

Regular Board Meeting  
Blackman Charter Township  
October 19, 2020

DRAFT

**IN ACCORDANCE WITH THE MICHIGAN DEPARTMENT OF HEALTH & HUMAN SERVICES... FACE COVERINGS ARE  
REQUIRED TO BE WORN INSIDE PUBLIC BUILDINGS**

**Members Present:** Supervisor Jancek, Clerk Sercombe, Treasurer Preston, Trustees: Ambs, Pack, Williams, & Thomas

**Absent:** None

**People in Attendance (via Zoom):** Teresa Sweezy, Diane Derby

**People in Attendance (in person):** Doug Martz, Lori Variell, Chris Boulter, Eric White

CALL TO ORDER/PLEDGE OF ALLEGIANCE: 6:00 PM

BRIEF PUBLIC COMMENTS:

- Teresa Sweezy Ordinance 55-1

ADDITIONS/DELETIONS TO AGENDA: None

Motion to Approve Agenda by Phil Preston, Treasurer with Support by Scott Pack, Trustee  
Motion Approved.

**MINUTES APPROVAL: Approval of the minutes for the Regular Board Meeting held on Monday,  
September 21, 2020.**

Motion to Approve by Phil Preston, Treasurer with Support Brandon Williams, Trustee

Ayes - 7      Nays-0      Motion Approved

CONSENT AGENDA

1. Approve Transfer for date of 09/14/2020 the amount of \$200,000.00 from General Fund to Public Safety Fund.
2. Receive Revenue and Expenditure Report for the month of September 2020.
3. Motion by Phil Preston, Treasurer with Support by Shelly Sercombe, Clerk Approval of payroll for payroll dates 09/4/20 in the amount of \$167,171.61, for 09/18/20 in the amount \$163,940.56, and for 09/25/20 in the amount of \$39,000.00.

Roll Call:      Ambs, Williams, Sercombe, Jancek, Preston, Pack and Thomas  
Ayes-7      Nays-0      Motion Approved

### SUPERVISOR UPDATE

- EDA Grant moving along
- Road Construction update

### TREASURER UPDATE

- Review Budget 2021

### CLERK UPDATE

- Reminder for whoever is on the ballot, to have professional behavior at polling locations
- Do not hang out, do not show your name on sample ballot, must be 100 feet away
- 4,300 November ballots out 53% received in
- 5 Precincts total with both in-person and 4 Absentee Counting Board
- Public Safety Officers will be at polling locations
- Awards for Phil and Pete

### PUBLIC SAFETY

- Authorize the Supervisor and Clerk to sign a 5-year extension of the public safety contract with Leoni Township

Motion to Approve by Brandon Williams, Trustee with support by Mike Thomas, Trustee

Roll Call: Jancek, Preston, Pack, Thomas, Sercombe, Ambs and Williams

Ayes -7          Nays -0          Motion Approved

### PLANNING COMMISSION -

- APPROVE Case #1514: Conditional Use Permit: Commercial Warehouse,
- Parcel: # 000-08-06-451-001-01, at southwest corner of M-50 and Rives Junction Road (General Commercial Zoning), requested by: Doug Martz and Emerald Property Development.
- Approval under Ordinance Section 4.4.2 b.14, with conditions to provide adequate buffer to all adjacent residential districts (visual and sound), and no outdoor storage of materials

Motion to Approve by Brandon Williams, Trustee with Support by Scott Pack, Trustee

Roll Call: Jancek, Ambs, Williams, Pack, Sercombe, Preston and Thomas.

Ayes -7          Nays-0          Motion Approved

- APPROVE Case #1516: Conditional Use Permit: Home Occupation (Child Day Care),
- Parcel: # 000-08-08-126-001-00, at 5535 Clinton Road (Residential Zoning), requested by: Lori Variell.
- Approval with conditions of Hours of Operation M-F 6am-6pm, maintaining license with State of Michigan, and provide existing and future copies of childcare license to Blackman Township for file.

Motion to Approve by Brandon Williams, Trustee with Support by Shelly Sercombe, Clerk

Roll Call: Preston, Williams, Thomas, Ambs, Pack, Sercombe and Jancek.

Ayes -7          Nays-0          Motion Approved

Zoning Board of Appeals -

- No Activity

PARKS & RECREATION UPDATE -

- Playground grants
- Updating

TECHNOLOGY COMMITTEE -

- Larger Printer/Scanner for Blueprints drawing & crash reconstruction
- Funding: from Water, Sewer, Building and Public Safety department, next years budget
- Working on migration of servers with IT Right

UTILITIES COMMITTEE -

- No Activity

ORDINANCE REVIEW COMMITTEE

- Draft for marijuana testing
- Chickens in residential area

NEW BUSINESS:

1. Motion to Approve Resolution 18-2020-1019 MERS Defined Benefits Plan Adoption Agreement Addendum Effective Date shall be first day of January 2021.  
Motion to Approve by Pete Jancek, Supervisor with Support by Shelly Sercombe, Clerk  
Roll Call: Ambs, Thomas, Jancek, Sercombe, Preston, Pack, and Williams  
Ayes- 7            Nays -0            Motion Approved
2. Motion to Approve Ray Printing for Winter tax bills, Newsletter, #10 Window Envelope, and Postage, (Cost \$4,639.00).  
Motion to Approve by Mike Thomas, Trustee with Support by Phil Preston, Treasurer  
Roll Call: Williams, Preston, Thomas, Jancek, Ambs, Sercombe, Pack  
Ayes -7            Nays-0            Motion Approved
3. Motion to Approve Resolution 19-2020-1019 to amend the 2020 Budget General Fund-Election.  
Motion to Approve Mike Thomas, Trustee with Support by Scott Pack, Trustee  
Roll Call: Thomas, Ambs, Sercombe, Jancek, Pack, Williams, Preston  
Ayes-7            Nays-0            Motion Approved
4. Motion to Approve a new Township Procurement Policy.  
Motion to Approve Mike Ambs, Trustee with Support by Phil Preston, Treasurer  
Roll Call: Pack, Sercombe, Preston, Williams, Thomas, Jancek, Ambs  
Ayes-7            Nays-0            Motion Approved

5. Motion to Approve Resolution 20-2020-1019 Of Intent to Contract with the Michigan Department of Transportation for Sidewalk Construction.

Motion to Approve Pete Jancek, Supervisor with Support Shelly Sercombe

Roll Call: Sercombe, Pack, Thomas, Williams, Ambs, Jancek, Preston

Ayes-7            Nays-0            Motion Approved

6. Motion to Approve 2021 Blackman Charter Township Board of Trustees Meeting Schedule.

Motion to Approve Pete Jancek, Supervisor with Support Shelly Sercombe, Clerk

Ayes-7            Nays-0            Motion Approved

## BILLS

- Approve payment of bills on the Board Invoice Post Audit Report dated 10/14/2020 in the amount of \$208,117.73 and Board Invoice Report dated 10/14/2020 in the amount of \$740,353.58.

Motion by Phil Preston, Treasurer with support by Brandon Williams, Trustee

Roll Call:            Jancek, Ambs, Williams, Pack, Sercombe, Preston, Thomas

Ayes-7            Nays-0            Motion Approved

EXTENDED PUBLIC COMMENT: Nothing

OPEN DISCUSSION -

Painting traffic circles on Cooper

Bridge on Lansing Avenue - construction in 2021

MEETING ADJOURNED 6:45 p.m.

*The Supervisor declared the meeting adjourned at 6:45 p.m.*

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Shelly Sercombe, Clerk