

**WEST HARTFORD TOWN COUNCIL MEETING
JUNE 28, 2016
LEGISLATIVE CHAMBER**

ITEM #1 - MEETING CALLED TO ORDER: 7:31 p.m.

President Cantor: Calling the Council Meeting to order. We're going to start with the Pledge of Allegiance.

ITEM #2 - PLEDGE OF ALLEGIANCE

President Cantor: Okay. Roll Call, Ms. Labrot?

ITEM #3 - ROLL CALL: PRESENT WERE COUNCILORS CHRIS BARNES, SHARI CANTOR, JUDY CASPERSON, LEON DAVIDOFF, DALLAS DODGE, DENISE HALL, BETH KERRIGAN, BEN WENOGRAD, AND CHRIS WILLIAMS.

President Cantor: Thank you, Ms. Labrot. I just want to take a minute and just mention a couple of things. I went to a funeral today, Mr. Benjamin Kostin, 98-year-old gentleman, who owned a business in the community, Kostin, Ruffkess & Company, and it became CohnReznick. He was a remarkable man. He was one of the Tough Hombres, a member of the Tough Hombres, served in the 357th Infantry, 90th division of Patton's 3rd Army, fought in France and Germany in the Battle of the Bulge and was on his way to Japan actually when Japan surrendered. And it was—it's a, always amazing to go to a funeral of one of the greatest generation and their, their philanthropy, their commitment to the country, their commitment to family. It just—it's really remarkable, and I, it was a very moving ceremony, and he was one of the founding members of Beth El Synagogue and as well as the Suburban Swim Club, which is now the JCC Swim Club. I just wanted to extend his—sympathy to his wife of 74 years. He was a life well-lived. And also, in our, in the UConn world and actually in the Connecticut world, UConn basketball—women's basket—UConn basketball—or all basketball actually is a religion. UConn basketball being one of a very important part of it, and the women's team being a remarkable, beyond, you know, beyond anyone's expectations, and a real leader in the world in any sport. So a big loss today with Pat Summitt passing away from Alzheimer's, and I just wanted to read Coach Auriemma's quote on Pat Summitt. "Lots of people coach the game. Very few get to define it." And that was a pretty remarkable loss to the world of women's basketball. And then I just also want to just mention that the people of Turkey are in our thoughts and prayers as that horrible incident happened today at Ataturk Airport and there. So as is all of the people of Europe and the world because of Brexit. We don't know what's going on, right? So anyway, um, we're going to #4.

ITEM #4 - APPROVAL OF MINUTES: NONE.

President Cantor: We have no minutes to approve. Number Five, Public Forum.

ITEM #5 - PUBLIC FORUM

President Cantor: Is there anybody signed up? Thank you. Mr. Orr. We—we do need—

Mr. Orr: Thank you.

President Cantor: Yeah, you need to state your name and address for the record.

Mr. Orr: Right. Richard Orr, 30 Goodwin Circle, Hartford, Connecticut, but I lived in West Hartford for 30 years. I'm here simply on behalf of the University of Connecticut administration to say we fully support the resolution. We will—assuming that it passes tonight—we'll present it to the Board tomorrow. I'm confident of passage. I want to thank the staff, particularly Mark McGovern, Kim Boneham, and the Town Manager, Ron Van Winkle. I won't say it was easy. Hard things and worthwhile things never are, but I will say that the town is very well served by its staff. Thank you.

President Cantor: Thank you, Mr. Orr. We were supposed to suspend the rules to allow you to speak because you don't live in West Hartford, I think, but—I thought you do live in West Hartford?

Mr. Orr: I did..

President Cantor: I didn't know that. Okay. So, okay. We are actually, #6, we are going to move to table the Reports from Town Manager due to some rule changes. We will get back to you in a minute.

ITEM #6 - REPORT OF TOWN MANAGER

President Cantor: So I make a motion that we table.

Councilor Davidoff: Second.

President Cantor: Motion's been made and seconded. All those in favor?

Councilors: Aye.

President Cantor: All those opposed? Motion carries. Consideration, #7, Mr. Davidoff.

ITEM #7 - CONSIDERATION OF CONSENT CALENDAR: ITEMS 13-17; 21-27 TO RECEIVE

Councilor Davidoff: I move that we place Items 13 through 17 and 21 through 27 on Consent.

Councilor Kerrigan: Second.

President Cantor: Motion's been made and seconded. All those in favor?

Councilors: Aye.

President Cantor: All those opposed? Motion carries. Number 8, Mr. Davidoff.

UNFINISHED BUSINESS:

ITEM #8: APPLICATION ON BEHALF OF ZP GROUP, LLC AND 312 NORTH MAIN STREET, LLC TO REZONE 312 NORTH MAIN STREET, A VACANT LOT, FROM R-13, ONE-FAMILY RESIDENCE DISTRICT, TO RO, RESIDENTIAL-OFFICE, AND THEN TO DESIGNATE THE REZONED LOT AS A SPECIAL DEVELOPMENT DISTRICT. THE APPLICANTS PROPOSE TO CONSTRUCT AN APPROXIMATELY

3,360 S.F., TWO AND ONE-HALF STORY RESIDENTIAL STYLE BUILDING, TO BE USED FOR PROFESSIONAL OFFICE USE AND MAKE ASSOCIATED SITE IMPROVEMENTS.

TABLED TO JULY 26, 2016, AT 5:45 P.M.

Councilor Davidoff: Item #8 is an Application on behalf of ZP Group, LLC and 312 North Main Street, LLC to rezone 312 North Main Street, a vacant lot, from R-13, One-Family Residence District, to RO, Residential-Office, and then to designate the rezoned—the rezoned lot as a special development district. The Applicants propose to construct an approximately 3,360 square foot, two and one-half story residential style building to be used for professional office use and make associated site improvements. I move we continue this to our July 23 meeting at 5:45 p.m. in the Legislative Chambers.

President Cantor: It's actually July 26.

Councilor Davidoff: I'm sorry—July 26, thank you.

Councilor Kerrigan: Second.

President Cantor: Motion has been made and seconded. All those in favor?

Councilors: Aye.

President Cantor: All those opposed? Motion carries. And I'm going to actually say this now, but Mr. Van Winkle, our Town Manager, is away and on a trip and we have Police Chief Gove sitting in for him, and we will hear from him a little bit more later. So, #9, Mr. Davidoff.

ITEM #9: RESOLUTION AUTHORIZING THE PURCHASE OF THE UNIVERSITY OF CONNECTICUT - WEST HARTFORD CAMPUS PROPERTY.

ADOPTED, VOTE 8-0. MAYOR CANTOR RECUSED ON VOTE.

Councilor Davidoff: Item #9 is a Resolution Authorizing the purchase of the University of Connecticut – West Hartford Campus Property. I move we adopt.

Councilor Kerrigan: Second.

President Cantor: Could you, well, could you move it, you second it, and you go, you know—oh, you did already. Motion has been made and seconded. I actually am recusing myself, so I'm going to step away, and Mr. Davidoff's going to take over.

Councilor Davidoff: Ms. Boneham, would you like to give us some background with respect to the sale and purchase agreement?

Ms. Boneham: Sure. As Attorney Orr had mentioned, we've had extensive conversations with the University, working through different scenarios, and the result of those conversations have culminated in a purchase and sale agreement, which I believe you all should've received last week. I can hit the highlights of the agreement if you would like, and...okay. The agreement states that the Town, should the resolution be adopted tonight, will purchase the University of Connecticut – West Hartford Campus for \$5 million. A deposit will be made in the amount of \$250,000 on the effective date of the agreement, and that effective date will be after it's signed

by both parties and the Attorney General's office has approved it. At that point, the Town would pay \$250,000 to UConn and it would have 90 days from that date to conduct its due diligence, a variety of inspections on the property. We have actually already done some inspections through Milone & MacBroom over the past several months. Mr. McGovern can answer any questions that you may have specifically on that. After the 90 days is complete, that will be considered the outside diligence date, and at that point the Town would pay another \$750,000 to the University, and the closing date would be on October 2, 2017, or the date that UConn vacates the property, if that happens to be later. The Town can choose to have a closing date earlier if it would like, but the target date is October 2, 2017, at which point the Town would pay the balance of \$4 million to the University. And there is a claw-back provision as we've been calling it in shorthand, in the purchase and sale agreement, and that would last until October 1, 2024, and as you read in the agreement, it basically envisions different scenarios of how the property might be disposed of before that date, and if that happened, how much UConn would receive. The main points is that if the Town were to sell all of the property before October 1, 2024, then UConn would receive the difference between 90 percent of the sale proceeds and the amount that the Town has paid to UConn with a minimum guarantee to UConn of \$5 million. So if, for example, we were to sell the property on October 1, 2018, for \$10 million, then UConn would receive an additional \$4 million. That consists of 90 percent of the \$10 million, which is \$9 million, less the \$5 million that the Town had already paid to UConn--\$4 million. There is also the potential of the Town selling it off in pieces, in which case the University would receive 90 percent of any aggregate purchase price over \$5 million, so if the Town sold it off in pieces, then it would keep the first \$5 million. Then 90 percent beyond that would go to UConn. And then finally there's also a provision for if the, if the University—if we ended up leasing the property or a portion of it. That are, is the highlights of the agreement. There's obviously many pages, but if you have questions, I'd be happy to answer them or Mark could also answer questions about the inspections.

Councilor Davidoff: Thank you, Ms. Boneham. I'm going to take the prerogative to speak first then entertain other, others so this way I can make certain I see everybody who would like to speak on this. As Ms. Boneham pointed out, the deal is for \$5 million even though you may read some media reports that had an erroneous number in the last 24 hours, and I think that's a wonderful price for this 58-acre parcel. It represents a relationship between the University of Connecticut and the Town of West Hartford that I think will serve our residents in the long run very well. The key numbers, I think you pointed out this evening, was the \$250,000 upon the signing and then another \$750,000 later in the year with a \$4 million balance to be due within two years. I think it's also important to put on the table and to note that there are no current deals on the table between the Town and any other interested parties who may wish to purchase or use the parcel, and I believe that it's the intent of the Council and the Town to entertain any and all proposals and to vet them thoroughly with research that would be necessary through the appropriate town departments. So this evening, what this action will allow us to do would be able to control the use of the parcel, which we heard from many of our residents, was very important during the public hearing we had several months ago. This is a very comprehensive agreement, which encompasses very, encompasses many different scenarios. I think it's going to be a very exciting time for our community as we move forward, and that's something that we should all look upon as something to be excited about and something that will prevent opportunities that we probably haven't even thought of as of this date. I would be remiss if I

didn't complement our Town Manager, even though he's abroad, for his diligence in negotiating quite fiercely in the Town's best interest with the University of Connecticut and working over the obstacles that may have risen during the negotiations and would also like to thank you, Ms. Boneham, and Mr. McGovern, and Mr. Dumais, and I thank Mr. Martin, the Town Engineer, for all your professional, professionalism and for your input in marking certain that the contract reflects the best interests of our town, since this is a major investment that we'll be making in the town. And I'd also like to extend a thank you to the University of Connecticut for their cooperation in recognizing that the Town of West Hartford is probably the best-suited purchaser for this parcel at this time. So those are things that I wanted to get out on the record to make certain that everyone was clear with respect to some of the facts and the parties who were involved in this, and from there I'll entertain other questions or commentary from my colleagues on this resolution. Minority Leader Hall.

