

**TOWNSHIP OF WATERFORD
COUNTY OF CAMDEN
STATE OF NEW JERSEY**

ORDINANCE # 2025-4

ORDINANCE OF THE TOWNSHIP OF WATERFORD AMENDING AND SUPPLEMENTING CHAPTER 7 OF THE CODE OF THE TOWNSHIP OF WATERFORD CAPTIONED “CLAIMS PROCEDURE”, SECTION 7-8 ENTITLED “CHIEF FINANCIAL OFFICER TO MAKE DISBURSEMENTS” TO AUTHORIZE THE PAYMENT OF BILLS AND/OR DISBURSEMENT OF CLAIMS WITHOUT THE GOVERNING BODY’S APPROVAL IN CERTAIN CIRCUMSTANCES

WHEREAS, the Waterford Township Committee understands that certain bills/claims must be paid in a timely manner; and

WHEREAS, currently, the Township Code requires governing body’s approval prior to the Chief Financial Officer paying any bills or making disbursements on any claims; and

WHEREAS, the Township Committee of the Township of Waterford recognizes the potential of a cancelled meeting, or an otherwise unreasonable delay in the CFO receiving governing body’s approval to pay such claims and/or bills; and

WHEREAS, the Township Committee wishes to amend Section 7-8 – Chief Financial Officer to Make Disbursements – of Chapter 7 entitled “Claims Procedure” to allow the Chief Financial Officer to pay bills/claims without governing body’s approval in certain specific circumstances:

NOW, THEREFORE BE IT ORDAINED BY THE MAYOR AND TOWNSHIP COMMITTEE OF THE TOWNSHIP OF WATERFORD, COUNTY OF CAMDEN, STATE OF NEW JERSEY. AS FOLLOWS:

SECTION 1: Chapter 7 of the Code of the Township of Waterford captioned “Claims Procedure”, Sections 7-8 captioned “Chief Financial Officer to Make Disbursements” is amended to add the following paragraph.

SECTION I.

Chapter 7 of the Code of the Township of Waterford captioned “Claims Procedure”, Sections 7-8 captioned “Chief Financial Officer to Make Disbursements” is amended to add the following paragraph.

Additions to this Section shall be delineated by underlined text, thusly.

§ 7-8. Chief Financial Officer to Make Disbursements.

The Chief Financial Officer shall make disbursements upon receipt of an order by the Township Committee, attested by the Township Clerk.

In the event of a delay, postponement or cancellation of a regularly scheduled Township Committee meeting, or under circumstances where a delay in the payment of bills until the next scheduled meeting is impractical, unreasonable or improper, the Township Chief Financial Officer shall be authorized to make all reasonable and necessary payments of bills and/or disbursements prior to receiving Township Committee approval up to an amount of twenty thousand dollars (\$20,000.00) and all bills for County and School levies, debt payments, health benefits, and local library aide. In such circumstances, the Chief Financial Officer shall ascertain the existence of proper and sufficient appropriations for the payment to be made and determine that there is legal authority for the making of any such payment(s). The Chief Financial Officer shall present the proposed bill and/or disbursement to the Township Administrator prior to making such payment(s) and obtain agreement that said bill/claim should be paid prior to the presentation to and approval of the Township Committee. After the payment of any such bill and/or claim, the Chief Financial Officer shall present a list of all such bills/claims so paid to the Township Committee for ratification of such payments at the next regularly scheduled Township Committee meeting as an addendum of "prepaid bills" to the regular Bills List.

SECTION II.

Repealer. Any article, section, paragraph, subsection, clause, or other provision of the Code of the Township of Waterford inconsistent with the provisions of this Ordinance is hereby repealed to the extent of such inconsistency.

SECTION III.

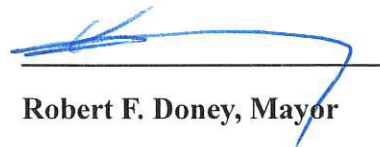
Severability. The various parts, sections, and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section, or clause is adjudged to be unconstitutional or invalid by a court of competent jurisdiction the remainder of this Ordinance shall remain in full force and effect.

SECTION IV.

Effective Date. This Ordinance shall take effect on April 9, 2025, after final adoption and publication as required by law.



Dawn Liedtka, Township Clerk



Robert F. Doney, Mayor

Introduced: 3/12/2025

Public Hearing: 4/9/2025

Adopted: 4/9/2025

UPON INTRODUCTION ON March 12, 2025					
	Giangiulio	Jones-Freitag	Thompson	Wade	Doney
YES	✗	✗	✗	✗	✗
ABSTAIN					
NO					
ABSENT					
UPON ADOPTION ON April 9, 2025					
	Giangiulio	Jones-Freitag	Thompson	Wade	Doney
YES	✗	✗	✗	✗	✗
ABSTAIN					
NO					
ABSENT					

CERTIFICATION

I, Dawn Liedtka, Clerk of the Township of Waterford, Camden County, New Jersey, do hereby certify the foregoing to be true and exact copy of the Ordinance which was finally adopted by the Mayor and Township Committee of the Township of Waterford at a Meeting held on 9th day of April, 2025.

Dawn Liedtka

Dawn Liedtka, Township Clerk