

Regular Meeting of the Village of Carthage Board of Trustees
Held in the Board Room of the Carthage Municipal Building
April 21, 2014

ATTENDANCE:

Members: President G. Wayne McIlroy, Deputy President Astafan and Trustees Kathleen Latremore, Linda Smith-Spencer, and Rebecca Vary.

Others: Mark Gebo, Village Attorney; Reginald Huber, Village Police Chief; Kathy Amyot, Tug Hill Commissions; Elaine Avallone, Johnson Newspapers; and Tonino Alteri and Herb DeJousdor, Watertown Sunday Softball League.

CALL TO ORDER:

President McIlroy called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES:

Motion by Trustee Vary and seconded by Deputy President Astafan to approve the minutes of the April 7, 2014 regular meeting as presented. Motion carried unanimously.

CORRESPONDENCE:

Motion by Deputy President Astafan and seconded by Trustee Smith-Spencer to permit the Carthage American Legion Post 789 to conduct their annual "Cruise-in" to include Classic Cars, Trucks, and Motorcycles on Wednesdays 6:00 p.m. – 8:00 p.m. from May 21, 2014 – August 27, 2014, weather permitting, at Turning Point Park with the proceeds to benefit the Carthage American Legion Scholarship Fund. Motion carried unanimously.

President McIlroy read the correspondence received from NYS Homes and Community Renewal notifying the Village that they have been awarded a \$400,000.00 2013 New York State Community Development Block Grant on behalf of the Villages of Carthage and West Carthage and the Towns of Wilna and Champion. President McIlroy asked the Board to get the word out about the housing program and come up with ideas of how to reach low income families. Attorney Gebo suggested contacting ecumenical groups and President McIlroy suggested sending a letter regarding the program.

President McIlroy read the correspondence received from Jefferson County Planning Department stating the Village is a member of the North Country HOME Consortium and the 2011 contract has been automatically renewed for an addition three year period and the Village needs to notify the Planning Department by June 15, 2014 if they do not wish to be part of the program. The consensus of the Board was to continue to partake in the housing assistance program.

Motion by Deputy President Astafan and seconded by Trustee Smith-Spencer to honor the request of Nikki Shampine at 512 Alexandria Street for a sewer credit due to a break in her water pipes and based on the recommendation of Ernie Priervo, Water Superintendent, for 500 cubic feet in the amount of \$30.50. Motion carried unanimously.

Motion by Trustee Latremore and seconded by Trustee Vary to honor the request of Lakina Griffin at 544 South Mechanic Street for a sewer credit due to a break in her water pipes and based on the recommendation of Ernie Priervo, Water Superintendent, for 1,650 cubic feet in the amount of \$100.65. Motion carried unanimously.

Motion by Trustee Vary and seconded by Trustee Latremore to honor the request of James Uhlinger, Jr., United Development Group, LLC, at 502 South Washington Street for a sewer credit due to a

continuous leak for three days and based on the recommendation of Ernie Prievo, Water Superintendent, for 9500 cubic feet in the amount of \$579.50. Motion carried unanimously.

PUBLIC FORUM:

Ms. Amyott stated the Tug Hill Commission will meet at the Village of Carthage Municipal Building on April 28, 2014 from 4:00 p.m. – 6:00 p.m. and would like to hear the concerns of the local officials.

Ms. Amyott expressed that the Governor appropriated \$6,085.00 of winter impact aid to the Village of Carthage due to the unusually hard winter to help repair the roads. President McIlroy asked Ms. Amyott if she was aware of any recreation grant funds to repair Guyotts Island as it was impacted by the recent flooding. Ms. Amyott stated she would look into it and get back to him.

OLD BUSINESS:

On March 17, 2014, President McIlroy read the letter received from the Watertown Sunday Softball League requesting use of the Carthage Park fields from May 20, 2014 – August 20, 2014. After considerable discussion, President McIlroy requested the Clerk/Treasurer to send the Watertown Softball League a letter to set up a meeting to discuss the details of their request.

Update 04/07/14: President McIlroy and Daniel Trembley, DPW Superintendent met with Tonino Alteri, President of the Watertown Sunday Softball League. Mr. Alteri stated it is a large league with members who live in the Village of Carthage and they are interested in hosting games on Sundays at the Carthage Park from May 18, 2014 – August 20, 2014. The Watertown Sunday Softball league would provide a certificate of insurance and would assist with lining the fields. They requested use of the restrooms and it was noted that an additional porta john may need to be rented. Mr. Trembley stated DPW employees would prepare the fields on Friday but could not guarantee their condition on Sunday. Trustee Latremore stated they would need to review the Village Code regarding smoking and alcohol. Deputy President Astafan stated it would bring people into the Village who would frequent local businesses. After considerable discussion, President McIlroy requested the Clerk/Treasurer to hold this over until the April 21, 2014 regular meeting.

