

ORDINANCE #2024-09
AMENDING CHAPTER 14 OF THE GENERAL ORDINANCES FOR THE VILLAGE
OF WEBSTER, BURNETT COUNTY, WISCONSIN
ORDINANCE 14-4: PLAN COMMISSION

Effective June 27, 2024, revise the noted section of the Code or Ordinances of the Village of Webster by amending Chapter 14 Ordinance §14-4: Plan Commission

A. Composition. The Village Plan Commission shall consist of the Village President, one Trustee, the Director of Public Works, the Village Engineer **or Acting Village Engineer/Village Surveyor**, and three citizens. [Amended 6-26-2024]

B. Appointment.

(1) Trustee member. The Trustee member shall be annually elected by a two-thirds vote at the organizational meeting of the Village Board during the month of May of each year. [Amended 6-13-2001]

(2) Citizen members. The three citizen members of the Commission shall be appointed by the Village President, subject to confirmation by the Village Board. The original citizen members shall be appointed upon creation of the Commission and shall hold office for a period of three years, respectively, from the succeeding first day of May, and thereafter annually during the month of April such members shall be appointed for a term of three years on a staggered-term basis. The length of each member's service (years) shall be determined by the drawing of numbers (one through three) by the Village President. At each April meeting, the members whose service is completed may be resubmitted by Village President or a new person can be appointed for approval at the May meeting. If a member cannot finish their term, the Village President can appoint a new member (regardless of the length of service remaining on their term) and that new member will need to be approved by majority board approval for only the remainder of that term. [Amended 1-12-2022 by Ord. No. 2022-01]

C. Record. The Plan Commission shall keep a written record of its proceedings to include all actions taken, a copy of which shall be filed with the Village Clerk-Treasurer. Four members shall constitute a quorum, but all actions shall require the affirmative approval of a majority of all of the members of the Commission. In order to have a hearing of the Plan Commission, application should be made to the Village Clerk-Treasurer.

D. Duties.

(1) The Master Plan.

(a) The Plan Commission shall make, adopt and, as necessary, amend, extend or add to the Master Plan, subject to Village Board confirmation, for the physical development of the village, including areas outside of its boundaries which, in the Plan Commission's judgment, bear relation to the development of the village. The Master Plan, with the accompanying maps, plats and descriptive and explanatory matter, shall show the Commission's recommendations for such physical development and may include, among other things, without limitation because of enumeration, the general location, character and extent of streets, highways, freeways, street grades, roadways, walks, parking areas, public places and areas, parks, parkways, playgrounds and sites for public buildings and structures and the general location and extent of sewers, water conduits and other public utilities, whether privately or publicly owned, the acceptance, widening, narrowing, extension, relocation, removal, vacation, abandonment or change of use of any of the foregoing public ways, grounds, places, spaces, buildings, properties, utilities, routes or terminals, the general location, character and extent of community centers and neighborhood units and a comprehensive zoning plan.

(b) The Commission may adopt the Master Plan as a whole by a single resolution or, as the work of making the whole Master Plan progresses, may from time to time by resolution adopt a part or parts thereof, any such part to correspond generally with one or more of the functional subdivisions of the subject matter of the plan. The adoption of the plan or any part, amendment or addition shall be by resolution carried by the affirmative votes of not less than a majority of all the members of the Plan Commission, subject to confirmation by the Village Board. The resolution shall refer expressly to the maps, descriptive matter and other matters intended by the Commission to form the whole or any part of the plan, and the action taken shall be recorded on the adopted plan or part thereof by the identifying signature of the Secretary of the Commission, and a copy of the plan or part thereof shall be certified to the Village Board. The purpose and effect of the adoption and certifying of the Master Plan or part thereof shall be solely to aid the Plan Commission and the Village Board in the performance of their duties.

(2) Matters referred to Plan Commission. The Village Board or officer of the village having final authority thereon shall refer to the Plan Commission, for its consideration and report before final action is taken by the Board, public body or

officer, the following matters: the location of any statue or other memorial; the location, acceptance, extension, alteration, vacation, abandonment, change of use, sale, acquisition of land for or lease of land for any street, alley or other public ways, park, playground, airport, area for parking vehicles or other memorial or public grounds; the location, extension, abandonment or authorization for any public utility, whether publicly or privately owned; all plats of lands in the village or within the territory over which the village is given platting jurisdiction by Chapter 236, Wis. Stats.; the location, character and extent or acquisition, leasing or sale of lands for public or semipublic housing, slum clearance, relief of congestion or vacation camps for children; and the amendment or repeal of any land use ordinance. Unless such report from the Commission is made within 30 days, or such longer period as may be stipulated by the Village Board, the Board or other public body or officer may take final action without it.

(3) Miscellaneous powers. The Commission may make reports and recommendations relating to the plan and development of the village to public officials and agencies, public utility companies, civic, educational, professional and other organizations and citizens. It may recommend to the Village Board programs for public improvements and the financing thereof. All public officials shall, upon request, furnish to the Commission, within a reasonable time, such available information as it may require for its work. The Commission, its members and employees, in the performance of its functions, may enter upon any land, make examinations and surveys and place and maintain necessary monuments and markers thereon. In general, the Commission shall have such powers as may be necessary to enable it to perform its functions and promote municipal planning in cooperation with the Village Board.

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Dated this 26th day of June 2024.

Effective date June 27, 2024.

Motion by: Trustee Maloney

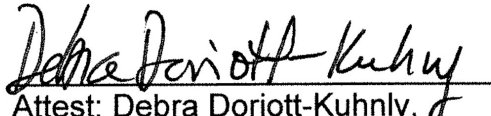
Seconded by: Trustee Weis

Ayes: 6
Absent: 1

Nays: 0
Abstained: 0



Bill Summer, Village President



Attest: Debra Doriott-Kuhnly,
Clerk/Treasurer