

BOROUGH OF BOUND BROOK
REORGANIZATION MEETING MINUTES
JANUARY 2, 2018

Meeting called to order by Mayor Fazen at 7:30 p.m.

Mayor Fazen administered the oath of office to

ELIZABETH JANNUZZI 3 year term
ABEL GOMEZ 3 year term

MAYOR'S STATEMENT: Under the provisions of N.J.S.A. 10:4-6 et seq., notice of the time and place of this meeting has been posted and sent to the Courier News and the Star Ledger by way of annual notice.

PLEDGE OF ALLEGIANCE TO THE FLAG

OPENING PRAYER

ROLL CALL

| | |
|----------------------------------|---------|
| Mayor Robert Fazen – | present |
| Councilman Vinnie Petti - | present |
| Councilman Anthony Pranzatelli- | present |
| Councilman Abel Gomez - | present |
| Councilman Robert Dixon- | present |
| Councilman Glen Rossi- | present |
| Councilwoman Elizabeth Jannuzzi- | present |

RECOGNITION OF PUBLIC OFFICIALS

Edward Zimmerman Executive Director Somerset County
Governing Officials
Former Councilwoman Beverly Pranzatelli and former
Councilman Fiadino

2018 MAYOR'S NEW YEAR MESSAGE

I would like to thank all those who served the Borough as elected officials. Council Members Tony Pranzatelli, Abel Gomez, Vinnie Pettie, Phil Fiadino, Rob Dixon, Nicole Epps, David Rosario & Diana Manahan. While we have had our differences throughout the year, it is an honor to work with people who are committed to improving Bound Brook. I trust that in 2018, with the addition of Glen Rossi and Liz Jannuzzi, we will do everything we can to bring about great things for Bound Brook.

My New Year's Resolutions are to maintain government transparency, property tax reduction and increasing Property Values.

- **TRANSPARENCY:** I will continue my efforts to communicate to the residents of Bound Brook through the Bound Brook Chronicle, Mayor Town Hall Meetings and an Open Door and Phone Policy.
- **REDUCE PROPERTY TAXES:** I will make every effort to increase Bound Brook's share of State School Funding and continue the optimization of Borough operations through increased technology.
- **INCREASE PROPERTY VALUES:** Encourage the theme that "Bound Brook is the Place to Dwell" because of outstanding transportation, education, safety, recreation, entertainment and shopping opportunities.

It may be a challenging year for the governing body and there will be disagreements on issues but we all must respect the views and opinions of others.

Thank you for your support and have a Happy & Healthy New Year.

Message entered into the record of minutes and posted to the website.

NOMINATION FOR COUNCIL PRESIDENT –ABEL GOMEZ

Motion: Pranzatelli Second: Dixon All in favor: Aye

COUNCIL REMARKS

Council Pranzatelli's wish for the New Year is for the governing body to all work together. There are so many large issues for all of us to be working on.

Council Gomez wished everyone a Happy New Year. He welcomed the newly elected officials. Thank you to the people of Bound Brook for extending their confidence and support working together.

Thank you to my wife and children for their support.

In the second term he is looking forward to working on finance and code enforcement. We are making great strides. Our Code Department is the most proactive in Somerset County.

There have been many changes in the last few years. Change is not always easy. With vision and hard work, Bound Brook is on its way towards becoming a model local government.

He is excited to be focusing on Bound Brook Arts and Green Infrastructure. A goal is to foster the revival of arts in town and to connect our residents with the natural beauty and assets that Bound Brook has to offer.

Thank you to the Mayor and Council who put in countless hours of their time to lead us to the Bound Brook of tomorrow.

Council Petti wished everyone a Happy New Year. He shared that he has been on council for eight years and is still learning. The advice he gives to the newly elected council is wishing them the best and we work for the people.

Council Dixon wished everyone a Happy New Year and has been working with several committees over the past few years and looking forward to helping those committees move ahead with their projects.

Council Rossi wished everyone a Happy New Year and thanked those who had the confidence of voting for him.

Happy to be working with this council and doing what is best for the town.

