

**BOROUGH OF WOODBINE  
COUNTY OF CAPE MAY  
STATE OF NEW JERSEY**

**ORDINANCE No. 617-2023**

**AN ORDINANCE AMENDING ORDINANCE 606-2022, AS AMENDED, CHAPTER 26 OF THE  
CODE OF THE BOROUGH OF WOODBINE**

**WHEREAS**, the Borough Council of the Borough of Woodbine desires to amend Ordinance 606-2022, as amended, Chapter 26 of the Code of the Borough of Woodbine to streamline sign permit procedures; and

**WHEREAS**, the Borough's Combined Land Use Board has made recommendations pursuant to NJSA 40:55D-26.

**NOW, THEREFORE, BE IT ORDAINED** that the Borough Council of the Borough of Woodbine, situate in the County of Cape May, State of New Jersey hereby amends §26-36.5 and §26-36.6 as follows with the characters removed which are stricken and adding the words underlined:

§ 26-36.5 Sign Application Review Procedure.

All signs, except those in strict compliance with subsection 26-36.4b (Sign Permit Standards) shall require issuance of permits from the Zoning Officer of the Board or from the full Board as provided herein.

a. All Sign Applications. All signs placed in the Borough of Woodbine are subject to the review of the Zoning Officer who will determine that the signs are in compliance with this section, or will require any variances or waivers from the sign regulations set forth herein.

An application must be filed with the Zoning Office by submitting the appropriate application form and providing information relative to the size, type of sign, detail of the sign(s), hours of illumination (if illuminated), mounting detail, height above grade and a current survey by a New Jersey licensed land surveyor indicating the location of the sign or signs and their relationship to the property lines, buildings, driveways and right-of-way(s), along with the appropriate fee(s). Based upon the Zoning Officer's review, the application shall be deemed to be either a minor or major sign application which shall be treated as noted in §26-36.5(b) or (c) below.

b. Minor Sign Applications. For all minor sign applications (i.e. those which do not require any variances or waivers from the sign regulations set forth herein), the Zoning Officer is authorized to review said applications and to approve or disapprove the applications.

c. Major Sign Applications. If a sign application requires a variance or any requests for waivers of requirements, then the application shall be deemed a Major Sign Application and a formal application shall be made to the Board for review of the application. The application shall be made on the appropriate application form and shall include as a minimum, the information as noted in §26-36.5(a), along with the appropriate fees.

§ 26-36.6 Sign Application Fees.

a. A fee of \$50 shall be charged for a minor sign application, which fee shall be payable to the Borough of Woodbine when the application is filed.

b. A fee of \$100 shall be paid to the Borough of Woodbine for a major sign application or an application requiring variance or waivers when the application is filed.

c. Sign applications requiring engineering and/or attorney review by the Board shall also be required to deposit funds for said review expenses to be held in escrow by the Borough. Applications classified as major sign applications or applications requiring variances or waivers shall deposit \$750 with the Board Secretary to cover the initial engineering and attorney review costs.

**BE IT FURTHER RESOLVED**, the public hearing and second reading shall be advertised in the official newspaper of the borough ten days prior to the scheduled hearing date.