Councilor Hall: Thank you, Mr. Davidoff. In addition, because I think, you know, our immediate reaction was a buyer out there that was going to present a proposal that would've meant taxes to the town, and certainly we want to be fiscally responsible as always. I'm always concerned about that 230 million in unfunded pension liabilities and 130, 140 million in unfunded OPEB liabilities, but, you know, we have to be thinking about that all the time, so when that first buyer was out there with a 12.8 million, I think, offer, matching that would've been very difficult, so I do applaud the state and our town for coming back together and saying there's, there's got to be a, another way to move forward with this. I do believe this solution makes sense financially for the town. We will not get another opportunity to look at 54 acres in the middle of our town and say what could we do with this? And I believe that this arrangement will give us the time to sit back and thoughtfully work through any and all alternatives and not have a, a quick reaction to, geez, we have to make a decision. We've got to match some offer out there, so I do think this makes the most sense. I am a little bit concerned with our cost going into it because I think we have seen some reports on the cost of maintaining the existing building, and I think it would be helpful if Mr. McGovern would be willing to talk a little bit about the inspections that we've done and any potential costs in just maintaining it until some future development takes place.

Mr. McGovern: Good evening. Mark McGovern, Director of Community Services. To date, we've worked Milone & MacBroom on studying the land, the grounds, those 58 acres. They completed a phase one environmental review, a phase two review, property survey, a wetlands study and they've mapped the wetlands and flagged the wetlands, and also we studied the storm water system. Good news is, in our phase two, where we did soil samples and in areas in which UConn had done remediation in the past and pulled tanks and things, you know, all that came back positive. We didn't find any contamination of any concern. That's all outside the buildings. So now we have to take a step to do something similar inside the buildings. And so what's contemplated is continuing with Milone & MacBroom in the due diligence period that's central to this purchase and sale agreement, to go in and study the buildings to look at what the environmental conditions are in the areas such as lead, PCPs, and asbestos. Typical sort of things, we've done this, or the Town's had to do this with Charter Oak School, so forth, get a handle on what the current state is. We'll also get more information from UConn during the due diligence period about the plan—about the buildings and the plans around them and so forth and we'll be able to have a better picture of what the, what those buildings are like and what they are

going to cost to maintain, and of course that information goes into all the discussion about what's the, what's the use? What's the future use going to be? Because depending on what the future use could be would, could have an impact on what we might need to do in a building. Whether or not we have to clean to one standard versus another depending on the use of the facility, so we're ready and positioned to hit the ground running and with Milone & MacBroom to begin that work as soon as possible. Going back more than a year now, our building official, our Town Engineer, our Plant Facilities Director walked through the buildings. We'll be returning and doing the same thing and getting a good handle on the building systems and making an assessment from more of a sort of physical capacity.

Councilor Hall: And over the last few weeks, have you had any indications of interest from any developers because that's, obviously, I think we want to get as many ideas out there as possible, so, taking this opportunity in case there's any developer listening, that we want to look at all possible...

Mr. McGovern: Yeah, I have received a few calls and emails from real estate brokers and developers, in which I explained what the process was and I said stay tuned. Some of the interest was for housing. Some was for assisted living. We're going to look at all those different things during the due diligence period to find out, based on what we learn about the buildings, what might be, you know, appropriate re-use or not.

Councilor Hall: Thank you. Thank you, Mr. Davidoff.

Councilor Davidoff: Thank you, Mrs. Hall. Anyone else? Mr. Barnes.

Councilor Barnes: Thank you. The resolution tonight, as I understand it, is to authorize the Town Manager to enter into a purchase and sale agreement, and as Ms. Boneham mentioned, we have the purchase and sale agreement in front of us. It's stamped preliminary draft. So I just want to be clear that we're not voting tonight to authorize the execution of the agreement that we have in front of us, that in fact we're authorizing the Town Manager to enter into a purchase and sale agreement, whatever that final agreement is, and the reason I ask is I have comments on the agreement. I don't think it would be particularly helpful to go through them one by one in this forum, but I will circulate them to the Council, Town Manager, and to Corporation Counsel as well. But so I just wanted to make sure my understanding is correct, that we're just authorizing the Town Manager to go forward with a purchase and sale agreement.

Ms. Boneham: The resolution states that Town Manager is authorized to enter into a purchase and sale agreement.

Councilor Barnes: Okay. All right. So I read that correctly.

Ms. Boneham: Yes.

Councilor Barnes: Okay. And so that means that the agreement we have in front of us is not the final version.

Ms. Boneham: It is what we consider to be substantially the final agreement, but if, obviously, there're any questions or concerns, we would definitely want to hear that and take that into consideration, absolutely.

Councilor Barnes: Very good. So I'll, I'll circulate the comments...

Ms. Boneham: Okay.

Councilor Barnes: ...after the meeting tonight. With respect to the transaction itself, I look forward to a, you know, an open and full discussion about the possibilities of use for this property and to have, you know, the public have a voice in that discussion as well. As many of you know, during the process of having one potential purchaser for the property, not having fully vetted that opportunity or considered the impact that it would have on our community, I think at least some of us felt like it was, you know, it may not be in the best interest of the town, and so I'm happy that we're in a position to be able to hopefully, based upon or following the due diligence and moving forward in this transaction, have an opportunity to take a time-out, so to speak, where we can actually consider what the options are for this parcel and have a kind of a formal or organized process around being able to listen to not only people in the community but developers and others to see what's in the best interest of the community, and hopefully at the end provide something that, to the folks in town that, you know, is for—you know, provides community enrichment for them. Something that they will be able to enjoy in whatever form or fashion, so I look forward to, to that discussion, and I just want to note that with respect to the finances of the transaction, we have, we have the initial deposit and the second payment totaling a million dollars. The \$4 million isn't due until the closing in October of 2017, and with respect to any maintenance costs, the town doesn't have any until October of 2017, so it puts us in a position where we can all take a breath and think through the possible uses, and I think that is absolutely in the best interest of the town, so I'm very happy with the, with the outcome. Thank you.

Councilor Davidoff: Anyone further? Mr. Williams.

Councilor Williams: Thank you, Mr. Deputy Mayor, and thank you to all town staff that helped make this possible, particularly Mr. Van Winkle, who is overseas, in Great Britain, I might add. The timing is impeccable. But... I would just like to follow what my colleagues have said tonight. You know, and reflect on the fact that I think we all agree we live in the best town, not only in the state, but I think some would argue the country, and what a unique opportunity this is that we have this massive parcel in our town that we have total control over at a price that we can all agree is favorable, and I just think it's important to reflect as a body that it really wasn't until we had the public engaged in the process that we got to this number and this favorable terms, and I think that that should really serve as a bellwether moving forward as to how we should proceed and approach this, and I think whatever we do, we will do that. So I look forward to seeing what we come up with, but it's just such a special opportunity and unique one, and I think that whatever happens, this will be a legacy that's going to stay with the town forever, and it's going to be really important, and I'm excited, and I think it's going to be fun. So thank you, Mr. Deputy Mayor.

Councilor Davidoff: Thank you, Mr. Williams. Anyone else? Mrs. Kerrigan.

Councilor Kerrigan: What would you say the value of the property is? Just...No. No, the value, really the open market value. Certainly more than 5 million. Not really?

Mr. McGovern: I'm not a licensed appraiser.

Councilor Kerrigan: Oh, okay.

Mr. McGovern: We did not—we didn't do a...we didn't do an appraisal, so...

Councilor Kerrigan: I would say it's certainly worth more than 5 million.

Mr. McGovern: I believe the assessor probably would view it as more than 5 million.

Councilor Kerrigan: Yeah, okay. Just wanted to be on the record that I think we're getting a great deal for the property. With respect to how we got here, I think it's important that everyone recognize that there was no agreement other than UConn was selling this property to an organization. There was no agreements with respect to what was going to happen next. I just want to make sure that there's no inferences made to the contrary. The Town is always looking out for its residents in every respect, and I think the, the hearing that we had gave everyone an opportunity to, to talk about, you know, what we'd like to see, so I just think that the Town handled this all very well, and I'm really proud of everyone that got involved. Worked out well. Thank you.

Councilor Davidoff: Thank you, Mrs. Kerrigan. Mrs. Casperson.

Councilor Casperson: Thank you, Deputy Mayor. So I am concurring with the thanks to all of the Town staff. Really greatly appreciate the relationship that we have with UConn. To help us come to a decision that we are able to afford and manage as a Town in order to have the time to see what a great solution we can create with this or to come up with some other buyers but just the, you know, the opportunities at this point in time are endless, and we are always this, the minority leader stated is we're always ready to find ways to bring in more revenue to the town, in our tax base, so this is a great opportunity, and I am very pleased that we are able to move in this direction to have the time to see what we can do with this jewel that's very close to my house. Thank you.

Councilor Davidoff: Thank you, Mrs. Casperson. Mr. Wenograd.

Councilor Wenograd: Thank you. I wanted to echo what Councilwoman Kerrigan stated about the process. I agree. It was a very good process. In fact, you know, when we first voted as a Council unanimously to ask the City Manager to buy the property, to negotiate for a price, I actually made a joke that was, fell kind of a, with a bit of a thud, but I made the comment that I just asked him to go get a good deal. And it was about as funny then as it is now, but in fact, it was nice that it worked. I mean, so, there's a, some national politicians like to take credit for every random statement that they make that then ends up happening, so, I'll try to avoid doing that, but I do think that, you know, to some extent, that was, in fact, the plan. The plan was to do hard negotiating until we got an acceptable price both for the state and for the town. And I appreciate the comments from Attorney Orr, and I wholeheartedly agree that our negotiators at every level of the town are excellent at their job, and the fact that they continued to work to get a deal that was mutually beneficial for the town as well as the state. It just, they deserve all the praise. So I do think it is a good deal for the state as well. I appreciate, you know, the advantage of having a definite buyer, and so, you know, I don't think this is a case of us winning a negotiation, but rather having two parties coming to a mutual agreement to the benefit of both, so I certainly praise our town. I think we did a great job, but again, praise the state for their reasonableness and frankly for not chasing what might've been an elusive pot of money, that may not have ended up being there, so, again, good job for the professionals on both sides, and in terms of the comments about the openness of our process, of course. This is going to be, this is West Hartford. We know this is going to be a very open process. We know we're going to get

lots of commentary and we're going to get a lot of great ideas. And everything will be considered, of course. And everyone will be heard, of course. And we will come up with something really great to take advantage of—as everybody's mentioned—this wonderful opportunity we have in the middle of our town. So thank you all for a great job.

