



MAMARONECK CODE

E. Advice in answering questions.

A reporting individual may request advice from the Board of Ethics as to the completion of this form or as to any question in this form. Questions should be addressed to the Board of Ethics, in care of the Village Clerk-Treasurer.

You must sign before a Notary Public (do not sign and then bring to the Notary.) Return notarized disclosure form in the enclosed envelope which will be opened only by the Board of Ethics. Please note that the Village Clerk is a Notary.

- 1. Gifts (completed by all). List all gifts that you or your spouse received last year from any entity or person, or agent or representative of such entity or person, who within the past 24 months has received or sought a financial benefit from the Village of Mamaroneck, has made an application to the Village of Mamaroneck, or has had business dealings with the Village of Mamaroneck or has a financial interest in any matter proposed or pending before the Village of Mamaroneck.

Gifts include, but are not limited to, tangible items of value, cash in any form, entertainment, any interest, security or item for which the donee paid less than fair consideration or did not pay for, expenses for trip or accommodations, or travel or accommodations provided at a cost of less than full value or at no cost, loans for which interest payments are deferred, no interest is paid, or interest is paid at less than prevailing rates, or other economic benefits, excluding earned income from wages derived from the Village of Mamaroneck.

Indicate whether the gift was received by you or your spouse.

Table with 4 columns: Gift (Describe), Approximate Value, Name of Donor, Self or Spouse. Includes three horizontal lines for data entry.

- 2. Loans (completed by all). List all loans in excess of \$500, except those from commercial lending institutions, which you and/or your spouse has received from any person or entity, or agent or representative of person or entity who is employed by the Village of Mamaroneck; who within the past 24 months has received or sought a financial benefit from the Village of Mamaroneck, has made an application to the Village of Mamaroneck, or has business dealings with the Village of Mamaroneck; or who has a financial interest in any matter proposed or pending before the Village of Mamaroneck.

Table with 4 columns: Name of Creditor, Description of Obligation, Amount, Self or Spouse. Includes three horizontal lines for data entry.

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3. Relatives employed by the Village of Mamaroneck or by businesses or persons doing business with the Village of Mamaroneck (completed by all). List any relatives, including any spouse, child, grandchild, parent, grandparent, sibling, in-law, aunt, uncle, first cousin, niece, nephew, stepparent, stepchild, half brother or half sister, whether or not they are living with you, employed by the Village of Mamaroneck or by persons or entities known by you to be doing business with the Village of Mamaroneck.

Name of Employer	Name of Relative	Relationship	Position Held

4. Interest in Village of Mamaroneck contracts (completed by all). List any financial interest that you or your spouse had in any contract made or executed by the Village of Mamaroneck, excluding bonds and notes purchased on the open market.

Description of Interest	Self or Spouse

5. Volunteer positions (completed by all). List each volunteer office or position that you currently hold with any not-for-profit organization in a policy making, administrative capacity. Do not list entities of which you were a member only or for which you volunteered only in a nonpolicy-making, nonadministrative capacity, such as a Little League coach. Provide the same information for your spouse.

Self or Spouse	Name of Entity	Position	Nature of Business

6. Real estate ownership.

(Instruction for completion by elected officials, Village Attorney, Village Clerk/Treasurer, Village Manager, and members of the following boards: Ethics, ZBA, BAR, HCZMC, and Planning.) List the address of each piece of property located in the Village of Mamaroneck that you and/or your spouse, child, grandchild, parent, grandparent, sibling, in-law, aunt, uncle, first cousin, niece, nephew, stepparent, stepchild, half brother and half sister (collectively, "family members") owns or leases, in whole or in part, or otherwise have a financial interest, including your primary residence.

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(Instruction for completion by Fire Chiefs and Police Chief and Lieutenants.) List the address of each piece of property located in the Village of Mamaroneck that you and/or your spouse, or other family member that resides in your household, owns or leases, in whole or in part, or otherwise have a financial interest.

(If your position with the Village is not listed above, you do not need to answer #6.)

As to investment property, provide the type and percentage of ownership by you or your spouse or other relative.

Owner's Name	Self or Spouse	Address	Investment or Primary Residence

7. Outside employer or business. (Instruction for completion by elected officials, Village Attorney, Village Clerk/Treasurer, Village Manager, Fire Chiefs, Police Chief and Lieutenants, and members of the following boards: Ethics, ZBA, BAR, HCZMC, and Planning.) List the name of your and your spouse's outside employer or business from which you receive compensation. Also, list any entity in which you or your spouse had an ownership interest, except a corporation of which you owned less than 5% of the outstanding stock or debt of the entity or \$10,000, whichever is less. Identify the name and type of business, and list the relationship to the business (i.e., owner, partner, officer, director, member, employee, or shareholder. (If your position is not listed above, you do not need to answer #7.)

Name of Business	Type of Business	Relationship	Self or Spouse

8. Client disclosure. (Instruction for completion by elected officials, Village Attorney, Village Clerk/ Treasurer, Village Manager, and members of the following boards: Ethics, ZBA, BAR, HCZMC, and Planning.) Unless legally prohibited from doing so, list the names of your or your firm's clients or customers known to you who had matters before the Village of Mamaroneck, active clients within the last two (2) years. (If your position is not listed above, you do not need to answer #8.)

Name	Description of Matters

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9. Agreements for future employment. (Completed by elected officials, Village Attorney, Village Clerk/ Treasurer, Village Manager, and members of the following boards: Ethics, ZBA, BAR, HCZMC, and Planning.) List any assurances or promises of future employment and/or contracts you received during the reporting year from any person or enterprise engaged in business with the Village of Mamaroneck. (If your position is not listed above, you do not need to answer #9.)

Future Prospective Employer

When Applicable

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I attest under oath that all information given here is true and accurate to the best of my knowledge.

Sworn to me this \_\_\_\_\_ day of \_\_\_\_\_, (year)

\_\_\_\_\_  
(Signature)  
Please Print:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Address

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APPENDIX A

Miscellaneous Information I Would Like to Disclose:

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