



West Springfield Town Council

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AN AMENDMENT TO THE GENERAL ORDINANCES RELATIVE TO A BOARD OF LIBRARY TRUSTEES

Ordered: by the West Springfield Town Council that § 7-8 of the Code (Ordinances) of the Town of West Springfield, relative to a Board of Library Trustees, is hereby enacted as follows:

Division 1 General Ordinances

Part I Administrative Legislation

Chapter 7 Boards, Commissions and Multiple-Member Bodies

Section 7-8 Board of Library Trustees

Add the following language:

§ 7-8 Board of Library Trustees.

- A. **Membership.** A Board of Library Trustees consisting of nine (9) members and one (1) alternate is hereby established. Members shall be residents of the Town and shall be appointed by the Mayor, subject to the provisions of Section 2-10 of the West Springfield Home Rule Charter. The body shall consist of a Chairperson and other officers who shall be chosen by majority vote of said board members. The alternate member may participate in discussions about business before the Board, but shall not vote unless there is not a quorum due to the absence or recusal of other members due to conflicts of interest.
- B. **Terms and Compensation.** Appointments shall be for three (3) year terms and shall begin on the first day in January. Said terms shall be staggered so that three (3) members are appointed each year. If a vacancy occurs, the Mayor shall appoint a new member who shall serve for the balance of the term of the member replaced. Board members shall serve without compensation.
- C. **Powers and Duties.** The Board shall act in an advisory capacity to the Mayor and the Library Director. The Board shall review and report to the Mayor on matters related to the operation and functions of the library, including, but not limited to:
 - (1) General operating and administrative policies for the governance of the library, including rules and regulations in relation to the use of the books, periodicals and papers, and of the reading rooms;
 - (2) The library's objectives and strategic goals; and
 - (3) Advising on community needs.

D. Meetings and Proceedings.

(1) The Board shall meet on a regular basis, as established by it, but not less frequently than monthly.

(2) Special meetings may be called by the Mayor, Chair of the Board or majority vote of the Board.

(3) Minutes shall be kept of all public meetings.

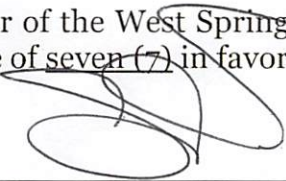
(4) The Board may establish its own rules of procedure, including those governing the conduct of its meetings.

(5) The Board shall observe and be subject to the Massachusetts Open Meeting Law (MGL c. 30A, §§ 18 through 25) in regard to all regular and special meetings.

E. Special Municipal Employees. Board members shall be special municipal employees.

[Signatures on the Following Page]


Per order of the West Springfield Town Council, approved on the 15th day of July, 2024 by a vote of seven (7) in favor and zero (0) opposed, with zero (0) abstaining.


Sean T. Powers
Town Council President

Date

7/16/24


Approved as to Form


Jenna Wellhoff
First Assistant-Town Attorney

Date

7/16/24

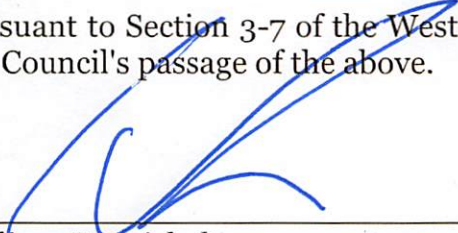
Presented to Mayor for approval pursuant to Section 3-7 of the West Springfield Home Rule Charter:


Otto Frizzell
Town Clerk

Date Presented

7/16/2024

Pursuant to Section 3-7 of the West Springfield Home Rule Charter, I hereby approve the Council's passage of the above.


William C. Reichelt
Mayor

Date

7/16/24

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