Councilor Davidoff: Thank you, Mr. Wenograd. Anyone else? Mr. Barnes for the second time.

Councilor Barnes: Thank you for noting my speaking number. Yes, for the second time. I just want to comment, you know, the kind of the history of where we've come from and where we've been. I just have to briefly take issue, I don't think the, it is as my colleagues have stated, I think there was a plan, there was an intention to move forward with a particular purchaser without a lot of openness in the process, and I think we finally got to openness when we had a public hearing when the folks in town became aware of what the proposal was and actually thought about the impact that it may have on our community. And it was only then that the light really was shined on that opportunity and people came out to the tune of over 500 people on a Monday night in the auditorium to talk about their feelings about that, and so that's when it happened. I don't think the process was open previously. I'm looking forward to an open process now, and I'm happy we're in the position that we're in to be able to have the opportunity to do that, but I don't think, as has been stated, that that has always been the way it's been handled. Thank you.

Councilor Davidoff: Thank you, Mr. Barnes. Mr. Dodge.

Councilor Dodge: Thank you, Mr. Davidoff. I think like Ms. Casperson, I live literally within throwing distance of the campus, and I am very excited by the opportunity to control the use of this property and to come up with hopefully a creative use for it. It's a, I agree with everybody in their comments that this is a very special opportunity for the Town, and on behalf of my neighbors especially, who do live in the neighborhood surrounding the campus, I know that everybody looks forward to engaging in that process and is very happy with the result that we've come to, and so I would like to thank Attorney Orr and also the town staff who worked very hard on this and I think came up with a very equitable and a very good solution for this property. So thank you.

Councilor Davidoff: Thank you, Mr. Dodge. Anyone further? Seeing none, we'll take a vote. All those in favor of the resolution say aye.

Councilors: Aye.

Councilor Davidoff: Anyone opposed? Motion carries unanimously.

President Cantor: Thank you. I'm a UConn Trustee, for the record, that's why I stepped out. Okay. Not because I wanted to listen to you guys. Okay. Number 10, Mr. Davidoff.

NEW BUSINESS:

ITEM #10 - RESOLUTION ADOPTING REVISED STANDING RULES OF THE WEST HARTFORD TOWN COUNCIL FOR THE 2015-2017 TERM.

ADOPTED, VOTE 9-0

WHEREAS the Town Council of West Hartford has operated pursuant to certain standing rules for many years; and

WHEREAS the order of items to be included on the agenda for regular meetings of the Town Council is established in these standing rules; and

WHEREAS the administrative reports of the Town Manager are better considered by the Town Council after other matters which may be of more immediate public interest

NOW THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL OF WEST HARTFORD THAT the Standing Rules of The Town Council for the 2015-2017 Term are hereby revised in the form attached hereto.

**STANDING RULES OF THE WEST HARTFORD
TOWN COUNCIL FOR 2015-2017 TERM**

The following Standing Rules shall govern the West Hartford Town Council for the 2015 through 2017 term.

MEETINGS

1. Subject to Rule 2, regular meetings shall be held at 7:30 p.m. on the second and fourth Tuesday of each month except that there shall be one regular meeting during each of the months of July, August and December, the dates of which shall be set by resolution.
 - a. When any regular meeting date is a public holiday, the regular meeting shall be held on the next following business day or as established by resolution of the Town Council.
 - b. The second meeting in April shall be dedicated to budget-related resolutions and ordinances, provided however, that other items may be placed on the agenda where necessary to comply with state law.

In addition to the foregoing regular meetings, the Town Council shall hold one Community Comment meeting in each month except July or August or in November during the year of municipal elections. Though this Community Comment meeting may be held prior to a regular Town Council meeting, the date, time and location of such meeting shall be determined by the President based upon the number of items to be considered; the Town Council's schedule of other meetings and public hearings; and the desire to hold the meeting at an alternative location in the interest of better engaging the public regarding issues of concern. Any West Hartford elector or taxpayer may make written request to address the Town Council at such meeting regarding: (1) any subject matter(s) upon which the Council may act within the scope of its authority; or (2) community events of a charitable or nonprofit nature regarding which the signer of the communication wishes to obtain the support or participation of the Council, provided the

subject matter of such communication is not otherwise subject to public hearing by the Town Council. Communications shall be placed on the agenda of the next Community Comment meeting which is not less than seven (7) days following actual receipt thereof. The signer of such a communication or the spokesperson(s) for any group whose communication is so received, may address the Town Council regarding the subject thereof at the meeting at which said communication is received for up to five (5) minutes in total.

2. In the year of a municipal election, the Council shall schedule two regular meetings in November: a regular meeting on the Tuesday after the election; and the installation meeting of the new Council on the second Tuesday after the election at 8:00 p.m. as required by Charter.

3. Special meetings, as defined in the Freedom of Information Act, shall be held only upon written order of the President or of any four Councilors. The notice of such meetings shall specify the purpose or purposes for which such meeting is called, and the time and the place where the special meeting is to be held, and no other business shall be considered. At least forty-eight hours prior to such meeting, the Clerk shall give notice of such meeting by (1) causing a copy of the notice to be left at the residence of each Councilor and at the office of the Town Manager and (2) posting the notice of such special meetings. Any Councilor may elect to receive such notice(s) via e-mail at a designated e-mail address rather than by physical delivery to their residence.

4. All meetings shall be held at the Town Hall unless impracticable or, in specific cases where public interest requires otherwise, when so ordered by the Council, or when such other place shall have been specified in the notice of the meeting by order of the President of the Council.

5. At all regular meetings, the order of business shall be as follows:

- (1) Pledge of Allegiance
- (2) Roll Call
- (3) Approval of Minutes
- (4) Public Forum
- (5) [Reports of Town Manager
- (6)]Consideration of Consent Calendar
- (6[7]) Unfinished Business
- (7[8]) New Business
- (8) Reports of Town Manager
- (9) Announcements
- (10) Reports of Corporation Counsel
- (11) Appointments
- (12) Reports of Standing or Special Committees
- (13) Consent Calendar
- (14) Communications
- (15) Petitions
- (16) Executive Session
- (17) Adjournment

6. The public forum under the order of business shall be that portion of each regular meeting during which residents or taxpayers of the town may each address the Council for not more than three minutes regarding any other item of the agenda which is not otherwise subject to public hearing.

7. Communications shall be limited to those formal communications from other Town agencies or officials where formal acknowledgement by the Town Council is necessary or appropriate. Petitions shall be limited to those types of petitions contemplated in the Charter of the Town of West Hartford. The signer of a communication received by the Council under the order of business, or the spokesperson(s) for any group whose petition or communication is so received, may address the Council on the subject of the petition or communication for up to five minutes in total; provided the subject matter of such petition or communication is not otherwise subject to public hearing.

8. Except as otherwise provided under these Standing Rules, any item or items upon which final action may be taken at a regular meeting under the order of business, may, upon a motion duly seconded, be moved to the consent calendar absent objection by any Councilor at any time prior to final action thereon. The consent calendar shall be voted without debate as a single item.

9. All reports to be received by the Council from any board, commission or similar body, or from any standing committee or special committee of the Council, shall be in writing and, if an ordinance or resolution is recommended therein, a copy of such ordinance or resolution shall be included with the report.

10. Members of the public who participate in meetings of the Council or any committee thereof are expected to observe the same level of decorum which is expected of members themselves pursuant to Robert's Rules of Order. The Chairperson of any such meeting may caution any speaker or rule any indecorous remarks to be out of order and may decline to recognize the maker thereof for the remainder of the meeting.

AGENDA

11. All items proposed for the agenda of a regular meeting shall be submitted in writing (including e-mail messages) and shall be filed with the Clerk not later than 10:00 a.m. on the seventh day preceding the date of such meeting.

12. The President of the Council, upon consultation with the Town Manager, shall instruct the Clerk as to what items are to be included on the agenda for each regular meeting or special meeting. Each ordinance or resolution included on the agenda shall show the name of the sponsor or sponsors.

13. The Clerk shall forthwith send each Councilor a copy of the agenda and a copy of each item included thereon. The Clerk shall make copies of each agenda available to the public on request and, for regular meetings, shall post the same on the website of the Town of West Hartford.

HEARINGS

14. General procedures for the conduct of public hearings (excluding zoning and other ordinances but including budget hearings) and other public forums shall be posted on the website of the Town of West Hartford and made available in the Town Clerk's office. Any changes in said general procedures and any procedures applicable to zoning or other ordinance hearings shall be announced at the commencement of each public hearing by the President of the Council. The President may direct that proponents and opponents present testimony in alternate half-hour periods. For good cause, the Council may continue a hearing to another convenient date of which due notice shall be given.

15. A registry shall be provided not later than one-half hour prior to a public hearing and any resident or taxpayer who wishes to speak may enter his or her name and address therein; provided, however, that any such person desiring to speak shall be permitted to do so whether or not he or she has made such entry in the register.

16. In the case of a public hearing on a zoning application pursuant to Charter Chapter XII, Section 5(b), including any application for designation or amendment of a special development district, the applicant shall file with the Clerk on or before the seventh day preceding the commencement of the public hearing at least twelve copies of any written reports or similar written information which the applicant intends to offer for the record at the public hearing. Where the document in question is directly responsive to questions, comments or recommendations from Town staff or town agencies or is responsive to questions from Town Council or public comment elicited during the hearing itself, the applicant is encouraged to tender same as promptly as possible, but shall be entitled to submit such documents at any time prior to the close of the public hearing. The Council may waive the requirements of this section only upon a two-third's vote.

ORGANIZATION

17. Whenever the Council shall organize as a committee of the whole for the purpose of considering a single subject, debate shall be limited to such subject, and no other subject shall be introduced until a motion to resolve into the regular order of business shall prevail and the report of such committee of the whole shall have been received by the Council.

