

ORDINANCE NO. 1617

AN ORDINANCE ESTABLISHING AUDIO VIDEO REDACTION SERVICE RATES TO ZILLAH MUNICIPAL CODE 3.44.010, ALLOWING COLLECTION OF FEES FOR STAFF TIME ASSOCIATED WITH REDACTING ZILLAH POLICE DEPARTMENT BODY WORN VIDEO (BWC) AND MOBILE AUDIO VIDEO (MAV) CAMERA FOOTAGE REQUESTED PURSUANT TO PUBLIC RECORDS REQUESTS

WHEREAS, the Zillah Police Department implemented a Body Worn Video Program in 2021; and

WHEREAS, body camera and MAV recordings are public records subject to Chapter 42.56 RCW, the Washington State Public Records Act; and

WHEREAS, pursuant to RCW 42.56.240(14)(f), law enforcement agencies are permitted to charge requestors not exempted under RCW 42.56.240(14)(e), the reasonable costs of redacting videos prior to disclosure; and

WHEREAS, the Zillah Police Department analyzed Body Worn Video Redaction Cost Studies completed by the Yakima County Sheriff's Office in 2021 and the Seattle Police Department in 2017, which determined the amount of time it typically takes to redact such footage, and multiplied that amount of time by the Zillah Police Department Records staff salaries to determine the "reasonable cost" for such redactions; and

WHEREAS, the City Council wishes to adopt City of Zillah Audio Video Redaction Service Rates that will allow the City to recover the cost of actual staff time incurred by the City for redacting Body Worn Camera (BWC) and Mobile Audio Video (MAV) video.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ZILLAH, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. City of Zillah Rates For Various City Services under ZMC 3.44.010. The City of Zillah will charge requestors not exempted under RCW 42.56.240(14) for the actual staff time cost incurred for redacting body worn video at the **current** rate of **\$0.52** per minute.

Redaction Type	Video Time	Average Redaction Time	Cost of Redaction per Minute of Footage at \$31.26 hr.
Targeted Blackout/Blur Video Redaction of Person or Object without Targeted Audio Redaction	1 Minute per individual or object redacted	9 Minutes per individual or object redacted	0.52 x 9 minutes = \$4.68
Targeted Blackout/Blur Video Redaction of Person or Object with Targeted Audio Redaction	1 Minute per individual or object redacted	11 Minutes per individual or object redacted	0.52 X 11 minutes = \$5.72 per individual or object redacted
Targeted Audio Redaction Alone	1 Minute	5 Minute	0.52 x 5 minutes = \$2.60 per targeted audio
Full Blackout/Blur of Screen without Audio Removal	1 Minute	1 Minute	0.52 X 1 minute = \$0.52 per minute
Full Blackout/Blur of Screen with full Audio Removal	1 Minute	1 Minute	0.52 X 1 minute = \$0.52 per minute

The per minute rate will be reviewed and adjusted annually by the Chief of Police to account for cost-of-living (COLA) adjustments for the employees performing redaction tasks, per most current Union Collective Bargaining (CBA) unit agreements. The updated rate will be available at Zillah City Hall or the Zillah Police Department. The most current rate may not be reflected in the ordinance as available on line.

Section 2. All references to “City” within the above-adopted codes shall infer the City of Zillah.

Section 3. Except as amended herein, Chapter 3.44 of the Zillah Municipal Code shall remain unchanged and in full effect.

Section 4. Effective Date: This Ordinance and service rates schedule contained herein shall take effect five days after the date of its passage, approval as provided by law.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF ZILLAH, WASHINGTON, this 6th day of April 2026.

Attest:

Michael Grayum, City Administrator

Dr. Scott Carmack, Mayor

Approved as to form:

James C. Carmody, City Attorney