C. Jannuzzi wished everyone a Happy New Year.
Very excited to serve. We have many great things in town and many things to work on. My focus is affordable housing and taxes for bringing about a better Bound Brook.
Looking forward to serving with everyone on the council.

ADOPT 2018 BY-LAWS

Motion:Pranzatelli Second: Gomez All in favor: Aye

COUNCIL COMMITTEE APPOINTMENTS

The first person named shall serve as Chairperson; second shall be designated the 1st Alternate and the third shall be designated the 2nd Alternate –

Finance –

Chairperson- C. Elizabeth Jannuzzi

1st Alternate- C. Abel Gomez

2nd Alternate- C. Anthony Pranzatelli

Public Works-Bldgs.-Grounds & Utilities

Chairperson- C. Robert Dixon

1st Alternate- C. Vinnie Petti

2nd Alternate- C. Glen Rossi

Public Safety-Police & Fire

Chairperson- C. Vinnie Petti

1st Alternate- C. Elizabeth Jannuzzi

2nd Alternate- C. Anthony Pranzatelli

Personnel- Administration & Ordinances

Chairperson- C. Glen Rossi

1st Alternate- C. Vinnie Petti

2nd Alternate- C. Robert Dixon

Economic Development-

Chairperson- C. Anthony Pranzatelli

1st Alternate- C. Abel Gomez

2nd Alternate- C. Glen Rossi

Zoning-Construction-Code Enforcement-

Chairperson – C. Abel Gomez

1st Alternate- C. Robert Dixon

2nd Alternate- C. Elizabeth Jannuzzi

Appointments by the Mayor with the advice and consent of the Borough Council-

R2018-1:

Appointment of Professionals -

Municipal Attorney – (1) year
DeCotiis, Fitzpatrick & Cole, LLP

Municipal Auditor – (1) year
Hodulik & Morrison, P.A.

Municipal Bond Counsel – (1) year
McManimon, Scotland & Bawmann, LLC

Municipal Engineer- (1) year
T&M Associates

Municipal Grant Writer - (1) year
Millennium Strategies

Municipal Judge- (3) year
Michael Fedun, Esq.

Municipal Prosecutor – (1) year
John E. Bruder, Esq.

Municipal Public Defender -(1) year
Robert Spengler, Esq.

Municipal Labor Counsel- (1) year
DeCotiis, Fitzpatrick & Cole, LLP

Municipal Tax Appeal Counsel -(1) year
Shain, Schaffer & Rafanello

R2018-2: Appointment of Municipal Officials

| | | |
|---------------------------|----------------------|-------------|
| Deputy Borough Clerk | Jasmine Mathis | 1 year term |
| Tax Collector | Cynthia Griffith | 4 year term |
| Tax Search Officer | Cynthia Griffith | 1 year term |
| Assessment Search Officer | Donna Marie Godleski | 1 year term |

Motion to approve Resolution No. 1 & 2 moved by
C. Pranzatelli Second by C. Gomez All in favor: Aye

BOARD OF HEALTH – 4 year term

Helen Goodrich –

Motion: Gomez Second: Pranzatelli All in favor: Aye

GREEN TEAM ADVISORY COMMITTEE -

Initial Term through 4/30/2018

Shoshana Mitchell
Xu Du
Robert Fazen

Motion: Gomez Second:Pranzatelli All in favor: Aye

HISTORIC PRESERVATION COMMISSION – 2 year term

Kevin Sullivan – Alternate No. 1

Motion: Dixon Second:Pranzatelli All in favor: Aye

LIBRARY ADVISORY BOARD – 4 year term

Beverly Pranzatelli -

Motion: Gomez Second:Pranzatelli All in favor: Aye

MUNICIPAL ALLIANCE/YOUTH SERVICES COMMISSION – 1 year term

Maria Strada
Frances Mauro-Waller
Margaret Draghi
Sally Hoben
Janeen Kinney
Antonio Munoz

Motion: Pranzatelli Second: Dixon All in favor: Aye

PARKING COMMISSION – 3 year term

David Dombey
Sam Todaro

Motion: Pranzatelli Second: Gomez All in favor: Aye

RECREATION COMMISSION –5 year staggered term

David Vioreanu Regular Member
Domingo Silva Regular Member
Joan Ruberto Alternate 1
Sara Feuker Alternate 2