18. The President of the Council shall appoint the following standing committees:

(1) An Administration and Technology Committee to be responsible for government organization; claims against the town; central offices and services; and technology strategies.

(2) A Finance and Budget Committee to be responsible for overseeing the operational budget; capital improvement programming and overseeing the capital budget; financial and program planning; budgeting and accounting; auditing and financial oversight; and debt and sundry.

- (3) An Education Liaison Committee to be responsible for joint deliberation with an equivalent committee appointed by the Board of Education to consider matters of mutual interests affecting the public schools.
 - (4) A Human Services Committee to be responsible for health and social services, including youth and senior citizen services; housing; historic preservation; libraries; parks and recreation; cemeteries; and federal/state block grant allocation.
 - (5) A Governmental Liaison Committee to be responsible for liaison with the Town commissioners to the Metropolitan District Commission; monitoring federal and state legislation, regulation and funding, for monitoring regional affairs, e.g., CCROG, CCM; and for providing advocacy for such efforts as may be expressly authorized by vote of the Council. Council-appointed liaison to other governmental bodies, quasi-governmental bodies and regional organizations shall report to this Committee.
 - (6) A Community Planning and Physical Services Committee to be responsible for public works; planning and zoning code enforcement; economic and community development; community maintenance, including solid waste alternatives; parking regulation and parking facilities; public transportation; and municipal buildings and grounds planning and maintenance, including energy conservation.
 - (7) A Public Safety Committee to be responsible for fire and police services; emergency medical services; and traffic regulation.
 - (8) A Rules Committee to be responsible for amendments to these Standing Rules.
19. The President of the Council may appoint, or by Council resolution shall appoint, such special committees as may be desirable from time to time, provided that any such committee shall be appointed for an express purpose or purposes and may be appointed for a set period of time.
20. Except as otherwise provided in these Standing Rules, each standing committee shall be composed of three Councilors, not more than two of whom shall be of the same political party, and the President of the Council shall designate one Councilor on each such committee to serve as chairperson. Special committees may consist of two or more members, provided that the requirements of Connecticut law regarding minority representation shall be observed and special committees consisting of two members shall not be comprised of members of the same political party.
21. The President and Vice President of the Council shall serve, *ex officio* and without vote, on all standing committees and special committees, except such committees to which they are otherwise duly appointed in full.
22. Committee meetings shall be called by the chairperson thereof, or by request of two-thirds of the committee members. Except in the case of an emergency, committee meetings shall be called upon written notice, which notice shall be given no less than forty-eight hours prior to

the committee meeting. All Councilors and the Town Manager shall be notified of all committee meetings by the Clerk. Any Councilor may elect to receive such notice(s) via e-mail at a designated e-mail address rather than by physical delivery to their residence.

23. All regional meetings and agendas shall be posted by the Clerk. Minutes of those meetings shall be made available to the public once they are provided to the Clerk.

24. Any Councilor may attend the meeting of any committee and, except when a committee member has or desires the floor, any Councilor shall have the privilege of the floor at any committee meeting.

25. Each committee shall keep at least summary minutes of its proceedings, copies of which shall, within seven days following a committee meeting, be filed with the Clerk who shall forthwith send such minutes to all Councilors and the Town Manager and make them available to the public.

26. The Clerk shall keep a record of all matters on which the Council has acted by way of a motion to commit or to refer, which shall be updated and distributed periodically to the Council, and posted for the public.

EXPENDITURES

27. No expenditure of funds appropriated to the Town Council shall be made, other than for routine purposes, in excess of two hundred fifty dollars except upon the express prior authorization of the President of the Council, or in excess of five hundred dollars except upon the express prior authorization of the Council.

GENERAL PROCEDURES

28. The President or, in the absence of the President, the Vice President, shall preside at all regular meetings and special meetings, and at all public hearings. In the absence of the President and Vice President, the Council shall choose from among its majority members, a Councilor who shall act as President until the President or Vice President shall appear.

29. Except when a Councilor has or desires the floor, the Town Manager shall have the privilege of the floor for the purpose of providing information on the business and affairs of the Town; and the office of Corporation Counsel shall likewise have the privilege of the floor for the purpose of advising the Council on the introduction of or action on any proposed ordinance, or on any question of law or procedure.

30. No ordinance or resolution without a fiscal note, as required in accordance with the provisions of Sections 18-50 and 18-52, inclusive, of the Code of Ordinances, shall be subject to final action by the Council unless such requirement is dispensed with by vote of at least two-thirds of the Council present and voting.

31. No proposed ordinance shall be subject to final action by the Council without the written opinion by the Corporation Counsel certifying its legal sufficiency and legal correctness of form.
32. A roll call vote shall be required for final action on any ordinance or zoning matter, and otherwise shall be taken when requested by any Councilor.
33. When a question is under debate, no motion shall be received except a motion to adjourn, to limit debate, to table, to withdraw, to call the previous question, to postpone indefinitely, to postpone to a date certain, to commit, or to amend, which several motions shall have precedence in the order stated herein. A motion to adjourn or a motion to limit debate shall always be in order, even when another has the floor.
34. When a motion has been voted, it shall be in order at any time before final adjournment of the meeting at which the motion has been voted, for any Councilor who voted on the prevailing side to move to reconsider the question, and such motion for reconsideration shall take precedence over all other questions except a motion to adjourn or a motion to limit debate.
35. Withdrawal of a matter on the Council agenda may be permitted at a regular or special council meeting in accordance with Robert's Rules of Order. However, prior to the President stating the question, the maker(s) of any such matter who wish(es) to withdraw it from Council consideration may explain briefly the reasons for such withdrawal, but there shall be no debate.

WITHDRAWAL OF ZONING PETITIONS

36. Prior to Setting Hearing. Prior to the time the Council sets a public hearing on a petition for a proposed zoning amendment, including an application for a special development district, the applicant may withdraw such petition as of right upon notification of the Council.
37. After Hearing Set but Before Beginning of Testimony. Once the Council has set a public hearing on a petition for a proposed zoning amendment, including an application for a special development district, but prior to the taking of any testimony at such hearing, the applicant may withdraw such petition provided that such petition or any other petition relating to the same area or solely to portions of the same area and asking the same changes, shall not be introduced for twelve months next following such withdrawal. The Council may waive such condition only upon a two-third's vote of its entire membership at a regular or special Council meeting.
38. After Beginning Testimony. Once any testimony on the merits at the public hearing has begun, a proposed zoning petition, including an application for a special development district, may not be withdrawn and any such petition, or any other petition relating to the same area or solely to portions of the same area and asking the same changes, shall not be reheard within the twelve months next following the hearing on such petition, except as may be otherwise permitted in advance by two-third's vote of the entire membership of the Council at the time of final action on the petition at a regular or special Council meeting.
39. When the Council takes final action on any zoning ordinance, the Council shall state upon the record the reasons for its action.

RULES

40. A copy of these Standing Rules shall be posted on the website of the Town of West Hartford and made available in the Town Clerk's office.
41. Any of these Standing Rules may be suspended by two-thirds vote of the Council present and voting.
42. Robert's Rules of Order shall be the source authority and shall control all matters of parliamentary procedure not otherwise specified in these Standing Rules.
43. Any proposed amendment to these Standing Rules shall be submitted in accordance with the provisions of Rule 11 hereinabove and shall thereafter be adopted only by two-thirds vote of Councilors present and voting at a subsequent regular meeting. Prior to final action by the Council, each such proposed amendment shall be committed to the Rules Committee for review and comment unless such proposed amendment originated with the Rules Committee itself.

GENERAL PROCEDURES FOR PUBLIC HEARINGS AND PUBLIC FORUMS (EXCEPT HEARINGS ON ORDINANCES¹)

These procedures are promulgated in accordance with Council Rule 14 and shall be posted on the website of the Town of West Hartford and made available in the Town Clerk's office. The following represents the procedures for public hearings (non zoning), including budget hearings, provided that the president may modify these procedures when conditions require:

- I. A sign-up sheet shall be provided one-half hour prior to the hearing.
- II. Speakers will be called in order from the sign-up sheet, provided that only those persons who have not yet addressed the Council on the issues subject to hearing shall be called.
- III. The President may permit a presentation by the administration prior to calling on members of the public.
- IV. Unless the Council waives its rules by a two-thirds vote, only West Hartford residents or taxpayers may address the Council.
- V. After each person on the sign-up sheet has spoken, the President shall call on other persons who have not yet spoken who wish to address the Council.
- VI. Each speaker shall limit his/her comments to items on the notice of the meeting.

¹THESE PROCEDURES SHALL NOT APPLY TO HEARINGS PERTAINING TO ZONING ORDINANCES, OTHER ORDINANCES OR MATTERS WHERE PROCEDURES ARE SUBJECT TO CONTRARY STATE OR FEDERAL LAW OR REGULATION.

VII. All speakers shall be confined to three minutes each, except that persons providing the Council with a group's duly authorized position on an issue may speak for up to five minutes.

VIII. Speakers may not yield their allotted time to others in order for others to expand their three minutes.

IX. If a hearing is continued to another date and time, the Council will continue the hearing by first calling speakers from the original sign-up sheet who have not yet spoken.

X. An additional sign-up sheet shall be provided one-half hour prior to the continued hearing.

XI. After the completion of the original sign-up sheet, the President shall call speakers from the new sign-up sheet in the order in which they have signed said sheet, provided that only those persons who have not yet addressed the Council on the issues subject to hearing shall be called.

XII. After each person on the sign-up sheets has been given an opportunity to speak, the President shall call on other persons who have not yet spoken at the original or continued hearing who wish to address the Council.

XIII. At the conclusion of the hearing or continued hearing, the Council may, by majority vote, permit speakers who have already addressed the Council at the original or continued hearing to address them again for an additional three minutes. The President may set a total time limitation for receiving such additional comments and shall announce such limitation prior to the above-referenced vote by the Council.

XIV. If the number of speakers and the time obligations of the Council permit, the President may announce, at the commencement of the hearing, that each speaker may have an additional specified time to address the Council.

President Cantor: All right. Number 10. I'm asking for a motion to suspend Rule 43 of the Standing Rules in order to allow introduction and adoption of Amendment to the Rules at the same meeting, and we do need a two-thirds vote. This is involving the rules change on the order of the Town Manager.

Councilor Davidoff: I move that we suspend Rule 43 of the Standing Rules.

Councilor Kerrigan: Second.

President Cantor: Motion's been made and seconded. All those in favor?

Councilors: Aye.

President Cantor: All those opposed? Motion carries. And now, will you make a motion to...

Councilor Davidoff: Okay. I make a motion to adopt the Resolution revising the Standing Rules of the West Hartford Town Council for the 2015-2017 Term.

