

**BOROUGH OF BOUND BROOK
REGULAR MEETING MINUTES
JANUARY 23, 2018**

Meeting was called to order at 7:30 PM by Council President Abel Gomez with a reading of the Open Public Meetings Law Statement following by the Pledge of Allegiance and Opening Prayer.

Roll Call

Mayor Robert Fazen	absent
C. Vinnie Petti	present
C. Abel Gomez	present
C. Anthony Pranzatelli	present
C. Robert Dixon	present
C. Glen Rossi	present
C. Elizabeth Jannuzzi	present

Also Present:

Hector Herrera, Administrator
Borough Clerk – Donna Marie Godleski
Attorney- Frank Regan Esq. –DeCotiis, Fitzpatrick & Cole
Police Chief Vito Bet

Approval of Minutes: January 2, 2018 Reorganization;
January 2, 2018 Agenda

Motion: Dixon Second: Pranzatelli All in favor: Aye

Presentation of communications, petitions, etc. –

>General Code- Codification Division

Earl Babb –Account Manager

Brief presentation –navigation/features of the new on-line municipal code.

Mr. Babb addressed questions from the councilmembers who were very pleased with the new features.

Greetings for comments and invitation for discussion

Brad Higginbottom 520 Carleton Street

Brad advised he will soon begin planning the Annual Memorial Day Parade. Mr. Fiadino will be helping him this year.

Brad noted he may be one of the most knowledgeable of the history in town. He mentioned that when he was on council the Shop-Rite project was developed and the fire company there had to move and found another location with the cell tower. With that, all spirit and intent was the proceeds from the cell tower went to the fire company.

He asked the council to have that remain the same.

Mr. Patrick Gilroy member of Watchung Fire Company No. 3

Read a statement on behalf of the company. He gave his statement to the clerk for the record of minutes.

The statement summarized the emergency services to the residents of the borough and the income with the cell tower to offset their expenses. He asked that the lawsuit between the fire company and the town be concluded and let the fire company continue on as is with the income from the cell tower.

Committee reports

Finance: Chair- C. Elizabeth Jannuzzi

Liaison Committees: Board of Education/Historic Preservation

Council advised committee is reviewing all the numbers in preparation for this year's budget. This is the first time everyone on council feels we have a strong financial team in place, a strong administrator and code enforcement officer to make changes in town.

She hopes that the issue with the fire company can be resolved.

We need to move forward together and make a good decision for the town as a whole.

Council reviewed financial numbers advising the total revenue is 27 million. The goal is to keep taxes the same.

C. Gomez added that committee is beginning to review budget for 2018 and closeout 2017. We stand very good with our five year budget. We are in better fiscal standing.

Council had no updates on other committees.

C. Dixon provided an update on the Historic Preservation Commission as he was the previous liaison. The commission is working on marking a route when the Washington/French took Rhode Island down to West Virginia. The French split off and marched through Bound Brook.

Public Works, Bldgs., Grounds & Utilities-Chair- C. Robert Dixon

Liaison Committees: Library Advisory/Shade Tree/

Council reviewed the December public works activity report.

Library- the board meets every three months. There are building upkeeps; a leak in the roof and repointing the brick on the outside of the building.

The library system has been upgraded and working out some issues.

Shade Tree- The five year management plan has been sent out to be finalized. They are ready to plant trees.

Public Safety (Police & Fire)- Chair- C. Vinnie Petti

Liaison Committees: OEM/Parking Commission/Rescue Squad/

Council reviewed the December activity report

He thanked the fire companies with the recent fire on Talmage Avenue.

He hopes to resolve the issue with Fire Company No. 3 soon.

Parking Commission- Reviewing a request for a resident handicapped spot
And resident parking on Drake Street.

Personnel, Administration & Ordinances- Chair- C. Glen Rossi

Liaison Committees: Green Team Advisory/Municipal Alliance/

Council reported there are no job vacancies.

The CFO we are filling with a financial company.

The borough employees are all doing a great job.

He is working with the administrator on a revised personnel manual.

He noted there are three ordinances on the agenda this evening for a first reading.

Economic Development- Chair- C. Anthony Pranzatelli

Liaison Committees: Planning Board/

Council reported the Lou Reynolds project pilot was approved at the December meeting and the financial agreement executed. They are negotiating with property owners the opposite side of the street.

