

Sponsored By: Dr. Mona Becker, Mayor
Gregory Pecoraro, Council President

ORDINANCE NO. 2024-06
(FY 2024 Budget Amendment # 2)

ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF WESTMINSTER,
MARYLAND AMENDING THE ADOPTED BUDGET FOR THE FISCAL YEAR
BEGINNING JULY 1, 2023 AND ENDING JUNE 30, 2024 (FY 2024)

WHEREAS, in accordance with the requirements of Md. Code Ann., Division IV “Local Finance” and Title 5 of the Local Government Article, Section 41 “Annual general property tax provisions; half-year tax on new construction; tax sales” of the Charter of the City of Westminster, and Chapter 20 “Fiscal Matters” of the Code of the City of Westminster, the Mayor and Common Council enacted an ordinance to budget and appropriate funds for the several programs and purposes for the City of Westminster for the fiscal year beginning July 1, 2023, and ending June 30, 2024 (“Fiscal Year 2024”) and to set the property tax rates for the Fiscal Year 2024, i.e., the Fiscal Year 2024 Budget (*See* Ordinance No. 2023-03); and

WHEREAS, the Fiscal Year 2024 Budget includes estimated revenues and other financing sources, as well as anticipated expenditures and transfers; and

WHEREAS, Md. Code Ann., Local Gov’t Art., Section 5-205(b) provides, *inter alia*, with respect to expenditures for safety, health, and general welfare that a municipality may not expend funds that were appropriated at the time of the annual levy for a purpose different from the purpose for which the money was appropriated or spend money not appropriated at the time of the annual levy unless such expenditures are approved by a two-thirds vote of all the individuals elected to the legislative body; and

WHEREAS, the Mayor and Common Council amended the Fiscal Year 2024 Budget via the adoption of Ordinance No. 2023-09 to provide for certain expenses not included in the Fiscal Year 2024 Budget relating to water treatment chemicals and phases 2 through 4 of a Sewer Shed Study, to allocate funds for these expenses, to correct the Capital Improvement Project budget for the water meter split

between water and sewer, and to provide for reimbursable grant obtained from the State of Maryland for the acquisition of mobile radios; and

WHEREAS, since the adoption of the Fiscal Year 2024 Budget and the adoption of Amendment No. 1 thereto, the City has experienced additional costs relating to construction management, testing and inspection services, as well as additional construction phase engineering services, relating to the City's Enhanced Nutrient Removal ("ENR") project that must be reflected in the Fiscal Year 2024 Budget; and

WHEREAS, the remediation of damage caused to the chemical building during the ENR project must be funded; and

WHEREAS, there are several purchases that were not anticipated at the outset of the Fiscal Year for which the City must account in its Budget, namely: additional crosswalk safety improvements, additional downtown cameras, mobile radios and printers for police vehicles, a high service pump check valve, valves for the watermain project, and the repair of a precision bearing on swivel for truck no. 67; and

WHEREAS, the Mayor and Common Council desire to fund these additional expenses through the appropriation of funds from new intergovernmental funding, new appropriations from general reserves, new appropriations from water reserves and new appropriation from sewer reserves as reflected herein; and

WHEREAS, due to the increase in expenses set forth above, the Mayor and Common Council have determined that it must amend the Fiscal Year 2024 Budget, as amended, to provide for these increased expenses and the revenues to pay for these expenses.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Common Council of the City of Westminster:

Section 1: That the budget adopted for Fiscal Year 2024 by Ordinance No. 2023-03, as amended by Ordinance No. 2023-09, shall be and hereby is amended to provide for the following additional revenues

BOLDFACED SMALL CAPITALS: Indicate language added to the FY 2024 Budget.

Boldfaced numbers: Indicate numbers that will be changed by this Ordinance.

and expenditures. All changes proposed to each line item in the adopted budget are reflected in the chart below.

General Fund Revenues	Adopted	Amended Budget #1	Budget Amendment #2	Amended Budget #2
Taxes	14,533,785	14,533,785		14,533,785
Licenses & Permits	524,801	524,801		524,801
Intergovernmental	1,636,115	1,636,115		1,636,115
Charges for Services	973,833	973,833		973,833
Fines & Forfeitures	33,333	33,333		33,333
Miscellaneous Income	76,026	76,026		76,026
Interest Income	150,000	150,000		150,000
<u>TRANSFER FROM GENERAL FUND RESERVES</u>			18,000	18,000
General Fund Appropriations by Activity	Adopted	Budget Amendment #1	Budget Amendment #2	Amended Budget #2
Executive & Legislative	913,550	913,550		913,550
Finance	326,047	326,047		326,047
Human Resources	213,211	213,211		213,211
Planning, Zoning and Development	388,103	388,103		388,103
Housing and Preservation	125,987	125,987		125,987
Public Safety Department	8,943,104	8,943,104		8,943,104
Facilities	418,569	418,569		418,569
Public Works	4,157,579	4,157,579	18,000	4,175,579
Technology	456,727	456,727		456,727
Recreation & Parks	1,718,942	1,718,942		1,718,942
Total General Fund Revenues	17,927,893	17,927,893		17,945,893
Total General Fund Appropriations	17,661,819	17,661,819		17,679,819
Difference	266,074	266,074		266,074
Transfer of FY24 Surplus to Capital Fund	266,074	266,074		266,074