Councilor Kerrigan: Second.

President Cantor: Motion's been made and seconded. I just wanted to mention why we are doing this before we take a vote. We have—oh, geez, that's me. That's terrible. Sorry about that. Apologize. We are doing—we're moving the Town Manager's comments because we have many, many applications that come before us. People from out of state, people from other towns, attorneys that are being hired and paid for by the applicant, and many, many of these projects were held up in discussion on internal things that we, that we've been talking about at the table, and it made sense—we have actually—I had several comments from people that maybe this was a cumbersome process and maybe we could streamline it a little bit, and we talked about it and decided that this was probably the best way to go. We always want you to stay and find out what's going on in town, so you're encouraged to stay for the Town Manager's comments, but if you are from out of town and have to catch a plane or need to get, drive three hours to get home or whatever, you won't be tied to doing that as, as these, as these meetings go on and we, and we do want to ask our Town Manager to elaborate on something, and we won't be holding other people up. Any other comments? Okay. Seeing none, all those in favor?

Councilors: Aye.

President Cantor: All those opposed? Motion carries. Number 11, Mr. Davidoff.

**ITEM #11 - RESOLUTION TO APPROPRIATE A STATE OF CONNECTICUT,
DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT
BROWNFIELD GRANT.**

ADOPTED, VOTE 9-0

WHEREAS, the Town of West Hartford applied for and was awarded a Brownfield Grant in the amount of \$200,000 from the State of Connecticut Department of Economic and Community Development, and

WHEREAS, the Town of West Hartford desires to use the grant funding to conduct an environmental assessment on a portion of the former landfill site located at 25 Brixton Street where the incinerator building stands, and

WHEREAS, the Town of West Hartford is exploring economic incentives to improve the site and demolish the blighted building, and

WHEREAS, the Town will utilize grant funds to provide for a Phase I, Phase II, Phase III Environmental site assessment and Remedial Action Plan,

NOW, THEREFORE, BE IT RESOLVED THAT THE WEST HARTFORD TOWN COUNCIL does hereby appropriate grant funds in the amount of \$200,000 for the Brownfield Grant and the fiscal year 2016-2017 Capital Projects Fund budget is amended as follows:

Estimated Revenues

41-891745-80003-9071 State Grants \$200,000

Appropriations

41-891745-80003-3025 Professional Services \$200,000

Councilor Davidoff: Item #11 is a Resolution to Appropriate a State of Connecticut, Department of Economic and Community Development Brownfield Grant. I move we adopt.

Councilor Kerrigan: Second.

President Cantor: Motion's been made and seconded and actually, I think Mr. McGovern was here. Oh, he, can you come up and just speak to this. And maybe touch on 12 too and maybe you should read—I don't know if they're—I don't know if you know if they're—I know that they're related, but I don't know if they are—if you can talk to both of them. That would probably be helpful.

Mr. McGovern: Mark McGovern, Director of Community Services. I'll do my best. This is an initiative being managed in the Department of Public Works. I think the difference between the two items is one authorizes a signature and the other appropriates funds related to it. My understanding is that this, these are grant funds that DPW applied for from the Department of Economic and Community Development of the state to do a phase one and phase two study of the incinerator building on Brixton Street. A facility, in my understanding, that hasn't been utilized since 1974, I think, if I remember the background from John Phillips. This is an initiative I think that goes back probably over a year now in terms of identifying the opportunity and seeking the funds sort of in support of what DPW's looked to do with their facilities to maximize, you know, the operational value of that land on Brixton Street. I think the funding is simply going to do the first two rounds of environmental review.

President Cantor: Thank you, Mr. McGovern. Anybody have any—Mrs. Hall.

Councilor Hall: I only wanted to bring this up because this is a \$200,000 grant and, A, I think this is wonderful that Mr. Phillips has been diligent about tracking down this grant, and this is a big piece of property over there on Brixton Street and certainly technology has changed, there's a lot of different things that we could be doing with, with it in regard to what happens down there at Public Works, and I think this is exciting, so. Thank you.

President Cantor: Thank you, Mrs. Hall. Mr. Davidoff.

Councilor Davidoff: As the former Chair of Community Planning, we discussed this several months ago, and it really reflects the changes which are taking place in how we recycle our refuse and how we are more environmentally conscious, and what this may present for us an opportunity to turn this Brownfield into something where we're able to something with our organic wastes in the future. Incineration was a method of disposal many decades ago, and today's ways of operating with respect to refuse and waste have—are dramatically different, and the technology and the science of the whole thing has made this outdated incinerator building something that we can possibly use for other purposes, which will put our community at the forefront in terms of recycling and reusing and reducing waste, so I think Mr. Phillips should be commended for seeking out ways to accomplish that, and it shouldn't come as a surprise to anybody because that's something that he constantly seeks to do in his role as Director of Public Works.

President Cantor: Thank you, Mr. Davidoff. Anybody else? I will say I'm sure we are going to hear from Mr. Phillips on this and we'll hear more about it. I, he also mentioned that this could also be an income producer for the town, which is very exciting, but much more to follow. But thank you for pinch hitting and stepping in and filling us in. Thank you very much. Okay. So all those in favor?

Councilors: Aye.

President Cantor: All those opposed? Motion carries. Number 12, looks like we have to...

ITEM #12 - RESOLUTION AUTHORIZING THE TOWN MANAGER TO ENTER INTO AN AGREEMENT WITH THE CONNECTICUT DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT IN ORDER TO UNDERTAKE THE MUNICIPAL BROWNFIELD GRANT ROUND 8.

ADOPTED, VOTE 9-0

WHEREAS, pursuant to C.G.S. Sec. 32-763 the Connecticut Department of Economic and Community Development is authorized to extend financial assistance for economic development projects; and

WHEREAS, it is desirable and in the public interest that the Town of West Hartford make an application to the State of \$200,000 in order to undertake the Municipal Brownfield Grant Round 8 and to execute an Assistance Agreement;

NOW, THEREFORE, BE IT RESOLVED BY WEST HARTFORD TOWN COUNCIL, that it is cognizant of the conditions and prerequisites for the State financial assistance imposed by CGS. Sec. 32-763, that the filing of an application for State financial assistance by the Town of West Hartford in an amount not to exceed \$200,000 is hereby approved and;

BE IT FURTHER RESOLVED, that Ronald Van Winkle, Town Manager of the Town of West Hartford, is directed to execute and file such application with the Connecticut Department of Economic and Community Development, to provide such additional information, to execute such other documents as may be required, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an agreement is offered, to execute any amendments, decisions, and revisions thereto, and to act as the authorized representative of the Town of West Hartford.

Councilor Davidoff: Item #12 is a Resolution Authorizing the Town Manager to enter into an Agreement with the Connecticut Department of Economic and Community Development in order to undertake the Municipal Brownfield Grant Round 8. I move we adopt.

Councilor Kerrigan: Second.

President Cantor: Motion is made and seconded. All those in favor?

Councilors: Aye.

President Cantor: All those opposed? Motion carries. Uh, now we are down to Manager's Report. And this is going to be the new home for the Manager's Report, so you'll see how this flows now. Okay. So, Chief Gove.

ITEM #6: REPORTS OF TOWN MANAGER.

Mr. Gove: All right. Thank you for having me tonight, and thank you to Mark McGovern. I was going to answer those questions, but he said it much, he was much more articulate than I could've ever been, so thank you very much. So I have a few things to report for the good of the Town. Some of the stuff on here is very exciting. First off, we'll kick off with 2016, West Hartford's Main Library and the related branches were voted in Hartford Magazine's annual reader poll as best in the area. They said abundant opportunities to explore, learn, and connect were among the reasons why our library stood out. So thanks to everybody who cast a vote, and congratulations to Martha Church and her staff for all that they do for that nod. Morley School had their annual Backpack Brigade. This is where they collect backpack and school supplies for low income West Hartford students. They had that on June 7. Filled the carts, the backpacks, and trekked them the mile walk to the Town Hall from Morley School and donated, how many was it, here? Over 280 backpacks for over 650 low income residents, so it was a great job there. Our pools are open. It's almost July, so that's good news. One o'clock the pools open. Kennedy, Fernridge, Eisenhower, and Beachland Park's open daily. Now the tax bills were mailed, sorry I have to report that, but tax bills were mailed by the Revenue Services Office on June 17 to 47,000 owners of vehicles in town. First installment of real estate tax were also mailed. Payment is due no later than August 1. Also, June is dog license month, so the Town Clerk's office mailed postcard reminders to over 3000 dog owners urging them to make, to make their pets legal, as we do have a number of pets that are not legal in town, so make your pets legal in town during the month of June. Dogs over six months of age must be registered and will receive a dog tag annually. The numbered tag serves as an ID, which we need in the Police Department if your dog strays or wanders away to reconnect you with the animal. Annual cost for license is \$19 and, for unaltered animals, and for spayed or neutered, eight dollars, and that's my report.

President Cantor: Coming from the Police Chief, that's very powerful. I'm going to make sure I...

Mr. Gove: Get your dogs licensed, please.

President Cantor: And I will say he looks very dapper in a suit. We usually see him in uniform, so that's very nice. Thank you very much. Yes, Mr. Wenograd.

Councilor Wenograd: I have a question. How is speeding doing in town? Because that's one of your roles as Town Manager is to remind us.

Mr. Gove: Sure, Town Manager and Police Chief, yeah, both, so...So speeding. We can talk about this for a long time. So my, the number one complaint I receive as Police Chief from residents are speeding concerns, and I like to say that this is not just West Hartford when I talk to chiefs from across the state and really from across the country, this is the number one complaint of residents. So we urge our residents to slow down. But what residents can do is if there's speeding in their neighborhood, contact the Police Department. You don't have to call the chief's office. You can call the Police Department. Ask for the Traffic Division. We have Captain Jeff Rose, who oversees our Traffic Division. He'll talk to you about your complaint.

He can speak with a Traffic Officer. We can come up with some remedies or initiatives for you, which is usually enforcement on your road, so we'll send officers out to the neighborhood to conduct enforcement details. We'll try to figure out the times those are occurring and take enforcement action. We also have a Community Services has speed enforcement signs. Now that have a lot of requests for those signs, but we can put them up throughout town, we can put them in your neighborhood for a brief period of time. They'll record speeds. They'll give us information as to what the high speeds are, what the low speeds are, what the average speeds are in a neighborhood. We put them there for a brief period of time, though, because a lot of times they become noise after a while. The residents, you know, what we find is, and Mr. McGovern can correct me if I'm wrong, hopefully not in front of all of you, but later. What we normally find is that for the first week or two they're effective and they'll really bring the speeds down, but then again people become used to them so the speeds will start to pick up a little bit. So you need a few things. You need to call the Police Department. You need enforcement. We need to educate the public, and we need the Engineering Department to help us with the speed signs.

