by the Council before the Environmental Advisory Committee/Waldwick Beautification Committee can implement or execute them.

Section 10-7. Committee Meetings/Commitments of Members.

- A. Notice of Meetings. The Environmental Advisory Committee shall meet on a regular, monthly basis at a time and date to be decided by a majority of its members, or as often as may be necessary for the proper conduct of its duties and responsibilities.
- B. Meeting Procedures. Agendas to meeting should be sent to all members prior to meeting on the scheduled date. The order of the agenda can be changed for any meeting provided that the majority of the members present at the meeting agree to the change.

The Environmental Advisory Committee shall follow Roberts Rules of Order for Parliamentary Procedures where there is no conflict or disagreement with this Ordinance in which each case this Ordinance shall take precedence.

A quorum of the Environmental Advisory Committee must be in attendance for the conduct of business. This should consist of a minimum of five members.

- C. Minutes. The Secretary of the Environmental Advisory Committee shall keep minutes from each meeting and present the minutes to the Environmental Advisory Committee to vote on their acceptance at subsequent meetings.

Section 10-8. Annual Report. The Environmental Advisory Committee shall keep minutes of its meetings and at least once per year submit to the Mayor and Council a summary of accomplishments and project statuses for the prior year as well as goals for the following year.

Section 10-9. Establishing Budget for Committee. The annual budget for the committee shall be established as per the Borough of Waldwick budgetary process and guidelines. The Committee will recommend to the Borough Council, via the liaison, money needed to move forward with projected costs to cover memberships, training and/or projects related costs.

Section 10-10. No salary or compensation. The members of the Environmental Advisory Committee shall receive no salary or other compensation for their services.

BE IT FURTHER RESOLVED that if any section of this Ordinance shall be held to be invalid for any reason, such decision shall not affect the remaining portions of this Ordinance.

BE IT FURTHER RESOLVED that this Ordinance shall become effective immediately upon publication as required by law.

INTRODUCED: January 23, 2024

ADOPTED: February 13, 2024

Attest: _____
Kelley Halewicz, RMC/CMC
Municipal Clerk

Thomas A. Giordano, Mayor