

Board Meeting
Blackman Charter Township
December 3, 2012

The Blackman Charter Township Board convened at 6:00 p.m. on Monday, December 3, 2012, at the Township Office, 1990 West Parnall Road, Jackson, MI.

Members present: Supervisor Jancek, Clerk Sercombe, Treasurer S. Brockie, Trustees B. Brockie, Clingerman, Johns and Singer. There were 11 people in attendance. Sign-in sheet is on file.

CALL TO ORDER - PLEDGE OF ALLEGIANCE

PUBLIC Opened at 6:01
COMMENTS Closed at 6:01

PUBLIC HEARING ON IFEC REQUEST BY Main & Company

Opened: 6:01

Closed: 6:02

Comments by company representative

PUBLIC HEARING ON IFEC REQUEST BY K & A Machine & Tool, Inc.

Opened: 6:02

Closed: 6:03

Comments by company representative

ADDITIONS/DELECTIONS TO AGENDA

Motion by Sercombe, support by Johns, to add under New Business item #8: Approve Phil LaMaire as L DFA Northwest School Board representative and item #9: Consider Burnham & Flower personal property renewal proposal.

Motion carried by voice vote

MINUTES Motion by Betty Brockie, second by Johns, to approve minutes of the Board
APPROVAL meeting held on November 26, 2012, as presented.

Motion carried by voice vote

CONSENT AGENDA

1. Approval to pay MERS in the amount of \$33,392.45 for November, 2012, retirement contribution: acct. #296-300-723: \$20,301.82; acct. # 296-000-204: \$13,090.63
2. Approval of payroll for pay date 11/09/2012 in the amount of \$96,020.23 and pay date 11/23/2012 in the amount of \$106,784.46
3. Receive Revenue and Expenditure Report for the month of November, 2012
4. Approval of \$250,000.00 transfer during November from the General Fund to Public Safety
5. Approval of the amended 457 plan as prepared by Security Benefit per the recommendation of Blackman Township's Insurance Committee
6. Approval to pay County National Bank payment for November in the amount of \$2,592.55:

Acct: 296-300-880	\$1,114.89	Acct: 296-300-978.100	\$1,303.09
Acct: 296-300-970	127.28		
Acct: 296-300-768	47.29		

Motion by Brockie, second by Clingerman, to approve items on the Consent Agenda for payment.

Roll call: Yes -7No - 0 Motion carried

SUPERVISOR'S UPDATE

OFFICE STAFF Township office staff are busy due to the beginning of the winter tax bill season.

TREASURER'S UPDATE

CASH SUMMARY Cash summary report is available

CLERK'S UPDATE

LDFA & DDA 2013 MEETING SCHEDULE The proposed LDFA & DDA 2012 meeting schedule will be on the next meeting's agenda

ELECTION RECOUNT Kim Ambs will be working the election recount on Tuesday, December 4th, 2012.

MEMORIAL GARDEN A new nomination for the Blackman Township Memorial Garden has been received

PUBLIC SAFETY Nothing to report

PLAN. & ZONING Nothing to report

PARKS & REC Nothing to report

TECHNOLOGY Nothing to report

UTILITIES Nothing to report

NEW BUSINESS

MAIN & COMPANY RESOLUTION #26 Motion by Sherry Brockie, support by Betty Brockie, to approve the request by Main & Company for an IFEC on an investment of \$150,000 in real property and an investment of \$500,000 in personal property, Resolution #26-2012-1203.

Roll Call Yes-7 No-0 Motion Carried

K & A MACHINE RESOLUTION #27 Motion by Sherry Brockie, support by Clingerman, to approve the request by K & A Machine & Tool, Inc. for an IFEC on an investment of \$314,982 in personal property, Resolution #27-2012-1203.

Roll Call Yes-7 No-0 Motion Carried

WAGE MATRIX Motion by Sherry Brockie, support by Sercombe, to approve the Wage Matrix as presented.

Roll Call Yes-7 No-0 Motion Carried

DEPUTY CLERK Motion by Sercombe, support by Johns, to approve appointment of the Deputy Clerk at \$18.50 per hour.

Roll Call Yes-7 No-0 Motion Carried

UTILITY BILLING CLERK VACANCY	Motion by Jancek, support by Sercombe, to approve the Personnel Committee's recommendation for addressing the utility billing clerk vacancy, effective December 4th, 2012. Roll Call Yes-7 No-0	Motion Carried
ELECTION WORKERS	Motion by Sherry Brockie, support by Betty Brockie to approve amending the number of election workers needed from 8 to 12 for the December 4th, 2012, Northwest School Board recount, not to exceed a cost of \$1000.00. Roll Call Yes-7 No-0	Motion Carried
2013 MEETING SCHEDULE	Motion by Johns, support by Sercombe, to approve the 2013 Township Board meeting schedule as presented.	Motion Carried by voice vote
LDFA SCHOOL BOARD REP.	Motion by Clingerman, support by Betty Brockie, to approve the appointment of Phil Lemaire as the Northwest School Board LDFA representative. Roll Call Yes-7 No-0	Motion Carried
INSURANCE POLICY	Motion by Sherry Brockie, support by Johns to allow the clerk to sign the Burnham & Flower personal property liability insurance policy as presented. Roll call: Yes - 7 No – 0	Motion Carried
<u>BILLS</u>	Motion by S.Brockie, support by Clingerman, to approve payment of bills on the Board Invoice Approval Report dated 11/27/12 in the amount of \$123,734.32. Roll call: Yes - 7 No – 0	Motion Carried
<u>EXTENDED PUBLIC</u>	Opened: 6:28 p.m. Closed: 6:28 p.m.	
<u>OPEN DISCUSSION COMMENTS</u>	Opened: 6:29 Closed: 6:29	
<u>ADJOURN</u>	The Supervisor declared the meeting adjourned at 6:29 p.m.	

David Sercombe, Clerk