President Cantor: Thank you, Chief Gove. Mrs. Hall.

Councilor Hall: Actually, it's not so much a question as I would've asked Ron to do this, but you may not, so I don't want to put you on the spot, but since people do have their tax bills now, I just want to remind everyone that the Town gets their information on their automobiles from the State DMV. The State DMV sent out thousands of incorrect information and so it's very important that everyone check their tax bill to make sure that they have the right information on it, and if they did not get one and they have a car, they are still responsible for paying their tax, so, and I believe the—go ahead, you look like you do know more.

Mr. Gove: No, so what I was going to say is so the, if you saw the news, the DMV had some computer errors, so they sent out these improper statements, so check your bill, see what town it comes back to. If you have an issue, you call the Assessor of the town that it's improperly registered in. I had this a year ago with my town, it said my car was registered in Windsor Locks. It was not. So I called Windsor Locks Assessor and had that information forwarded to my hometown, which they'll take care of and make sure you pay the bill in your hometown, so it's as simple as that, but you won't want to call the West Hartford Assessor. You'll want to call the Assessor for the town where the bill went to, let them know there was a mistake. When you call that number, have your registration with you, because they're going to need your name, your address, your vehicle plate number, but also your vehicle identification number, which is that 17 alpha-numeric character. They're going to need that. So have all that ready for them, and they can make that adjustment quite easily over the phone.

President Cantor: Okay. Mr. Barnes, did you have something?

Councilor Barnes: Sure. Yes, wearing your Police Chief hat, we have some promotions tomorrow? I thought you'd like to take the opportunity to announce those two promotions.

Mr. Gove: We do. So, about a month ago, one of our lieutenants, Ted Stoneburner retired, went off to greener pastures, so we have an opportunity whenever we have somebody at the supervisory ranks who retires, we have the opportunity to make promotions. So we'll be

promoting Sergeant Eric Rocheleau to the position of lieutenant. Eric has been with us for 18 years. He has highly commended officer. He served in a variety of different capacities. He's currently a Detective Sergeant. He'll be promoted to lieutenant and overseeing our Community Relations Division. And we have an officer, Kerry Cloukey, who'll be promoted to sergeant. Now what's interesting about Kerry is he has a 26 years of police experience. He served 10-1/2 years with the New Britain Police Department. After ten years decided to join West Hartford, so when he came to us, he wasn't your typical rookie officer. He had quite a bit of experience. He's been with us since 2001, so all told, he has about 26 years of police experience. He's served in a variety of capacities, best known for his traffic enforcement, speaking of traffic. But he does a great job with that, and he'll be promoted to sergeant. Ceremony is 8:15 tomorrow morning at the Police Department. The public is always welcome to come. We set the time early so our midnight shift and our day shift can be there, and the families of the officers can stop in before work, so I know it's not a great time for the public, but if you're available at 8:15, we'll have our ceremony in the Training Division in the Police Department.

President Cantor: Thank you, Chief Gove. We congratulate them. They do incredible work. It's nice to see them being rewarded, too, for this. Anybody else? Okay. Thank you very much. I have, so now, --#18.

ITEM #18 - ANNOUNCEMENTS.

President Cantor: I have a few Announcements. *A Chorus Line*, June 15 through June 31 at Playhouse on Park, and it had got great reviews—it received great reviews in the New York Times. Shakespeare Under the Stars July 14 to 31 at the University of St. Joseph's. *Othello* is the play that will run for three weekends. Thursday in July at 6 p.m. in the front lawn of the First Church of Christ, 12 North Main Street, bring a chair or blanket to enjoy the Carillon Concert Series. Blood Drive. In honor of Conard Student Seamus Turco, Tuesday, July 5. Seamus Turco is an 18-year-old West Hartford Resident. He was being treated for lymphoblastic lymphoma, a blood cancer, since December 2014. Seamus has received multiple blood transfusions as part of his treatment plan. He is doing well but has 10 more months of chemotherapy. Seamus's twin brother, Gabe, and their close friends Abby and Kate Gosselin, are hosting a blood drive in honor of Seamus for the American Red Cross on Tuesday, July 5 at Town Hall. Schedule—call 1-800-RED-CROSS, 1-800-733-2767, to make an appointment. And this is our own Director of Human and Leisure Services' son and they are, they are always in our thoughts and prayers. Red Dress Run for women presented by United Healthcare will be held Saturday, July 9, 2016, 5K run/walk exclusively for women of all ages and abilities to celebrate women's fitness. Start time is kids 8 o'clock and adults 8:30. The 3.1 mile route starts and finishes at Elizabeth Park and that's a great run. Yoga on LaSalle Road. Saturday, July 23, 8 a.m. Bring your yoga mat and join hundreds of yoga enthusiasts for a free 75-minute outdoor yoga class on LaSalle Road in West Hartford Center on Saturday, July 23, 8 to 9:15. All level classes will take over a full city block. It's the largest yoga event in Greater Hartford. Rain date is July 30, 2015—2016. It says 2015, sorry. Parking is available in the municipal lots. Anybody have any other announcements? Mr. Davidoff.

Councilor Davidoff: Yes, this past Sunday I was contacted to fill in for the Italian ambassador for the Concorso Ferrari event which benefits Connecticut Children Medical Center, and they

have these Ferraris and Maseratis and Alpha Romeos go down to the Medical Center and pick up 40 children, and they get a ride from there to LaSalle Road, and they're presented with this medallion, which makes them an honorary Italian. So I got to present this 40 times to the children, and they got to meet Jonathan the Husky dog as well as Miss Connecticut. It was very well attended. The weather was perfect. But what it did for me was put in perspective how fortunate I am that my children are healthy and there's others in our community whose children aren't so fortunate. And it was a 90-day—90-degree day, and the only request they had of me was to make certain that I wore a wool suit and looked very diplomatic, and I did that, so only Jonathan the Husky dog and I were fully clothed in quite warm clothing, but in retrospect and just thinking about this for the past two days now, it's probably one of the nicest things that I was able to participate in in my life, to see people who are struggling with health conditions and just taking out that little five minutes to make these children so happy. It was well worth it, so kudos to our community for hosting it. The organizers said that they consider our Center the perfect location for this event, and thank you to them and to all the residents and those from other communities who came and supported this great and worthy cause. Thank you.

President Cantor: Bueno. My son was actually a recipient of one of the rides and, as a patient, a cardiac patient, so it's a remarkable event, and Adria Giordano work—lives in town and works and she's a big foundation person that, that helps to support this event. So it's a wonderful, wonderful event. Yes, Ms. Casperson.

Councilor Casperson: Thank you, Mayor Cantor. So around West Hartford, of course, there are many wonderful things to do. Tomorrow, the 28th of June starts the concert series in Elizabeth Park. There are other events in Blue Back Square. There are some concerts also at the University of St. Joseph campus this summer. They're free and great places to bring your family or a picnic and great friends, so do check them out on our website. Thank you.

President Cantor: Thank you, Mrs. Casperson. Mr. Wenograd.

Councilor Wenograd: And we get kind of used to these awards for our town, but the announcement yesterday of being the 25th safest, the safest cities to raise a child, by some probably, looking at the website now, yeah, somebody. Safest Cities. Somebody said it, and...

Mr. Gove: So it was a, it was an organization called SafeWise, and it has to do with home safety and security. They looked at residents throughout the—communities throughout the country. They had to have over 10,000 population. But they looked at your crime rates, they looked at your sex offender registry. They looked at your graduation rates. They looked at the community outreach programs in your police department, and West Hartford came in, of 30 communities, number 25 in the country, which was, which was good for us. They noted not only our community outreach programs in the police department but, and I feel like I came here just to talk about how great the police department is. But they also complimented our Behind the Badge citizen and college police academies as well. So it was, it was good for the town and good for the department.

Councilor Wenograd: So congratulations to the department and...

President Cantor: Thank you. Congratulations. It was all a play, right? Okay, anything else? All right. Number 19, Reports from Corporation Counsel.

ITEM #19: REPORTS OF CORPORATION COUNSEL.

Mr. O'Brien: Well, I must say the chief makes a great Town Manager. But an even better police chief.

Mr. Gove: Thanks.

Mr. O'Brien: Well, we don't need Executive Session, and I'll be happy to answer any questions you might have.

President Cantor: Thank you. Does anybody have anything for Mr. O'Brien? No? Okay. Number 20, Mr. Davidoff, make Appointments.

ITEM #20: APPOINTMENTS.

Councilor Davidoff: I move we appoint the following individuals to these respective boards for the term ending in the Resolution. Appoint James Healy to the Board of Assessors for a term ending 12/31/2021. Appoint Shawna Kitzman to the Parks and Recreation Advisory Board for a term ending 12/31/2019. Appoint Kimberly Parsons-Whitaker from alternate to regular member of the Design Review Advisory Committee for a term ending 12/31/2019. Appoint Raymond Giolitto as alternate to Design Review Advisory Committee for a term ending 12/31/2018.

Councilor Kerrigan: Second.

President Cantor: Motion's been made and seconded. All those in favor?

Councilors: Aye.

President Cantor: All those opposed? Motion carries. Thank you for your service, and let's see, #29, Mr. Davidoff.

ITEM #28 - CONSENT CALENDAR.

ADOPTED

ITEM #13 – RESOLUTION APPROPRIATING \$20,000 IN THE FISCAL YEAR 2015-16 GENERAL FUND BUDGET FOR THE PURCHASE OF SOUND AND VIDEO EQUIPMENT TO UPGRADE TECHNOLOGY IN THE COUNCIL CHAMBERS.

WHEREAS, the Town's Council Chambers' voice and audio technology were installed eleven years ago, and

WHEREAS, Council Chambers require a video and audio refresh, including new projectors, HDMI compatible inputs, inclusion of a voice responsive microphone for the podium, and modifications to the Channel 5 camera locations, with an estimated cost of \$55,000, and

WHEREAS, the Board of Education has committed \$35,000 for these upgrades within their existing appropriation, and

WHEREAS, there are sufficient funds in the Mortgage Electronic Registration System (MERS) Town Clerk subsidiary to support these improvements and offset the project's remaining balance,

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WEST HARTFORD, that utilization of \$20,000 of the MERS Town Clerk subsidiary is authorized for the purchase of audio and video equipment, and that the Fiscal Year 2015-2016 General Fund Budget is hereby amended as follows:

Estimated Revenues

01-020100-10201-2103 Minor Equipment \$20,000

Appropriations

01-020100-10201-9247 Misc. Charges for Services \$20,000

ITEM #14 – RESOLUTION TO CARRY FORWARD AND APPROPRIATE FUNDS AWARDED THE TOWN OF WEST HARTFORD UNDER THE RECYCLING INCENTIVE GRANTS PROGRAM FOR THE PURPOSE OF WASTE REDUCTION INITIATIVES (WRI) AND UNIT BASED PRICING (UBP).

