

Special Board Meeting
Blackman Charter Township
January 18, 2013

The Blackman Charter Township Board convened a Special Board Meeting at 6:00 p.m. on Friday, January 18, 2013, at the Township Office, 1990 West Parnall Road, Jackson, MI.

Members present: Supervisor Jancek, Clerk Sercombe, Treasurer Brockie, Trustees: B. Brockie, Clingerman, Johns and Singer.

There were 4 people in attendance. Sign-in sheet is on file.

The purpose of the special meeting was to consider the personnel committee's recommendation for filling the vacant utility billing clerk's position.

The meeting was called to order by Supervisor Jancek

CALL TO ORDER - PLEDGE OF ALLEGIANCE

PUBLIC Opened at 6:00
COMMENTS Closed at 6:01
Comments by Bret Valkuchak

UTILITY BILLING
CLERK Motion by Supervisor Jancek, support by Clerk Sercombe to present the personnel committee recommendation for filling the vacant utilities billing clerk position at a starting hourly rate of \$13.80 per the wage matrix which was approved on 12/3/2012.
Roll Call Ayes 4 Nays 3 (Treasurer Brockie, Trustees: Brockie & Clingerman)
Motion Approved

INCREASE
PART-TIME
HOURS Motion by Supervisor Jancek, support by Clerk Sercombe to increase administrative assistant Jennifer Arntz's hours from 24 hours a week to 32 hours and hire a temporary part-time employee to work 24 hours a week at an hourly rate of \$9.00 as per the wage matrix with no benefits. The length of employment for this temporary position will be until the personnel committee advertises for the open part-time position, interviews candidates and brings a candidate to the board for approval.
Roll Call Ayes 7 Nays 0
Motion Approved

EXTENDED
PUBLIC
COMMENTS Opened: 6:05
Closed: 6:05
Comments by Bret Valkuchak

ADJOURN The Supervisor declared the meeting adjourned at 6:05 p.m.

David Sercombe, Clerk