

Board Meeting  
Blackman Charter Township  
August 10, 2015

The Blackman Charter Township Board convened at 6:00 p.m. on Monday, August 10, 2015 at the Township Office, 1990 West Parnall Road, Jackson, Michigan.  
Members present: Supervisor Jancek, Clerk Sercombe, Treasurer Preston and Trustees: Ambs, Globensky, Grabert and Williams  
Members absent: None  
There were 14 people in attendance. Sign-in sheet is on file.

#### CALL TO ORDER - PLEDGE OF ALLEGIANCE

BRIEF PUBLIC COMMENTS      Opened: 6:00 PM      Closed: 6:08 PM

Comments by:

Jack Koch, Township Resident  
David Elwell, County Commissioner  
Brett Roberts, State Representative

#### ADDITIONS/DELETIONS TO AGENDA

Added item #6: American Red Cross Shelter Agreement

#### MINUTES APPROVAL

Motion by Clerk Sercombe with support from Trustee Ambs to approve the Board of Trustee minutes for the meeting held on July 13, 2015, 2015.  
Voice Vote                          Motion Unanimously Approved

#### CONSENT AGENDA

- Approval to pay County National Bank payment for July 2015 in the amount of \$423.88.  
Acct: 249-380-727.000      111.28                          Acct: 296-300-775.000      21.36  
  
Acct: 296-300-727.000      146.39                          Acct: 296-300-801.001      99.89  
Acct: 296-300-740.000      22.00                          Acct: 296-300-970.000      (157.50)  
Acct: 296-300-768.000      180.46
- Approval to pay MERS in the amount of \$61,931.11 for July 2015 retirement contribution:  
acct. #296-300-723: \$31,430.72 and acct. #296-000-204: \$30,500.39.
- Approve payroll for pay date 07/03/2015 in the amount of \$99,149.59, 07/17/2015 in the amount of \$103,167.59 and 07/31/2015 in the amount of \$111,861.07.
- Approve \$300,000 transfer of funds from the General Fund to the Public Safety Fund for the month of July 2015.
- Receive Revenue and Expenditure Report for the month of July 2015.  
Motion by Treasurer Preston with support from Trustee Globensky to approve items on the consent agenda.  
Roll Call            Ayes - 7                          Nays - 0                                  Motion Approved

#### SUPERVISOR'S UPDATE

- Iron Belle Trail update was given.
- An overview of Jackson Area Transportation Authority (JATA) was given by Brad Charkowske, Executive Director. County Commissioners David Elwell and Carl Rice and State Representative Brett Roberts spoke about public transportation issues.

#### TREASURER'S UPDATE

1. The current investment portfolio was distributed to the board.
2. Tax Collection update was given.
3. Considering office hours for Saturday, September 12th.

CLERK'S UPDATE - None

PUBLIC SAFETY

1. An update was given about the public safety contract negotiations with Leoni Township.

PLANNING COMMISSION - None

ZONING BOARD OF APPEALS

1. ZBA meeting scheduled for Tuesday, August 11th to hear a variance request for a proposed hotel on Bondsteel Drive.

PARKS & RECREATION

1. Parks Committee meeting scheduled for Wednesday, August 12th at 5:30.

TECHNOLOGY

**WEBSITE  
UPGRADE**

Motion by Treasurer Preston with support from Trustee Ambs to approve the recommendation of the Technology Committee to have Frog Productions convert the current website content to upgraded framework, with improved responsive design and functionality for a cost not to exceed \$1,950.00.  
Roll Call      Ayes - 7      Nays - 0      Motion Approved

**PURCHASE  
COMPUTERS**

Motion by Clerk Sercombe with support from Trustee Williams to approve the recommendation of the Technology Committee to replace/upgrade the last three remaining computers (workstation by drive-up window, Clerk's and Township Engineer water/sewer) that were not upgraded from I.T. Right for a cost not to exceed \$2,514.00. Discussion  
Roll Call      Ayes - 7      Nays - 0      Motion Approved

UTILITIES

1. An update was given on the energy audit that is being conducted by Honeywell International.

ORDINANCE REVIEW COMMITTEE

1. Ordinance Review Committee is scheduled for August 20th.
2. The 2nd reading of the Noxious Weeds Ordinance is not on the agenda because additional matters need to be addressed.
3. The Parks Ordinance is being reviewed and revised.
4. Some of the other ordinances slated to be reviewed are the Itinerant Vendor and Door to Door Vendor Ordinances and several others as well.

NEW BUSINESS

**EMPLOYEE  
HANDBOOK**

Motion by Trustee Grabert with support from Treasurer Preston to approve the revised employee handbook as recommended by the Personnel and Finance Committee. Discussion  
Roll Call      Ayes - 7      Nays - 0      Motion Approved

**RESOLUTION  
#09-2015-0810  
COMMITTEE  
COMPENSATION**

Motion by Trustee Williams with support from Clerk Sercombe to approve Resolution #09-2015-0810; a resolution providing compensation for Board and Committee meetings of Board members, Citizens and Employees. Discussion

Motion by Clerk Sercombe with support from Trustee Ambs to table the Resolution.

Roll Call      Ayes - 7              Nays - 0                      Motion Approved

**AMEND  
AGENDA**

Motion by Treasurer Preston with support from Trustee Williams to move agenda item #4, the Tax Exempt Ordinance for Oak Grove Apartments so that it directly precedes agenda item #3, the Municipal Services Agreement.

**Voice Vote                      Motion Unanimously Approved**

**TAX EXEMPT  
ORDINANCE  
OAK GROVE  
APARTMENTS**

Motion by Treasurer Preston with support from Trustee Grabert to approve the first reading of the Tax Exempt Ordinance for Oak Grove Apartments.  
Discussion

Roll Call    Ayes - 4      Nays - 3 (Sercombe, Jancek, Ambs) Motion Approved

**MUNICIPAL  
SERVICES  
AGREEMENT**

Motion by Clerk Sercombe with support from Trustee Grabert to approve the Municipal Services Agreement with Oak Grove Apartments.  
Discussion

Motion by Clerk Sercombe with support from Brandon Williams to table the Municipal Services Agreement with Oak Grove Apartments, pending the outcome of the Tax Exempt Ordinance with Oak Grove Apartments.

Roll Call      Ayes - 7              Nays - 0                      Motion Approved

**ORDINANCE  
115-2015-0810  
RESCINDING  
REGISTRATION  
OF TRANSIENTS**

Motion by Treasurer Preston with support from Trustee Globensky, to approve Ordinance #115-2015-0810, an ordinance repealing Ordinance #115, Registration of Transients.

Roll Call      Ayes - 7              Nays - 0                      Motion Approved

**RED CROSS  
SHELTER  
AGREEMENT**

Motion by Clerk Sercombe with support from Treasurer Preston to approve the American Red Cross Shelter Agreement.    Discussion

Roll Call      Ayes - 7              Nays - 0                      Motion Approved

BILLS

Motion by Treasurer Preston with support from Trustee Williams to approve payment of the bills on the Board Invoice Approval Post Audit Report dated 08/05/2015 in the amount of \$88,002.84 and Board Invoice Approval Report dated 08/05/2015 in the amount of \$282,371.46.

Roll Call    Yes - 7              No - 0                      Motion Approved

EXTENDED  
PUBLIC  
COMMENT

Opened: 8:25 p.m.  
Closed: 8:25 p.m.  
None

OPEN  
DISCUSSION

Opened: 8:25 p.m.  
Closed: 8:40 p.m.

ADJOURN

The Supervisor declared the meeting adjourned at 8:40 p.m.

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David Sercombe, Clerk