Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law sitalics or und	r should be given as amended. Do not include matter being eliminated and not not indicate new matter.	d do not use
County (Select one:)	√	
of West Ser	eneca	
Local Law N	No. 4 of the year 20 ²⁴	
A local law		
	(Insert Title) Amendment to Section 33.5 for the location and to Section 33.7 change of title	
Po it anasta	red by the Town Board	
Be it enacte	(Name of Legislative Body)	of the
County	☐City ☑Town ☐Village	
of West Sene	neca	as follows:
West Seneca Senio noncurrent and arch Seneca Records Ce 33-7 The West Ser recommendations b Records Manageme Director of Finance (library located in the	Clerk shall have at his/her disposal a storage room at a location determined by the ior Citizens Center dedicated specifically for the storage, processing and servicing chival records for all town departments and agencies. The storage room shall be a Center." The Town Clerk or designee shall operate the West Seneca Records Center. The Town Board shall appoint a nine-member Records Advisory Board based by the Town Clerk. The Records Advisory Board shall be composed of the Town Clerk of the Town Supervisor, a representative of the West Seneca Town Board Comptroller, the Town Attorney, the Town Historian or their designees; a representative of West Seneca and two (2) town residents with expertise in the field of a management programs or a related field.	g of all called the "West nter. on Clerk, as ard, the Town sentative of the

(If additional space is needed, attach pages the same size as this sheet, and number each.)

DOS-0239-f-I (Rev. 04/14)

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

Thereby certify that the local law annexed hereto, designated as local law No. 4	(Final adoption by local legislative body on libereby certify that the local law approved boroto.	ly.)	. 4			10021	
Town Board (Name of Legislative Body) provisions of law. 2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Electric Chief Executive Officer*.) 1 hereby certify that the local law annexed hereto, designated as local law No. of 20, and was (approved)(not approved)(not approved)(not approved)(not approved)(not approved) (Name of Legislative Body) (repassed after disapproval) by the	the 600 waxx v (Citxx) (Town) (A viillance) of West Seneca						
2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.) 1 hereby certify that the local law annexed hereto, designated as local law No. the (County)(City)(Town)(Village) of	Town Board	on July 29	20.24		was duly	passed by	y the
2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.) I hereby certify that the local law annexed hereto, designated as local law No. of 20 the (County)(City)(Town)(Village) of	(Name of Legislative Body)	Off odly 25	20 24	, in accord	dance wit	n the applic	cable
Chef Executive Officer*.) I hereby certify that the local law annexed hereto, designated as local law No. (Rienal adoption by referendum.) I hereby certify that the local law annexed hereto, designated as local law No. (Rienal adoption by referendum.) I hereby certify that the local law annexed hereto, designated as local law No. (Rienal adoption by referendum.) I hereby certify that the local law annexed hereto, designated as local law No. (Rienal adoption by referendum.) I hereby certify that the local law annexed hereto, designated as local law No. (Rienal adoption by referendum.) I hereby certify that the local law annexed hereto, designated as local law No. (Rienal adoption by referendum.) (Rienal adoption by referendum, and was (approved) (not approved) (Rienal adoption by referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general) (special) (annual) election held on	provisions of law.						
Chef Executive Officer*.) I hereby certify that the local law annexed hereto, designated as local law No. (Rienal adoption by referendum.) I hereby certify that the local law annexed hereto, designated as local law No. (Rienal adoption by referendum.) I hereby certify that the local law annexed hereto, designated as local law No. (Rienal adoption by referendum.) I hereby certify that the local law annexed hereto, designated as local law No. (Rienal adoption by referendum.) I hereby certify that the local law annexed hereto, designated as local law No. (Rienal adoption by referendum.) I hereby certify that the local law annexed hereto, designated as local law No. (Rienal adoption by referendum.) (Rienal adoption by referendum, and was (approved) (not approved) (Rienal adoption by referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general) (special) (annual) election held on							
the (County)(City)(Town)(Village) of	Chief Executive Officer*.)			ge after disag	oproval b	y the Elec	tive
(Name of Legislative Body) (repassed after disapproval) by the	I hereby certify that the local law annexed hereto, d	lesignated as local law N	0.			of 20	of
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(repassed after disapproval) by the		on	20	, and was	s (approve	ed)(not app	orove
3. (Final adoption by referendum.) I hereby certify that the local law annexed hereto, designated as local law No of 20 of the (County)(City)(Town)(Village) of on 20, and was (approved)(not approved (Elective Chief Executive Officer*) Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on	• •						
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3. (Final adoption by referendum.) I hereby certify that the local law annexed hereto, designated as local law No	20 20 20 20 20 20 20 20 20 20 20 20 20 2	" " " " " " " " " " " " " " " " " " "					
I hereby certify that the local law annexed hereto, designated as local law No	20, in accordance with	in the applicable provisio	ns of law.				
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(repassed after disapproval) by the							
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vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on	(repassed after disapproval) by the (Elective Chief Ex	recutive Officer*)		on		20	
4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum. I hereby certify that the local law annexed hereto, designated as local law No of 20 of the (County)(City)(Town)(Village) of on on 20, and was (approved)(not approved)	Such local law was submitted to the people by reason vote of a majority of the qualified electors voting there	n of a (mandatory)(permi	issive) refe	rendum, and	received	the affirma	ative
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the (County)(City)(Town)(Village) of was duly passed by th (Name of Legislative Body) on, and was (approved)(not approved)	4. (Subject to permissive referendum and final a I hereby certify that the local law annexed hereto, des	idoption because no va signated as local law No.	lid petition	n was filed r	equestin	g referend of	lum.)
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aw was subject to permissive referendum and no valid petition requesting such referendum was filed as of	20 In accordance with the control of	ia bennon reduesting suc	n reierend	um was filed	as of		

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^{*} Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

the City of having been submitted	d as local law No of 20 of d to referendum pursuant to the provisions of section (36)(37) of native vote of a majority of the qualified electors of such city voting
the County ofState of New York, ha	as local law No of 20 of aving been submitted to the electors at the General Election of 5 and 7 of section 33 of the Municipal Home Rule Law, and having tors of the cities of said county as a unit and a majority of the unit voting at said general election, became operative.
(If any other authorized form of final adoption has been for I further certify that I have compared the preceding local law we correct transcript therefrom and of the whole of such original leparagraph above.	vith the original on file in this office and that the same is a ocal law, and was finally adopted in the manner indicated in Literal Law Clerk of the county legislative body, City, Town or Village Clerk or officer designated by local legislative body
Seal)	Date: September 4,2023

Local Law 2024-4

Modification of Chapter 33 Records, Public

- 33-5 The Town Clerk shall have at his/her disposal a storage room at a location determined by the Town Board the West Seneca Senior Citizens Center-dedicated specifically for the storage, processing and servicing of all noncurrent and archival records for all town departments and agencies. The storage room shall be called the "West Seneca Records Center." The Town Clerk or designee shall operate the West Seneca Records Center.
- 33-7 The West Seneca Town Board shall appoint a nine-member Records Advisory Board based on recommendations by the Town Clerk. The Records Advisory Board shall be composed of the Town Clerk, as Records Management Officer; the Town Supervisor, a representative of the West Seneca Town Board, the Town Director of Finance Comptroller, the Town Attorney, the Town Historian or their designees; a representative of the library located in the Town of West Seneca and two (2) town residents with expertise in the field of archives programs, records management programs or a related field.