Motion: Gomez Second: Dixon All in favor: Aye

MAYORAL APPOINTMENTS

PLANNING BOARD

2018 Mayor Robert Fazen
2018 James Ayotte Class 2
2018 Anthony Pranzatelli Class 3 (appointed by board)
2021 Mark Speed Class 4
2021 Howard Wagner Class 4
2019 Keith Krauser Alternate #1
2018 Mario Meola Alternate #2
2018 Jasmine Mathis Planning Board Secretary

Motion: Gomez Second: Pranzatelli All in favor: Aye

SHADE TREE COMMISSION- 5 year staggered term

Nancy Campbell Regular Member
Suzanne Cerminara Alt No. 2 – 1 year

Motion: Dixon Second: Pranzatelli All in favor: Aye

COUNCIL LIAISON APPOINTMENTS

Architectural Review Advisory Board – C. Abel Gomez

Board of Health - C. Abel Gomez

Board of Engineers - C. Vinnie Petti

Board of Education – Elizabeth Jannuzzi

Cultural Arts Committee – C. Abel Gomez

Green Team Advisory Committee – C. Glen Rossi

Historic Preservation Commission-C. Elizabeth Jannuzzi

Library Advisory Board –C.Robert Dixon

Municipal Alliance/Youth Service Commission- C.Glen Rossi

Office of Emergency Management- C.Vinnie Petti

Parking Commission -C. Vinnie Petti

Planning Board- C. Anthony Pranzatelli

Recreation - C. Abel Gomez

Rescue Squad - C. Vinnie Petti

Senior Citizens- C. Anthony Pranzatelli

Shade Tree Commission- C. Robert Dixon

Special Improvement District- C. Abel Gomez

Motion: Pranzatelli Second: Gomez All in favor: Aye

SOMERSET COUNTY COMMITTEE APPOINTMENTS

Somerset County Community Development Committee
Administrator Hector Herrera

Somerset County Cultural and Heritage Advisory Committee
Administrator Hector Herrera

Somerset County Solid Waste Advisory Council
Administrator Hector Herrera

Somerset County/Municipal Wastewater Management Planning Committee
Administrator Hector Herrera

Motion: Gomez Second: Petti All in favor: Aye

RESOLUTIONS

R3: Adopt 2018 Meeting Schedule

R4: Adopt Official Newspapers

R5: Adopt designation of official depositories for borough funds

R6: Adopt designation of check signatures

R7: Authorize Tax Collector to cancel any tax refund or delinquency for less than \$10.00 or any refuse or sewer fee or delinquency for less than \$2.00 at the end of the year

R8: Authorize Tax Collector to set interest rates for delinquent taxes

R9: Authorize Tax Collector to conduct an on-line Tax Sale

R10: Authorize Tax Collector to charge a returned check fee for insufficient funds

R11: Authorize Tax Assessor to correct erroneous assessments

R12: Approve Appointment of Police Matrons

R13: Adopt Police Department Rules and Regulations

R14: Approve 2018 Temporary Municipal Budget Appropriations

Motion: Pranzatelli Second: Gomez All in favor: Aye

NEW BUSINESS

Mayor Fazen announced a

RECOGNITION OF EMPLOYEE YEARS OF SERVICE

Ten (10) to Fifteen (15) years -

Maritza Arias- Municipal Clerk's office

Joanne Pinto- Finance/Tax

Leticia Rodrigues- Code Enforcement/Zoning

Valerie Vazquez-Municipal Court

Cynthia Griffith- Finance/Tax

Thank you for your service and dedication to the borough.

PUBLIC PORTION – No comment

BENEDICTION - Former C. Philip Fiadino and Pastor delivered a short benediction.

ADJOURNMENT @ 7:55 p.m.
Motion moved by C. Gomez; second by C. Pranzatelli
All in favor: Aye

Respectfully submitted by,

Donna Marie Godleski, Borough Clerk