BBHotel- purchase of property/county waive/\$600,000 fees and purchase of property

Talmage Commons- comments on draft agreement review

Meridia Self Storage- working on agreement

Transit Property- A conceptual footprint of area presented to NJTransit

Billian Park P/L- still waiting on permits

Union Avenue- schedule another meeting with developer to discuss plan

The Planning Board had their Reorganization meeting and appointed their professionals.

Zoning, Construction & Code Enforcement- Chair- C. Abel Gomez

Liaison Committees: Architectural Review//Board of Health/Cultural Arts/Recreation/Special Improvement District

Council read the annual zoning report for 2017

ARB- one meeting this month

BOH- kicked off their New Year and appointed a Chair and Vice-Chair.

The health commission will have a health fair later in the year and will be getting the word out as to what they do and will post to their website.

They are looking for membership.

CAC- working on a project which is painting a mural at the corner of Hamilton and Main Street. The artists will be selected the end of March and will be completed by August.

Recreation- C. Dixon reported on baseball. There will be an indoor whiffle ballgame this weekend. The signups for soccer will begin soon.

The basketball players and wrestlers are doing great.

The commission will have on-line registration for all programs. The software program will enable sign-ups on-line, the coaches can talk to each other, e-mail blasts.

C. Gomez advised there is a big push to automat which will be best for the user and provide the tools to manage.

SID- planning a few events for the year.

SCORE program and RVCC to assist analyzing small business.

Which will help foster the downtown and recruit business.

Council Pranzatelli reported that when the Special Improvement District opened up the town had a great manager Ray Mikell. He was from Rahway but his heart was in Bound Brook.

He was diagnosed with cancer a year ago. He fought right up until the end.

He would walk around the town with a cane. He passed away a few weeks ago. Bound Brook lost a great guy. Council stated that the SID talked about doing a music festival in his name.

Council asked that a resolution of recognition be placed on the next meeting agenda for Mr. Mikell.

Introduction of Ordinances -First Reading –

Ordinance No. 2018:01

AN ORDINANCE AMENDING CHAPTER II, ADMINISTRATION, SECTION 2-37, CULTURAL ARTS COMMITTEE OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF BOUND BROOK

Motion: Pranzatelli Movant: I move that ordinance be approved on first reading, advertised according to law, and a public hearing be held on February 13, 2018

Second: Dixon

Discussion: Increase the membership; remove appointment of alternates.

Roll Call:

C. Robert Dixon _Y__ C. Glen Rossi_Y__ C. Elizabeth Jannuzzi__Y__

C. Vinnie Petti _Y__ C. Anthony Pranzatelli_Y__

C. Abel Gomez _Y__

Ordinance No. 2018:02

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER XXVIII, WATER AND SEWER, OF THE GENERAL REVISED ORDINANCES OF THE BOROUGH OF BOUND BROOK TO INCREASE CONNECTION FEES FOR MULTI-FAMILY RESIDENTIAL USE.

01-23-18

Motion: Dixon Movant: I move that ordinance be approved on first reading, advertised according to law, and a public hearing be held on February 13, 2018

Second: Rossi

Discussion: Fee increased to \$2,500.

Roll Call:

C. Robert Dixon Y C. Glen Rossi Y C. Elizabeth Jannuzzi Y

C. Vinnie Petti Y C. Anthony Pranzatelli Y

C. Abel Gomez Y

Ordinance No. 2018:03

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER XVII, PROPERTY MAINTENANCE, OF THE GENERAL REVISED ORDINANCES OF THE BOROUGH OF BOUND BROOK TO REPLACE SECTION 1-17-26.5 REGISTRATION FEES

Motion: Dixon Movant: I move that ordinance be approved on first reading,

Advertised according to law, and a public hearing be held on February 13, 2018

Second: Rossi

Discussion: Section regarding initial registration fees shall be \$500 valid for 6 months. First renewal \$1,500; second shall be \$3,000 and all subsequent shall be \$5,000.

Roll Call:

C. Robert Dixon Y C. Glen Rossi Y C. Elizabeth Jannuzzi Y

01-23-18

C. Vinnie Petti Y C. Anthony Pranzatelli Y

C. Abel Gomez Y

Ordinance on Final Reading and Consideration-Second Reading –None

Resolutions for final reading and final consideration:

The resolutions listed below were submitted to the Governing Body for review and will be adopted by one motion.

If separate discussion is desired, the resolution may be removed by council action.

Motion moved by C. Dixon, second by C. Pranzatelli; All in favor: Aye

R2018: 20

Authorize execution of professional services agreement for 2018 Risk Management to Brown & Brown Metro, Inc.

