

**MEETING MINUTES:
VILLAGE BOARD**

APRIL 9, 2020

5:30 p.m.

Regular meeting of the Village Board was called to order at 5:30 p.m. by President Boucher.
Roll Call: Clifford, absent; Kubasta, Foster, Mashak, Kies and Boucher; present.

Pledge of Allegiance was said in unison.

Public Participation:

Gary Witzke and Nick Neuman attending electronically.

Communications

Voting update – 49.8% 230 voted in person; and 557 absentee. National Guard and the poll workers did an awesome job and we thank them.

Received letter – closing the piers.

Another letter – Mr. Dennis Behm – against fishing permit to fish on the piers.

David – daily contact with the County Health Department. As long as practicing social distancing did not feel we need to close them. The piers are 220 feet can actually put a lot of fisher people on them.

People are not aware of the costs associated with the piers. It is important they know why. Insurance is on the agenda later. Kies – talk to people in the Village are ok; people from the Towns are not happy - still complain they have to pay for boat trailing parking. President Boucher - Some communities are not charging boat launch fees – but I think that may be sending the wrong message.

Regular Business

Adopt Amended Agenda

MOTION by Kies, seconded by Kubasta, to adopt the amended agenda. Roll Call: Kubasta, Foster, Mashak, Kies, and Boucher; ayes.

Administrator's Report

- Exciting last two weeks in all the wrong ways. Thanks to President Boucher for checking in every day. Appreciate his support and that he cares about the Village.
- Emergency Declaration Resolution – reason had to take action in response to some new Federal regulations. Acting under your authority, and just in case we need a formal emergency declaration and need it for Federal grant monies for dealing with the COVID – 19.
- Released a new set of guidelines for emergency responders today . . . we are reviewing it. Ground is shifting every day. Everyone is working together to get things done. Any concerns . . . anything you have heard.
- Meetings – apologized for meetings that didn't actually happen. President Boucher but as long as we are under the stay at home order . . . would like to suspend

committee meetings but have the Village Board meeting twice a month as a committee of the whole. Operating under emergency, would have things in a timely manner as during COVID-19 things are changing fast. Would you prefer meeting with zoom. Everyone should attend via electronically or none. Foster – feel comfortable with all the precautions we are taking. Let David know if you are uncomfortable with in person meetings and we will go to electronic meetings.

Public Hearing

Consider adoption of a new code of Ordinances titled “Code of the Village of Winneconne”

MOTION by Mashak, seconded by Foster, to go into a committee of the whole to hold a public hearing on the Code of the Village of Winneconne. Roll Call: Kusbasta, Foster, Mashak, Kies, and Boucher; ayes.

1st Call: No one spoke for or against the “Code of the Village of Winneconne”

2nd call: No one spoke for or against the “Code of the Village of Winneconne”

3rd call: No one spoke for or against the “Code of the Village of Winneconne”

MOTION by Kubasta, seconded by Foster, to return to regular session. Roll Call: Kubasta, Foster, Mashak, Kies, and Boucher, ayes.

Discuss and vote on application for Class B Liquor License by Jennifer and Jeffrey Schmitz for Biggar’s Supper Club

- Originally scheduled this meeting to accommodate closing date . . . but it is our understanding that they have a closing date 7 days after the stay at home order is done.

Attorney Dunham – contingent upon surrender of existing liquor license.

MOITON by Kies, seconded by Foster, to grant a Class B Fermented Malt Beverage and Intoxicating Liquor License to J and J Schmitz LLC, contingent upon the surrendering of the current alcohol license. Roll Call: Kubasta, Foster, Mashak, Kies, and Boucher; ayes.

COVID-19 Emergency Declaration

Amend it to say Village Administrator and Village President.

Attorney Dunham – do you want and; or; or and/or.

Foster – until safer at home order expires or is rescinded? Yes

MOTION by Mashak, seconded by Kubasta, to approve the COVID-19 Emergency Declaration as amended to include Village Administrator AND Village President. Roll Call: Kubasta, Foster, Mashak, Kies, and Boucher; ayes.

Review and Vote to approve Temporary Sick Leave Polices

- Reviewed by Administrator David Porter
- Act granted two weeks of paid sick leave for any of six reasons.

- In addition, expanded FMLA up to an additional ten week paid at 2/3 pay.
- Included exemption for emergency responders.
- Would like to exempt the following: Village Administrator; all employees of the Winneconne Police Department and all employees of the Winneconne Public Works Department.
- The second policy is for the Village of Winneconne. Recommended by Jim Macy, our labor attorney.
 - o Grants up to 10 days of paid sick leave for the emergency responders for three reasons – not the six reasons identified by the Federal Government.
 - o Operational standpoint we would not be able to function if we too many staff were not working.

MOTION by Foster, seconded by Kubasta, to adopt the Public Health Emergency Sick Leave Policy to Comply with the Families First Coronavirus Response Act . . . temporary Sick Leave polices (both of them). Roll Call: Kubasta, Foster, Mashak, Kies, and Boucher; ayes.

Review and Vote Terms of Insurance Coverage on the Village Piers

- Reviewed by Village Administrator David Porter.
- Discussed the different coverage options for the Village Piers. Reviewed – barge? Umbrella policy. Additional \$3500 for pier/water coverage.

MOTION by Kies, seconded by Mashak, continue with basic coverage endorsement for the \$2000 basic and to include \$1408 pier and wharf endorsement. Roll Call: Kubasta, Foster, Mashak, Kies, and Boucher; ayes.

Donation by Nathaniel Carroll and Restrict it’s use for the Police Department.

MOTION by Mashak, seconded by Kubasta, to accept donation from Nathaniel Carroll and restrict its use by the police department. for purchase of police equipment. Roll Call: Kubasta, Foster, Mashak, Kies, and Boucher; ayes.

Vote to adopt the new Code of Ordinances titled “Code of the Village of Winneconne”

- Discussed the “Code of the Village of Winneconne”
- Board members expressed their concerns and asked questions about some of the proposed ordinances.
- President Boucher thanked the Trustees for reading and going over the statutes.

MOTION by Mashak, seconded by Foster, to adopt the new code of ordinance effective upon publication. Roll Call: Kubasta, Foster, Mashak, Kies, and Boucher.

Review and Vote to approve Amended Municipal Court Agreement

- Attorney Dunham stated it basically clarifies a few things and adds the Town of Clayton.
- Amended Municipal Court Agreement was discussed.

MOTION by Foster, seconded by Kies, to approve the Amended Municipal Court Agreement.
Roll Call: Kubasta, Foster, Mashak, Kies, and Boucher; ayes.

Operator Licenses – None

April 21st. – Re-organization meeting.

MOTION by Foster, seconded by Kubasta, to adjourn. Carried by voice vote.

Jacquie Stelzner
Clerk-Treasurer
Village of Winneconne