

Regular Board Meeting  
Blackman Charter Township  
June 18, 2018

The Blackman Charter Township Board convened at 6:00 p.m. on Monday, June 18th, 2018 at the Township Office; 1990 West Parnall Road, Jackson, Michigan.

Members present: Supervisor Jancek, Clerk Sercombe, Treasurer Preston and Trustees: Ambs, Thomas and Williams.

Members absent: Trustee Pack

There were 7 people in attendance. Sign-in sheet is on file.

#### CALL TO ORDER/PLEDGE OF ALLEGIANCE

Motion by Supervisor Jancek, supported by Trustee Williams to excuse Scott Pack from the meeting. Unanimously approved by voice vote.

BRIEF PUBLIC COMMENTS: None

#### ADDITIONS/DELETIONS TO AGENDA

1. Add under Public Safety – Authorize the Director of Public Safety to hire an additional officer.
2. Add under Public Safety – Promote Officer to Sergeant.

#### *JEFF HOVARTER, JACKSON COUNTY PARKS DIRECTOR – UPCOMING PARKS MILLAGE PRESENTATION*

MINUTES      Motion by Treasurer Preston with support from Trustee Ambs to approve the Board of  
APPROVAL      Trustee minutes for the Regular Board Meeting held on Monday, May 21, 2018.  
Unanimously Approved by Voice Vote

#### CONSENT AGENDA

1. Approval to pay County National Bank payment for May 2018 in the amount of \$3,683.03.  
Acct: 101-192-700.000 216.00                      Acct: 296-300-768.000 568.37  
Acct: 101-192-727.000 66.78                      Acct: 296-300-775.000 29.95  
Acct: 101-215-727.000 35.94                      Acct: 296-300-939.020 136.72  
Acct: 101-253-864.000 30.90                      Acct: 296-300-960.000 740.27  
Acct: 296-300-727.000 168.89                      Acct: 296-300-977.000 719.98  
Acct: 296-300-730.000 220.00                      Acct: 296-300-978.100 719.98  
Acct: 208-751-775.000 29.25
2. Approval to pay MERS in the amount of \$58,773.94 for May 2018 retirement contribution: acct. #296-300-723: \$25,386.12 and acct. #296-000-204: \$33,387.82.
3. Approval of payroll for pay date 05/04/2018 in the amount of \$123,142.72 and for 05/18/2018 in the amount of \$130,830.55.
4. Approve \$300,000 transfer of funds from the General Fund to the Public Safety Fund for the month of May 2018.
5. Receive Revenue and Expenditure Report for the Month of May 2018.  
Motion by Treasurer Preston with support from Clerk Sercombe to approve the consent agenda.  
Roll Call    Ayes - 6                      Nays - 0                      Motion Approved

#### SUPERVISOR'S UPDATE

1. Trail Summit will be held at Township Hall on Wednesday, June 20<sup>th</sup> from 1 until 5 concerning the non-motorized trails and water trails.
2. Road Millage update

TREASURER'S UPDATE

1. Summer Tax Bills update
2. Newsletter update

CLERK'S UPDATE

1. Election update

PUBLIC SAFETY

**LEONI  
ORDINANCE  
OFFICER** Motion by Trustee Williams, with support by Trustee Thomas to authorize the Director of Public Safety to hire an additional officer to be assigned to Ordinance Enforcement in Leoni Township, with Leoni Township paying the costs for the position, as already agreed upon for the previously approved school liaison officer position. Discussion  
Roll Call Ayes – 6 Nays – 0 Motion Approved

**PROMOTE  
OFFICER PRUS  
SERGEANT** Motion by Trustee Williams, supported by Trustee Ambs to authorize the Director of Public Safety to promote Officer James Prus to Sergeant, effective June 19, 2018 to be paid for by enforcement allocated funds from Leoni Township, within the current budget.  
Roll Call Ayes – 6 Nays – 0 Motion Approved

PLANNING COMMISSION - None

ZONING BOARD OF APPEALS - None

PARKS & RECREATION COMMITTEE

1. Parking lot is finished
2. Exploring options for next year, including grant opportunities
3. Vandalism
4. Lions Club has volunteered to paint the pavilions
5. Vault toilets being considered

TECHNOLOGY COMMITTEE - None

UTILITIES COMMITTEE - None

ORDINANCE REVIEW COMMITTEE

1. Wind & Solar Energy webinar offered on July 17<sup>th</sup>
2. Researching information on Wind & Solar Energy

NEW BUSINESS

**IMAGINE  
JACKSON  
INVOICE** Motion by Supervisor Jancek, supported by Trustee Williams to approve the \$15,000 invoice from Enterprise Group of Jackson, Inc. for 2018 Investment in Imagine Jackson 2020 to paid from account #101-175-801.000. Discussion  
Roll Call Ayes – 6 Nays – 0 Motion Approved

**TAX BILLS  
POSTAGE  
ADM ASST** Motion by Supervisor Jancek, supported by Clerk Sercombe to approve postage expense in the amount of \$2,300 for the mailing of the 2018 summer tax bills by Ray Printing.  
Roll Call Ayes – 6 Nays – 0 Motion Approved

**RES. #03  
AMEND  
GENERAL FUND**

Motion by Supervisor Jancek, supported by Treasurer Preston to approve Resolution #03-2018-0618; a resolution to amend the 2018 General Fund - Township Hall and Grounds. Discussion  
Roll Call                   Ayes – 6                   Nays – 0                   Motion Approved

**WILLIAM  
WARNER  
BOARD OF  
REVIEW**

Motion by Supervisor Jancek, with support from Trustee Ambs to approve the appointment of William Warner to the vacant Board of Review position, term ending 12/31/2018. Discussion  
Roll Call                   Ayes – 6                   Nays – 0                   Motion Approved

BILLS

Motion by Trustee Ambs with support from Trustee Thomas to approve the payment of the bills on the Board Invoice Post Audit Approval Report dated

06/13/2018 in the amount of \$74,358.45 and Board Invoice Approval Report dated 06/13/2018 in the amount of \$704,029.57.  
Roll Call                   Ayes - 6                   Nays - 0                   Motion Approved

EXTENDED PUBLIC COMMENT:

1. Bruce Grabert – Township Resident

OPEN DISCUSSION - None

*The Supervisor declared the meeting adjourned at 6:50 pm.*

Shelly Sercombe, Clerk