WHEREAS, the Town of West Hartford applied for and was awarded Recycling Incentive Grants in the amount of \$70,000 from the State of Connecticut's Department of Energy and Environmental Protection, and

WHEREAS, the Town of West Hartford is cooperating with the Department of Energy and Environmental Protection and their waste reductions initiatives, and

WHEREAS, the Department of Public Works is carefully examining how a Save Money and Reduce Trash (SMART) program could be implemented to achieve the goal of creating a system that would be cost effective and provide maximum financial benefit to residents, and

WHEREAS, these funds were appropriated in the fiscal year 2015-2016 General Fund budget but were not fully expended, and

WHEREAS, per the terms of the grant award these funds can be carried forward to fiscal year 2016-2017, and

WHEREAS, the Town will utilize grant funds to provide for a unit-based pricing public outreach and education campaign,

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WEST HARTFORD THAT unexpended grant funds under the Recycling Incentive Grants

Program are appropriated for the purpose of waste reduction initiatives, and the fiscal year 2016-2017 General Fund budget is amended as follows:

Estimated Revenues

01-310200-30104-9071	State Grants	\$70,000
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Appropriations

01-310200-30104-2070	Professional Services	\$70,000
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ITEM #15 – RESOLUTION TO APPROPRIATE \$21,000 IN THE FISCAL YEAR 2016-2017 BUDGET OF THE DRUG ENFORCEMENT FUND.

WHEREAS, the Special Investigations Division of the Police Department conducts sensitive investigations related to vice and narcotics in West Hartford; and

WHEREAS, the Town of West Hartford has a Drug Enforcement Fund to account for the drug enforcement activities of the West Hartford Police Department; and

WHEREAS, the fund receives the proceeds of drug asset forfeitures from the State and Federal governments and earns interest income on the fund’s available cash; and

WHEREAS, at the end of each fiscal year the unappropriated revenues and the unexpended appropriations in this fund are available for re-appropriation in the following fiscal year; and

WHEREAS, the Police Department is in need of an appropriation for necessary services related to police overtime for drug enforcement activities; and

WHEREAS, the Police Department is in need of an appropriation for miscellaneous eligible operating expenditures under the guidelines established by the Drug Enforcement Administration of the United States Department of Justice to be used in the course of investigations;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WEST HARTFORD that the Fiscal Year 2016-2017 Drug Enforcement Fund budget is hereby amended as follows:

ESTIMATED REVENUES:

20-220304-20406-9399	Fund Balance	\$21,000
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APPROPRIATIONS:

20-220304-20406-1010	Overtime	\$20,000
20-220304-20406-2004	Miscellaneous Administrative Expense	\$ 1,000

ITEM #16 – RESOLUTION APPROPRIATING \$47,326 FROM THE ROCKLEDGE CAPITAL RESERVE FOR THE PURCHASE OF CAPITAL EQUIPMENT FOR ROCKLEDGE GOLF COURSE.

WHEREAS, a Rockledge Capital Project Reserve has been established for the purpose of funding improvements and equipment at Rockledge Golf Course, and
WHEREAS, the Capital Project Reserve is funded by Rockledge golfers who have paid a surcharge on greens fees and season tickets at Rockledge, and

WHEREAS, Rockledge needs to replace a thirty year old mower, which has significant mechanical issues, and a twenty-one year old Truckster, which is used for hauling construction materials and various attachments, and

WHEREAS, there are sufficient funds in the Rockledge Capital Reserve to support these purchases,

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WEST HARTFORD, that utilization of \$47,326 of the Rockledge Capital Project Reserve in the Capital Non-Recurring Expenditure Fund is authorized for the purchase of a Greensmaster 3150-q mower (\$21,969) and a Truckster (\$25,357) for Rockledge Golf Course and that the Fiscal Year 2016-2017 Capital Non-Recurring Expenditure Fund Budget is hereby amended as follows:

Estimated Revenues

33-910800-30506-9399	Use of Fund Balance – Rockledge Reserve	\$47,326
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Appropriations

33-910800-30506-4058	Transfer out	\$47,326
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AND, BE IT FURTHER RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WEST HARTFORD, that the Fiscal Year 2016-2017 Leisure Service Fund Budget is hereby amended as follows:

Estimated Revenues

22-400900-40902-9386	Transfer in	\$47,326
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Appropriations

22-400900-40902-3193	Lawn Mower	\$21,969
22-400900-40902-3235	Equipment	\$25,357

ITEM #17 – RESOLUTION TO AMEND THE FISCAL YEAR 2015-2016 GENERAL FUND BUDGET TO FUND TRANSFERS TO THE UTILITIES SERVICES, RISK MANAGEMENT, AND CAPITAL NON-RECURRING EXPENDITURE FUNDS.

WHEREAS, actual current year property tax revenue and intergovernmental revenue received in the General Fund for fiscal year 2015-2016 exceed the original estimated revenues and said funds are available for appropriation, and

WHEREAS, the Town wishes to appropriate this revenue to fund transfers to the Utilities Services, Risk Management, and Capital Non-Recurring Expenditure (CNRE) Funds, and

WHEREAS, there is a need to purchase replacement vehicles and equipment to meet the operational needs of departments and the Town desires to utilize CNRE funds to make said purchases,

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WEST HARTFORD that transfers of \$320,000 to the Utilities Services Fund, \$175,000 to the Risk Management Fund, and \$2,240,000 to the CNRE Fund are hereby authorized and the Fiscal Year 2015-2016 General Fund budget is hereby amended as follows:

<u>Increase Estimated Revenues</u>		
01-911000-90000-9001	Current Year Property Taxes	\$1,135,000
01-550046-22990-9043	Intergovernmental - ECS	1,600,000
 <u>Increase Appropriations</u>		
01-320101-30601-2217	Transfer to Utilities Services Fund	\$320,000
01-911000-90000-4049	Transfer to Risk Management Fund	\$175,000
01-900100-10503-4058	Transfer to CNRE Fund	\$2,240,000

AND, BE IT FURTHER RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WEST HARTFORD that the Fiscal Year 2016-2017 CNRE Fund budget is hereby amended as follows:

<u>Increase Estimated Revenues</u>		
33-910800-30506-9399	Use of Fund Balance	\$288,000
 <u>Increase Appropriations</u>		
33-910800-30506-3xxx	Vehicles and Equipment	\$288,000

AND, BE IT FURTHER RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WEST HARTFORD that the purchase of the following vehicles and equipment are authorized:

Speed control signs (15)	\$75,000
Forensic cell phone equipment	26,000
Thermal imaging cameras	9,000
Classroom furniture	7,000
Fire uniform outerwear	21,000
Passenger vehicles (5)	<u>150,000</u>
Total	\$288,000

ITEM #21 – FROM TOWN PLAN AND ZONING – RE: 312 NORTH MAIN STREET. RECOMMENDING APPROVAL.

ITEM #22 – FROM DESIGN REVIEW ADVISORY COMMISSION – RE: 312 NORTH MAIN STREET. CONSIDERATION OF APPLICATION POSTPONED PER APPLICANT’S REQUEST.

ITEM #23 – FROM TOWN PLAN AND ZONING RECENT PLANNING ACTIONS – 503-511 NEW PARK AVENUE, 993 NORTH MAIN STREET, 526 NEW PARK AVENUE.

ITEM #24 – FROM INLAND WETLAND AND WATERCOURSE AGENCY RECENT PLANNING ACTION – 1189 PROSPECT AVENUE.

ITEM #25 – MINUTES FROM PUBLIC SAFETY COMMITTEE – 6-2-2016

ITEM #26 – MINUTES FROM RULES COMMITTEE – 6-14-2016

ITEM #27 – MINUTES FROM COMMUNITY PLANNING AND PHYSICAL SERVICES COMMITTEE – 5-31-2016

Councilor Davidoff: Number 28.

President Cantor: Twenty-eight. I'm sorry, 28.

Councilor Davidoff: I move the adoption of the Consent Calendar.

Councilor Kerrigan: Second.

President Cantor: Motion's been made and seconded. All those in favor?

Councilors: Aye.

President Cantor: All those opposed? Motion carries. Twenty-nine.

COMMUNICATIONS:

ITEM #29 – NOTICE OF TOWN PLANNER'S INTENTION TO APPROVE PURSUANT TO SECTION 177-44C(9)(b) A REQUEST ON BEHALF OF THE AMERICAN SCHOOL FOR THE DEAF SEEKING APPROVAL FOR A REVISION TO SPECIAL DEVELOPMENT DISTRICT PLAN #141 LOCATED AT 137 NORTH MAIN STREET. THE REQUEST IS FOR MINOR MODIFICATIONS TO THE LANDSCAPE PLANTINGS, LANDSCAPE WALLS AND MINOR SITE GRADING. ALL OF THE CHANGES ARE IN THE IMMEDIATE VICINITY OF THE EXISTING CENTRAL ENTRANCE AREA LANDSCAPING AND SIGNAGE.

RECEIVED

(See Attachment A for Request. Plans are on file in Town Clerk's Office.)

Councilor Davidoff: Number 29, I move that we receive the Notice of the Town Planner's intention to approve pursuant to Section 177-44C (9)(b) a request on behalf of the American School for the Deaf seeking approval for a revision to Special Development District #141 located at 137 North Main Street. The request is for minor modifications to the landscape plantings, landscape walls and minor site grading. All of the changes are in the immediate vicinity of the existing central entrance area landscaping and signage.

Councilor Kerrigan: Second.

President Cantor: Motion's been made and seconded. All those in favor?

Councilors: Aye.

President Cantor: Those opposed? Motion carries.

Councilor Hall: I just had a question.

President Cantor: Okay. On this? Okay, Mrs. Hall. That's the next one, right?

Councilor Hall: Next one, sorry.

President Cantor: Okay. Number 30, Mr. Davidoff.