Update 04/21/14: President McIlroy recapped the meeting he had with Mr. Alteri, Mr. DeJousdor, and Daniel Trembley, DPW Superintendent regarding the condition of the Carthage Park fields. The DPW will grade and pump the fields on Fridays, but will not attend to them if there is inclement weather over the weekend. President McIlroy requested the Watertown Sunday Softball League line the fields and pick up the trash and further informed them that they would not have use of the recreation building but there would be a port-a-john available for their use. President McIlroy stated that historically, the Village has not charged for the use of their fields but suggested the League could donate to the Summer Youth Recreation program. President McIlroy asked Attorney Gebo to draw up a contract for the use of the fields by the Watertown Sunday Softball League on scheduled Sundays from May 18, 2014 – Labor Day and Attorney Gebo requested a certificate of insurance. Mr. Alteri will forward a copy of the schedule as soon as it is available and requested the flexibility to host a few tournaments. Chief Huber requested that the League adhere to the parking restrictions at the park and to use the parking lot and not the roadway.

At the April 7, 2014 meeting the board made a motion to permit the Carthage YMCA to host their family fun run/walk to promote healthy kids and 4-H Camp Wabasso on Saturday, May 31, 2014 or the rain date on Sunday, June 1, 2014 to include the use of the Carthage Park and Village streets to proceed from Park Drive, State Street, Hospital Drive, West Street, South Washington Street, Cemetery Street, South James Street, North James Street, Fulton Street, and end on Park Drive. Motion carried unanimously.

Update 04/21/14: The Carthage YMCA submitted a request to change the date of the family fun run/walk to Saturday, June 14, 2014 due to a scheduling conflict with another community event. Chief Huber reminded the board of the Flag Day Parade and the St. James Fair to be conducted on that day.

President McIlroy requested the Clerk/Treasure to contact the Carthage YMCA to set up an alternate date.

President McIlroy read the correspondence received from the NYS Department of Environmental Conservation regarding their Acknowledgement of Notice of Intent for Coverage under General SPDES Permit No. GP-0-10-002. The letter stated the Villages Storm Water Management Program must be fully implemented by March 10, 2017 and the first Municipal Compliance Certificate and Storm Water Management Program Annual Report is due June 1, 2015.

NEW BUSINESS:

Motion by Deputy President Astafan and seconded by Trustee Smith-Spencer to approve CDBG 2012 Draw #10 payable to Clair Vincent & DLO Contracting \$16,878.00; R Factor \$250.00; Avalon and Associates, Inc. \$12,413.87; and Hrabchak, Gebo & Langone, PC \$60.00. Motion carried unanimously.

Motion by Trustee Vary and seconded by Deputy President Astafan to approve CDBG 2012 Draw #11 payable to Marie Cimarello & Painting Etc., Inc. \$9,935.00; R-Factor \$250.00; Hrabchak, Gebo, and Langone, PC \$120.00. Motion carried unanimously.

President McIlroy spoke with Daniel Trembley, DPW Superintendent regarding mowing the Village Green and Mr. Trembley stated that the DPW has an extensive schedule this Summer and would prefer this service be contracted out as it has in the past.

Motion by Deputy President Astafan and seconded by Trustee Vary to authorize President McIlroy to sign the contract with Jeff's Landscaping for Spring/Fall 2014 to include lawn mowing; Spring and Fall clean up; and four commercial lawn and turf applications for \$3,285.60. Motion carried unanimously.

Motion by Deputy President Astafan and seconded by Trustee Smith-Spencer to adopt the Final Budget as presented for the fiscal year commencing June 1, 2014 – May 31, 2015 in the amount of \$5,388,864.00. Motion carried unanimously.

Motion by Trustee Latremore and seconded by Trustee Smith-Spencer to authorize President McIlroy and the Clerk/ Treasurer to sign the 2014 Tax Warrant in the amount of \$1,077,386.00 to include property tax relevies in the amount of \$11,220.73. Motion carried unanimously.

Motion by Deputy President Astafan and seconded by Trustee Latremore to approve the contract with Hayden's Landscaping and Design for Spring/Fall maintenance of Monument Park, Carthage Park, and the Municipal Building for \$1,000.00. Motion carried unanimously.

Motion by Trustee Latremore and seconded by Trustee Smith-Spencer authorizing President McIlroy to sign an outside user agreement for water services with John Zimmer for the property at 20957 Oxford Street. Motion carried unanimously.