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Public Housing Agency Fund	Adopted	Budget Amendment #1	Budget Amendment #2	Amended Budget #2
Revenues	3,246,956	3,246,956		3,246,956
Expenses	3,389,434	3,389,434		3,389,434
Transfer from HUD Reserves	142,478	142,478		142,478
Capital Projects Fund Funding Sources	Adopted	Budget Amendment #1	Budget Amendment #2	Amended Budget #2
General Fund	2,199,248	2,199,248		2,199,248
Sewer Fund	1,389,000	1,361,500	2,012,392	3,373,892
Water Fund	1,475,000	1,447,500	5,500	1,453,000
Benefit Assessment Funds	1,922,872	1,952,872		1,952,872
ARPA	7,063,581	7,063,581	100,000	7,163,581
Capital Projects Fund	984,788	984,788		984,788
Highway User Revenue (HUR) Funds	1,056,353	1,056,353		1,056,353
Intergovernmental	11,625,230	11,695,794	303,593	11,999,387
Other Funding	98,500	98,500		98,500
Capital Project Fund Appropriations by Activity	Adopted	Budget Amendment #1	Budget Amendment #2	Amended Budget #2
Recreation and Parks	7,375,103	7,375,103		7,375,103
Streets	4,186,160	4,186,160	88,250	4,274,410
Facilities	1,167,600	1,197,600		1,197,600
Debt Service	664,452	664,452		664,452
Police Department	530,894	601,458	58,435	659,893
Planning, Zoning and Development	200,000	200,000		200,000
Technology	200,000	200,000		200,000
Sewer	2,682,000	2,654,500	2,169,300	4,823,800

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Water	10,808,363	10,780,863	105,500	10,886,363
Total Capital Fund Funding Sources	27,814,572	27,860,136		30,281,621
Total Capital Fund Appropriations	27,814,572	27,860,136		30,281,621
Difference	-	-		-
Water Fund Revenues	Adopted	Budget Amendment #1	Budget Amendment #2	Amended Budget #2
Charges for Services	5,793,984	5,793,984		5,793,984
Rental Revenue	264,000	264,000		264,000
Interest Revenue	50,000	50,000		50,000
Benefit Assessment	350,000	350,000		350,000
Transfer from Water Reserves	-	150,000	13,000	163,000
Water Fund Appropriations by Activity	Adopted	Budget Amendment #1	Budget Amendment #2	Amended Budget #2
Executive & Legislative	369,855	369,855		369,855
Finance	350,483	350,483		350,483
Human Resources	206,637	206,637		206,637
Planning, Zoning and Development	159,943	159,943		159,943
Facilities	54,703	54,703		54,703
Public Works	356,500	356,500		356,500
Technology	451,500	451,500		451,500
Utilities	1,128,773	1,128,773	13,000	1,141,773
Water	2,899,680	3,049,680		3,049,680
Total Water Fund Revenues	6,457,984	6,607,984		6,620,984
Total Water Fund Appropriations	5,978,074	6,128,074		6,141,074
Difference	479,910	479,910		479,910
Transfer of FY24 Surplus to Capital Fund	479,910	479,910		479,910
Sewer Fund Revenues	Adopted	Budget Amendment #1	Budget Amendment #2	Amended Budget #2
Charges for Services	7,482,030	7,482,030		7,482,030

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Other Revenue	-	-	-	-
Interest Revenue	100,000	100,000		100,000
Benefit Assessment	370,000	370,000		370,000
Transfer from Sewer Reserves	-	73,000		73,000
Sewer Fund Appropriations by Activity	Adopted	Budget Amendment #1	Budget Amendment #2	Amended Budget #2
Executive & Legislative	365,866	365,866		365,866
Finance	352,283	352,283		352,283
Human Resources	206,624	206,624		206,624
Planning, Zoning and Development	159,942	159,942		159,942
Facilities	47,219	47,219		47,219
Public Works	355,251	355,251		355,251
Technology	451,504	451,504		451,504
Utilities	1,202,274	1,202,274		1,202,274
Sewer	4,739,315	4,812,315		4,812,315
Total Sewer Fund Revenues	7,952,030	8,025,030		8,025,030
Total Sewer Fund Appropriations	7,880,278	7,953,278		7,953,278
Difference	71,752	71,752		71,752
Transfer of FY24 Surplus to Capital Fund	71,752	71,752		71,752
Fiber Infrastructure Fund Revenues	Adopted	Budget Amendment #1	Budget Amendment #2	Amended Budget #2
Charges for Services	838,667	838,667		838,667
Other Financing/loan proceeds	920,864	920,864		920,864
Fiber Infrastructure Fund Appropriations by Activity	Adopted	Budget Amendment #1	Budget Amendment #2	Amended Budget #2
Executive & Legislative	23	23		23
Finance	6,000	6,000		6,000
Public Works	92,205	92,205		92,205
Technology	46,837	46,837		46,837
Utility Maintenance	112,625	112,625		112,625

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Fiber	1,260,611	1,260,611		1,260,611
Total Fiber Infrastructure Fund Revenues	1,759,531	1,759,531		1,759,531
Total Fiber Infrastructure Fund Appropriations	1,518,301	1,518,301		1,518,301
Difference	241,230	241,230		241,230

Section 2: Except as set forth in Section 1 hereof, the Fiscal Year 2024 Budget adopted by Ordinance No. 2023-03, as amended by Ordinance No. 2023-09, shall remain in full force and effect.

Section 3: BE IT FURTHER ORDAINED that this Ordinance, if adopted by a two-thirds vote of the entire Common Council, shall become effective ten days after its enactment by the Common Council of the City of Westminster, Maryland.

INTRODUCED this 28th day of MAY, 2024.

Douglas A. Barber
 Douglass A. Barber, City Clerk

ADOPTED this 10th day of June, 2024.

Douglas A. Barber
 Douglass A. Barber, City Clerk

APPROVED this 10th day of June, 2024.

Dr. Mona Becker
 Dr. Mona Becker, Mayor

APPROVED AS TO FORM AND SUFFICIENCY this 12th day of August, 2024.

Elissa D. Levan
 Elissa D. Levan, City Attorney

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