ITEM #30 – NOTICE OF TOWN PLANNER'S INTENTION TO APPROVE PURSUANT TO SECTION 177-44c(9)(b)(d) A REQUEST FROM ATTORNEY ROBIN PEARSON, ON BEHALF OF DELAMAR WEST HARTFORD, LLC ("DELAMAR"), SEEKING APPROVAL FOR A REVISION TO SPECIAL DEVELOPMENT DISTRICT PLAN #140 LOCATED AT 1 MEMORIAL ROAD, FORMERLY KNOWN AS 90 RAYMOND ROAD. THE REQUEST IS FOR MINOR ARCHITECTURAL MODIFICATIONS, PRIMARILY FAÇADE DETAIL AND MATERIAL ALTERNATIONS; MINOR ADJUSTMENTS TO THE REQUIRED PARKING (A SLIGHT INCREASE IN TOTAL NUMBER OF SPACES); AND MINOR ADJUSTMENTS TO EXTERIOR HARDSCAPE ELEMENTS AND LANDSCAPE ELEMENTS.

RECEIVED

(See Attachment B for Request. Plans are on file in Town's Clerk's Office.)

Councilor Davidoff: Item #30, I make a motion that we receive the Notice of the Town Planner's intention to approve pursuant to Section 177-44C (9)(b)(c)(d) a request from Attorney Robin Pearson, on behalf of Delamar West Hartford, LLC ("Delamar"), seeking approval for a revision to Special Development District Plan 140 located at 1 Memorial Road, formerly known as 90 Raymond Road. The request is for minor architectural modifications, primarily façade detail and material alterations; minor adjustments to the required parking (a slight increase in total number of spaces); and minor adjustments to exterior land—hardscape elements and landscape elements.

Councilor Kerrigan: Second.

President Cantor: Motion's been made and seconded. Mrs. Hall, you had a question?

Councilor Hall: I did. I was just wondering, there had been a lot of discussion on the pace of development at the hotel, so...

President Cantor: We happen to have our Director of Community Planning to address that.

Councilor Hall: ...since we're talking about it whether we have any update on whether any of these changes are slowing things down or whether everything's moving as planned.

Mr. McGovern: Things are moving, but we are at a point where they're about to finish the work under their existing building permits. We've been working with them for a little bit of time now on these revisions that are deemed to be minor and eligible for administrative amendments. Action by the Council would have to be taken in order for us to complete our review and give

approvals on the next round of building permits. So we feel like we're at a stage now where construction should ramp up considerably in the next few weeks.

Councilor Hall: Okay, and any projection on completion?

Mr. McGovern: The projection is still spring of 2017.

President Cantor: Okay. Thank you, Mr. McGovern. Thank you, Mrs. Hall. Anybody else? Okay, all those in favor?

Councilors: Aye.

President Cantor: All those opposed? Motion carries. We have no petitions. No Executive Session. Number 33, Mr. Davidoff.

ITEM #33 - ADJOURNMENT.

Councilor Davidoff: I move we adjourn.

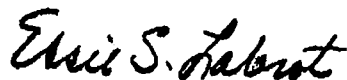
Councilor Kerrigan: Second.

President Cantor: Motion's been made and seconded. All those in favor?

Councilors: Aye.

President Cantor: All those opposed? The motion carries. We're adjourned.

Meeting adjourned at 8:29 p.m.




Essie S. Labrot
Town Clerk/Council Clerk

/jw

APPROVED AT JULY 26, 2016, TOWN COUNCIL MEETING

June 17, 2016

To: Town Council
From: Todd Dumais, Town Planner 
SUBJECT: 137 NORTH MAIN STREET
SPECIAL DEVELOPMENT DISTRICT ADMINISTRATIVE
AMENDMENT (SDD #141-R1-16)

RECEIVED

JUN 17 2016

TOWN COUNCIL OFFICE
West Hartford, CT

I have received an administrative amendment request from John Stewart, (Sr. Project Director, CRS, LLP) on behalf of the America School for the Deaf, for revisions to the approved Special Development District plan (SDD #141). The request is for minor modifications to the landscape plantings, landscape walls and minor site grading. All of the changes are in the immediate vicinity of the existing central entrance area landscaping and signage.

Attached are a narrative and supporting plans which further explain the proposal.

The requested modifications fall within the approval powers contained in *Section 177-44C (9)* of the Code of Ordinances. This section allows the Town Planner to approve minor adjustments to limited plan elements of an SDD, in this instance, to *Section 177-44C (9)(b)* the type, size, number and location of plantings required for landscaping purposes (but not those required for screening from adjacent residential areas) may be adjusted by the substitution of other plantings in the same class (deciduous or nondeciduous); by plantings whose size differs by up to 10% of that required by the SDD ordinance; and by locating plantings within a radius of 50 feet from a site specified in the SDD ordinance. It is my opinion that the plan, as modified, is in accordance with the purpose of the original SDD approved by the Town Council.

The purpose of the memo is to notify the Town Council of my intention to approve the requested modifications. This notice of approval is given with the understanding that such action will not be effective until the day following the next regular meeting of the Town Council and that such notice of approval is given 10 days prior to such Council meeting. This matter would therefore appear as a regular agenda item on the Regular Town Council Meeting, *Tuesday, June 28, 2016*. It is understood that the Town Council may reject my approval decision and direct that the modifications requested be considered under the provisions of *Section 177-44C (9)* which would require a complete application for amendment and requisite public hearing.

C: Ronald Van Winkle, Town Manager
Joseph O'Brien, Corporation Counsel
Mark McGovern, Director of Community Services
Patrick Alair, Corporation Counsel
Subject SDD File



TOWN OF WEST HARTFORD
50 SOUTH MAIN STREET
WEST HARTFORD, CONNECTICUT 06107-2485
(860) 561-7555 FAX: (860) 561-7504
<http://www.westhartford.org>

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SITE PLANNING
LANDSCAPE ARCHITECTURE

June 9, 2016

Mr. Todd N. Dumais, Town Planner
Dept. of Community Services
Planning and Zoning Division
50 South Main Street
West Hartford, CT. 06107

RE: American School for the Deaf
West Hartford, CT.
CR3 Project No. 2016014.00

Dear Mr. Dumais,

The American School for the Deaf (ASD) is requesting an Administrative Amendment of Special Development District #141 to make minor adjustments to signage and landscaping. To support the request, the submitted plan, L.1-Site Development Plan for the front entrance of the ASD was developed to address the Town's concerns with the two new signs added to supplement the existing central sign as part of the unified signage plan.

The planting plan was developed to span the distance between the two sidewalks flanking the entrance / existing drives. The existing central sign and planting remain. Expanding the planting bed to the north and south incorporates all three signs in a single planting bed resulting in a strong statement more appropriate for the ASD's new image.

Two concrete unit masonry walls (CMU) have been added. Both new signs will have a wall arching in front of it and terminating on the inside with a column. The purpose of the walls are twofold:

- 1) To bring the grade difference between the top of sign to top of wall to 4'-9". Signage regulations require the distance between the top of sign and ground plane to be maximum 5'0".
- 2). The two walls and columns provide a "bookend" for the main ASD sign and add visual sophistication to the front entrance.

New planting will be a combination of deciduous and evergreen shrubs as well as perennials and grasses.

Please do not hesitate to contact me if you have any questions or need additional information.

Regards,

A handwritten signature in black ink, appearing to read 'John G. Stewart'.

John G. Stewart
Sr. Project Director

P:\UGS\American School for the Deaf\Letter to Todd Dumais 6.9.16.wpd



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P:\JGS\American School for the Deaf\Letter to Todd Dumais 6.9.16.wpd

571 HOPMEADOW STREET SIMSBURY, CONNECTICUT 06070-2416 (860) 658-1988 FAX (860) 658-1217

GARY R. HATH HENRY W. WITHERS, ASLA



SITE PLANNING
LANDSCAPE ARCHITECTURE

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SITE PLANNING
LANDSCAPE ARCHITECTURE

June 9, 2016

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June 17, 2016

ITEM NO. 30
FILE NO. 891

RECEIVED

JUN 17 2016

To: Town Council

TOWN COUNCIL OFFICE
West Hartford, CT

From: Todd Dumais, Town Planner *TD*

**SUBJECT: 1 MEMORIAL ROAD
SPECIAL DEVELOPMENT DISTRICT
ADMINISTRATIVE AMENDMENT (SDD #140-R1-16)**

I have received an administrative amendment request from Attorney Robin Pearson, on behalf of Delamar West Hartford LLC ("Delamar") for revisions to the approved Special Development District plan (SDD #140) located at 1 Memorial Road, formerly known as 90 Raymond Road. The request is for minor architectural modifications, primarily façade detail and material alterations; minor adjustments to the required parking (a slight increase in total number of spaces); and minor adjustments to exterior hardscape elements and landscape elements.

Attached are a narrative and supporting plans which further explain the proposal.

The requested modifications fall within the approval powers contained in *Section 177-44C (9)* of the Code of Ordinances. This section allows the Town Planner to approve minor adjustments to limited plan elements of an SDD, in this instance, to *Section 177-44C(9)(b)* the type, size, number and location of plantings required for landscaping purposes (but not those required for screening from adjacent residential areas) may be adjusted by the substitution of other plantings in the same class (deciduous or nondeciduous); by plantings whose size differs by up to 10% of that required by the SDD ordinance; and by locating plantings within a radius of 50 feet from a site specified in the SDD ordinance; (c) the arrangement of parking spaces within a designated area may be adjusted, and the number of required parking spaces (including the mixture of types of spaces required) may be adjusted by up to a cumulative total of 10% of the required number of spaces or 10 spaces, whichever is less; (d) minor architectural changes and. It is my opinion that the plan, as modified, is in accordance with the purpose of the original SDD approved by the Town Council.

The purpose of the memo is to notify the Town Council of my intention to approve the requested modifications. This notice of approval is given with the understanding that such action will not be effective until the day following the next regular meeting of the Town Council and that such notice of approval is given 10 days prior to such Council meeting. This matter would therefore appear as a regular agenda item on the Regular Town Council Meeting, Tuesday, June 28th, 2016.



TOWN OF WEST HARTFORD
50 SOUTH MAIN STREET
WEST HARTFORD, CONNECTICUT 06107-2485
(860) 561-7555 FAX: (860) 561-7504
<http://www.westhartford.org>

An Equal Opportunity/Affirmative Action Employer

It is understood that the Town Council may reject my approval decision and direct that the modifications requested be considered under the provisions of *Section 177-44C (9)* which would require a complete application for amendment and requisite public hearing.

C: Ronald Van Winkle, Town Manager
Joseph O'Brien, Corporation Counsel
Mark McGovern, Director of Community Services
Patrick Alair, Corporation Counsel
Robin Pearson, Esq.
Subject SDD File

SD\TPZ\SDD MemorialRoad_SDD#140_R1_16_Jun16