

Regular Board Meeting
Blackman Charter Township
August 20, 2018

The Blackman Charter Township Board convened at 6:00 p.m. on Monday, August 20th, 2018 at the Township Office; 1990 West Parnall Road, Jackson, Michigan.

Members present: Supervisor Jancek, Clerk Sercombe, Treasurer Preston and Trustees: Ambs, Pack, Thomas and Williams.

Members absent: none

There were 6 people in attendance. Sign-in sheet is on file.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

BRIEF PUBLIC COMMENTS: None

ADDITIONS/DELETIONS TO AGENDA: None

MINUTES APPROVAL Motion by Treasurer Preston with support from Trustee Ambs to approve the Board of Trustee minutes for the Regular Board Meeting held on Monday, July 16, 2018 and for the Special Meeting held on Thursday, August 9, 2018.
Unanimously Approved by Voice Vote

CONSENT AGENDA

1. Approval to pay County National Bank payment for July 2018 in the amount of \$1,109.05.
Acct: 101-253-864.000 23.03 Acct: 296-300-730.000 15.89
Acct: 101-265-775.000 18.30 Acct: 296-300-768.000 334.58
Acct: 296-300-727.000 631.55 Acct: 296-300-976.001 85.70
2. Approval to pay MERS in the amount of \$58,049.35 for July 2018 retirement contribution: acct. #296-300-723: \$25,073.14 and acct. #296-000-204: \$32,976.21.
3. Approval of payroll for pay date 07/13/2018 in the amount of \$119,437.24 and for 07/13/2018 in the amount of \$132,357.52.
4. Approve \$200,000 transfer of funds from the General Fund to the Public Safety Fund for the month of July 2018.
5. Receive Revenue and Expenditure Report for the Month of July 2018.
Motion by Treasurer Preston with support from Trustee Pack to approve the consent agenda.
Roll Call Ayes - 7 Nays - 0 Motion Approved

SUPERVISOR'S UPDATE

1. Grand River clean-up

TREASURER'S UPDATE

1. Treasurer's Report

CLERK'S UPDATE

1. Election Update
2. The water pump at Fifield Cemetery has been repaired

PUBLIC SAFETY

RESOLUTION #07-2018-0820 AMEND BUDGET Motion by Trustee Williams, support from Trustee Ambs to approve Resolution 07-2018-0820; a resolution amending the Public Safety Fund for previous and future board approved expenditures. Discussion
Roll Call Ayes – 7 Nays – 0 Motion Approved

COPY MACHINE Motion by Trustee Williams, supported by Clerk Sercombe to approve the purchase of a used Kyocera CS-5501i copier for the Public Safety Department from the General Fund in the amount of \$2,495.00 from account number 296-300-977.000. Discussion
Roll Call Ayes - 7 Nays - 0 Motion Approved

COPY MACHINE DISPOSAL Motion by Trustee Williams, supported by Trustee Pack to authorize the Director of Public Safety to dispose of one Kyocera KM-4500 (00C0EE1F1435) copier through J. McEldowney, Inc. at no cost. Discussion
Roll Call Ayes - 7 Nays - 0 Motion Approved

REPLACE VEHICLE Motion by Trustee Thomas, support from Trustee Williams to authorize the Public Safety Director to purchase a replacement vehicle for the totaled Dodge Charger.
Roll Call Ayes - 7 Nays - 0 Motion Approved

PLANNING COMMISSION

CASE #1489 REZONE AG-1 TO C-3 Motion by Trustee Williams, supported by Trustee Thomas to approve Case #1489, rezoning a 5-acre parcel, parcel ID #000-08-24-351-001-01 from Agricultural (AG-1) to Highway Service Commercial (C-3). Discussion
Roll Call Ayes - 7 Nays - 0 Motion Approved

ZONING BOARD OF APPEALS - None

PARKS & RECREATION COMMITTEE

1. The drafted letter requesting financial support consideration from local businesses will not be sent out at this time.

TECHNOLOGY COMMITTEE

1. Security cameras for Rod Mills Park

UTILITIES COMMITTEE

EXPAND SEWER SERVICE TO TECH PARK Motion by Supervisor Jancek, supported by Trustee Ambs, to authorize the Township Engineer, Jack Ripstra, to begin all the necessary work to complete the expansion of sanitary sewer service needed to provide the necessary capacity to Jackson Technology Park North expansion 181 acre industrial/technology site. This is to include but not limited to Phase I and Phase II surveys, design, engineering, easement acquisition, legal review, bidding, construction oversight, MDEQ permits, etc. to be paid for from the Sewer Fund with the cost of Phase I being \$45,000 and the cost of Phase II being \$25,000, as recommended by the Utilities Committee. Discussion
Roll Call Ayes - 7 Nays - 0 Motion Approved

ORDINANCE REVIEW COMMITTEE

NEW BUSINESS

BENDZINSKI & COMPANY Motion by Treasurer Preston, supported by Clerk Sercombe to approve the Supervisor to sign the Letter of Engagement with Bendzinski & Company Municipal Financial Advisors. Discussion
Roll Call Ayes - 7 Nays - 0 Motion Approved

RESOLUTION #08-2018-0820 AMEND GF Motion by Supervisor Jancek, supported by Trustee Thomas to approve Resolution #08-2018-0820; a resolution amending the General Fund Budget. Discussion
Roll Call Ayes - 7 Nays - 0 Motion Approved

**COLOR
COPIER/PRINTER**

Motion by Supervisor Jancek, seconded by Clerk Sercombe to approve the purchase of a Kyocera TASKalfa 3552ci, a color printer/copier/scanner/fax System, from J. McEldowney in the amount of \$4,745 with \$2,983.94 paid from the general fund account #101-265-977, \$932.80 paid building fund account #249-380-977 and \$819.16 paid from sewer fund account #590-527-977.

Discussion

Roll Call Ayes - 7 Nays – 0 Motion Approved

BILLS

Motion by Trustee Thomas with support from Trustee Williams to approve

the payment of the bills on the Board Invoice Post Audit Approval Report dated 08/15/2018 in the amount of \$110,053.90 and Board Invoice Approval Report dated 08/15/2018 in the amount of \$388,953.37.

Roll Call Ayes - 7 Nays - 0 Motion Approved

EXTENDED PUBLIC COMMENT: None

OPEN DISCUSSION - None

The Supervisor declared the meeting adjourned at 6:30 pm.

Shelly Sercombe, Clerk