R2018:21

Appointment of a JIF Commissioner/Hector Herrera

R2018:22

Appointment of a Clean Communities Coordinator and a Recycling Coordinator/Hector Herrera

R2018:23

Appointment of a Public Agency Compliance Officer /Hector Herrera

R2018: 24

Authorize execution of professional services agreements-Not To Exceed Amounts for-

Attorney /DeCotiis, Fitzpatrick & Cole, LLP

Auditor/Hodulik & Morrison, P.A.

Bond Counsel/McManimon, Scotland & Baumann, LLC

Engineer/T&M Associates

Grant Writer/Millennium Strategies

Judge/Michael Fedun, Esq.

Prosecutor/John E. Bruder, Esq.

01-23-18

Public Defender/Robert Spengler, Esq.
Labor Counsel/DeCotiis, Fitzpatrick & Cole
Tax Appeal Counsel/Shain, Schaffer & Rafanello
Planning Board Attorney/McElroy, Deutsch, Mulvaney & Carpenter, LLP
Planning Board Engineer/Maser Consulting P.A.
Planning Board Planner/T&M Associates

R2018: 25

Authorize Municipal Alliance Grant for fiscal year 2018-2019

R2018:26

Approve budget transfers

R2018:27

Approve an amendment to the 2018 temporary budget

R2018:28

Rescind R2017-13 and approve the choice of a monthly salary for the Mayor and Council in the amount of \$300.00 or request reimbursement or voucher payment for expenses in an amount not to exceed \$1,000 per fiscal year

Unfinished Business-none

New Business

Administrator requested a resolution be added to the agenda-

R2018-31

AUTHORIZING AGREEMENT WITH GREEN BROOK FOR
USE OF FIRE APPARATUS BY BOUND BROOK FIRE DEPARTMENT

Motion to approve moved by C. Petti; second by C. Rossi

Summary: Our fire truck is being refurbished; temporary use of Green Brook's fire apparatus

All in favor: Aye

C. Gomez provided an update on the Bike Race- Criterion

The funding of the bike race worked out with sponsorship to offset the costs; total of \$10,000. The race will move to the south end of the town.

We will work with the SID. The bike race will take place this year.

01-23-18

Appointments –

Green Team

Nikolai Tymkiw

Motion: Dixon Second: Pranzatelli All in favor: Aye

Board of Health-

Mariel Maurice Washington III

Motion: Pranzatelli Second: Dixon All in favor: Aye

Cultural Arts Committee

Anna Shaffner

Katherine Metner

Chris Shaffner

Elizabeth Levering

Motion: Dixon Second: Pranzatelli All in favor: Aye

CDBG Committee – 2018

Hector Herrera

Dale Leubner

Motion: Dixon Second: Petti All in favor: Aye

Approve a Special Event Permit Application:

Applicant: American Legion Post 63 Giles Biondi

Event: Memorial Day Parade/Ceremonies

Date: May 28, 2018

Time: 10 a.m. – 11:30 a.m.

Motion: Dixon Second: Pranzatelli All in favor: Aye

Approval of Vouchers

R2018: 29

Motion: Dixon Second: Pranzatelli All in favor: Aye

Open meeting to the public for comments

Beverly Pranzatelli – 108 East Maple Avenue

She reported that Bound Brook has not had an increase in state aid in Six to seven years.

01-23-18

She asked that the town be proactive with the Administrator and Council President going down to Trenton talking with our new governor to get some sort of an increase.

A letter will be drafted to our three representatives.

Carey Pilato 121 Agnes Place

Mr. Pilato expressed that council has the ability to offer a resolution expending funds on any activity pertaining to the cell tower.

Mr. Regan advised that this matter is scheduled for discussion in executive session. A settlement proposal has been put forth by the fire company.

There should be no public discussion on this matter.

Mr. Pilato stated the council can also act right now on this.

He stated the point is, if you are not going to act in good faith what does that tell anyone that is coming here to redevelop?

Mayor Richard Onderko- Manville Borough

He asked what the governing body was doing about state aid.

He felt that towns needs to come together and appeal to our representatives.

Maralee Sanders 208 Piedmont Drive

She asked what the litigation costs are between the town and the fire company.

C. Pranzatelli advised the costs are \$50,000.00.

R2018:30

Authorize executive session @ 9:00 PM for (Pending Litigation)

Matter: Watchung Fire Company No. 3

Regular meeting Adjournment @ 10:40 p.m.

Respectfully submitted by,

Donna Marie Godleski, Borough Clerk