

Board Meeting  
Blackman Charter Township  
March 9, 2015

The Blackman Charter Township Board convened at 6:00 p.m. on Monday, March 9, 2015 at the Township Office, 1990 West Parnall Road, Jackson, Michigan.

Members present: Supervisor Jancek, Clerk Sercombe, Treasurer Preston and Trustees: Ambs, Globensky, Grabert and Williams

Members absent: None

There were 8 people in attendance. Sign-in sheet is on file.

CALL TO ORDER - PLEDGE OF ALLEGIANCE

BRIEF PUBLIC COMMENTS - None

Opened: 6:00 PM

Closed: 6:00 PM

ADDITIONS/DELETIONS TO AGENDA

Ordinance Review Committee added to the Agenda under Committees

MINUTES  
APPROVAL

Motion by Clerk Sercombe with support from Trustee Grabert to approve the Board of Trustee minutes for meeting held on February 23, 2015.

Voice Vote          Motion Unanimously Approved

CONSENT  
AGENDA

1. Approval to pay County National Bank payment for February in the amount of \$2,189.50.

Acct: 101-103-864.000	71.00	Acct: 590-527-727.000	22.57
Acct: 101-175-864.000	66.76	Acct: 296-300-727.000	457.77
Acct: 101-215-727.000	82.23	Acct: 296-300-801.000	260.00
Acct: 101-215-864.000	48.50	Acct: 296-300-960.000	150.00
Acct: 101-253-864.000	9.00	Acct: 296-300-970.000	990.00
Acct: 249-380-727.000	25.71	Acct: 296-300-976.001	5.96

2. Approval to pay MERS in the amount of \$38,769.06 for February 2015 retirement contribution: acct. #296-300-723: \$19,675.72 and acct. #296-000-204: \$19,093.34.
3. Approve payroll for pay date 2/23/2015 in the amount of \$91,064.84 and 2/27/2015 in the amount of \$100,992.58.
4. Receive Revenue and Expenditure Report for the Month of February 2015.

Motion by Treasurer Preston with support from Clerk Sercombe to approve items on the consent agenda.

Roll Call          Ayes - 7          Nays - 0          Motion Approved

SUPERVISOR'S UPDATE

1. Public Safety 2% wage increase takes effect on April 1st
2. Installation of new server scheduled for end of March and first part of April
3. Purchase offer has been received for the last available parcel in the BL DFA
4. Non-motorized trail update

TREASURER'S UPDATE

1. Winter tax update - 93% are paid
2. School tax collection agreements are starting to come in
3. Deputy Treasurer is working on final settlement

CLERK'S UPDATE

1. Received a thank you from the American Red Cross
2. May election update - absentee ballots to be delivered by March 21st

PUBLIC SAFETY - Nothing new to report

PLANNING & ZONING - Nothing new to report

PARKS & RECREATION - Nothing new to report

TECHNOLOGY - Nothing new to report

UTILITIES - Nothing new to report

ORDINANCE REVIEW COMMITTEE

1. Phil, Bruce and Kim participated in conference call with General Code.
2. Phil, Bruce and Kim met with Frog Productions to discuss options for scanning and posting ordinances online for the public
3. Costs associated with General Code's review and codification of adopted ordinances

NEW BUSINESS

<b>RESOLUTION 03-2015-0309 MUTUAL AID BOX ALARM SYSTEM</b>	Motion by Clerk Sercombe with support from Trustee Williams to approve Resolution #03-2015-0309; a resolution for approval of the Blackman Charter Township Department of Public Safety to participate in the Jackson County Mutual Aid Box Alarm System Division. Roll Call      Ayes - 7      Nays - 0      Motion Approved
<b>INFORMATION TECHNOLOGY POLICY</b>	Motion by Treasurer Preston with support from Trustee Ambbs to adopt the revision of the 11/7/2005 Information Technology Policy to include elected officials and to include it in the Employee Policy and Procedures Handbook. Discussion    Roll Call      Ayes - 7      Nays - 0      Motion Approved
<b>IT RIGHT ANNUAL SERVICE CONTRACT</b>	Motion by Clerk Sercombe with support from Treasurer Preston to approve the IT Right Annual Unlimited Service Contract in the amount of \$4,000 for the period of 4/1/2015 to 3/31/2016. Discussion Roll Call      Ayes - 7      Nays - 0      Motion Approved
<b>OAK GROVE APTS FIRST READING TAX EXEMPT ORDINANCE</b>	<i>Presentation by Herman and Kittle Representative Mike Rodriguez</i> Motion by Treasure Preston with support from Trustee Globensky to approve the first reading of the Tax Exemption Ordinance for Oak Grove Apartments. Discussion    Roll Call      Ayes - 7      Nays - 0      Motion Approved
<b>JACKSON ELDERLY FIRST READING TAX EXEMPT ORDINANCE</b>	<i>Phil Seybert addressed the Board of Trustees and answered questions.</i> Motion by Trustee Grabert with support from Treasurer Preston to approve the first reading of the Tax Exemption Ordinance for Jackson Elderly Limited Dividend Housing Association Limited Partnership. Discussion Roll Call      Ayes - 6      Nays - 1 (Sercombe)      Motion Approved
<b>PHIL PRESTON DDA RESIGNATION</b>	Motion by Supervisor Jancek with support from Clerk Sercombe to accept Phil Preston's resignation from the Blackman Downtown Development Board. Discussion    Roll Call      Ayes - 7      Nays - 0      Motion Approved

**APPOINT  
MIKE AMBS  
DDA**

Motion by Supervisor Jancek with support from Clerk Sercombe to appoint Mike Ambs to the Blackman Downtown Development Board term ending **TO** 12/31/2015. Discussion  
Roll Call Ayes - 7 Nays - 0 Motion Approved

**2% WAGE  
INCREASE  
NON-UNION**

Motion by Supervisor Jancek with support from Clerk Sercombe to approve 2% wage increase for all non-union employees and update the wage matrix to reflect same, effective April 2015. Discussion  
Roll Call Ayes - 7 Nays - 0 Motion Approved

BILLS

Motion by Trustee Williams with support from Trustee Globensky to approve payment of the bills on the Board Invoice Approval Report dated 03/02/2015 in amount of \$1,800.89 and Board Invoice Approval Report dated 03/04/2015 in the amount of \$34,967.25.  
Roll Call Yes - 7 No - 0 Motion Approved

EXTENDED  
PUBLIC  
COMMENT

Opened: 7:13 p.m.  
Closed: 7:18 p.m.  
Comments by: Scott Augney  
Susan Hart

OPEN  
DISCUSSION

Opened: 7:19 p.m.  
Closed: 7:30 p.m

1. Ordinance Committee
2. Zoning Ordinance - Planning Commission
3. Compensation and criteria for Township committees
4. Mobile Home Parks

ADJOURN

The Supervisor declared the meeting adjourned at 7:30 p.m.

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David Sercombe, Clerk