Motion by Trustee Smith-Spencer and seconded by Deputy President Astafan authorizing the following budget transfers for account balancing:

Budget Transfers 04/21/2014

A.1110.041		
0	Telephone	500.00
A.1110.044		
1	Utilities	500.00

ADJUST TELEPHONE TO ACTUAL

A.1620.044 6	SAFETY	360.00	
A.1620.042 1	INSURANCE		360.00
	ADJUST SAFETY TO ACTUAL		
A.5010.041 0	TELEPHONE	600.00	
A.5010.042 2	TREVEL & TRAINING	24.00	
A.5010.042 1	INSURANCE		624.00
	ADJUST TELEPHONE & TRAVEL & TRAIN TO ACTUAL		
A.5142.046 1	VEHICLE/EQUIPMENT FUEL	10,000.00	
A.5142.047 3	JOB RELATED REIMBURSEMENTS	140.00	
A.5142.047 1	ICE CONTROL, SAND, SALT		10,140.00
	ADJUST FUEL & JOB REIMBURSEMENTS TO ACTUAL		
A.7110.049 1	MONUMENT PARK	200.00	
A.1990.040 0	CONTINGENCIES		200.00
	ADJUST MONUMENT PARK TO ACTUAL		
A.7140.044 1	UTILITIES	2,000.00	
A.1990.040 0	CONTINGENCIES		2,000.00
	ADJUST UTILITIES TO ACTUAL		
A.7310.010 0	YOUTH PROGRAM PERSONAL SERVICES	110.00	
A.7140.046 2	EQUIPMENT RENTAL		110.00
	ADJUST YOUTH PROGRAM PERSONAL SERVICES TO ACTUAL		
F.8310.041 0	TELEPHONE	250.00	
F.1990.040 0	CONTINGENCIES		250.00
	ADJUST TELEPHONE TO ACTUAL		

Motion carried unanimously.

Motion by Deputy President Astafan and seconded by Trustee Latremore to accept the monthly departmental reports from the Court, Police, Water Department, and Treasurer as presented. Motion carried unanimously. The CEO, Community Development, and DPW departmental reports were not submitted.

Deputy President Astafan and Trustee Smith-Spencer reviewed the monthly bills prior to the meeting.

Motion by Deputy President Astafan and seconded by Trustee Vary to approve payment of payrolls and bills as follows: General Fund P/R 03/20/14, 03/27/14, 04/03/14, 04/10/14 and 04/17/14 \$85,394.70; Water Fund P/R 03/20/14, 04/03/14, and 04/17/14 \$8,434.53; Sewer Fund P/R 03/20/14, 03/27/14, 04/03/14, 04/10/14 and 04/17/14 \$11,119.21; Joint Fund P/R 03/20/14, 04/03/14, and 04/17/14 \$25,338.96. General Fund Abstracts \$35,307.48; Water Fund Abstracts \$0; Sewer Fund Abstracts \$0; and Joint Fund Abstracts \$51,258.00. Motion carried unanimously.

PRESIDENT MCILROY UPDATE:

President McIlroy asked Attorney Gebo if we can send the amount spent on the demolition of 511 Adelaide Street to collection. Attorney Gebo stated that the Village could place a judgment against the property owners.

Motion by Deputy President Astafan and seconded by Trustee Smith-Spencer authorizing Attorney Gebo to place a judgment against Ricky Myers for the demolition of 511 Adelaide Street in the amount of \$56,991.70. Motion carried unanimously.

President McIlroy asked Attorney Gebo if he received any comments regarding the Water Pollution Control Facility Intermunicipal agreement and Attorney Gebo stated the only comments he received were from President McIlroy. President McIlroy stated the Joint Management Board will discuss it on Wednesday. Attorney Gebo stated he would be available via conference call on Wednesday if the Joint Management Board has any questions. President McIlroy stated last week was very busy due to the flooding and commended the DPW for their efforts.

Motion by President McIlroy and seconded by Trustee Latremore to designate Wednesday, April 23, 2014 as Darlene Jensen Day in recognition of her receipt of Citizen of Year and the invaluable services provided to our community over the years.

There will be a Joint Utility meeting on Wednesday, April 23, 2014 at 4:00 p.m. at the Village of Carthage Municipal Building and the Citizen of the Year dinner will be at the Carthage Elks Lodge at 5:00 p.m.

ATTORNEY GEBO UPDATE:

Attorney Gebo requested an Executive Session to discuss a claim matter.

LIAISON REPORTS AND COMMENTS:

Deputy President Astafan asked President McIlroy if he would chair the WPCF meeting as he has a funeral to attend and he is not sure if he will be back in time for the meeting; he will send highlights of the meeting to President McIlroy.

Trustee Latremore commended all departments, DPW, Police, and the Clerks Office for their efforts during the flooding last week.

Chief Huber asked to contact the Carthage Elks Lodge and request they move the Flag Day Parade to 10:00 a.m. due to the St. James Fair and President McIlroy stated he would contact the Carthage Elks Lodge. Chief Huber requested an Executive Session to discuss a court matter.

MEDIA QUESTIONS:

Ms. Avallone requested clarification of items discussed throughout the meeting.

EXECUTIVE SESSION:

Motion by Deputy President Astafan and seconded by Trustee Smith-Spencer to enter Executive Session at 7:58 p.m. to discuss a claim matter; the employment history of a particular police officer; and the employment history of a particular water employee and invite Attorney Gebo and Chief Huber to attend. Motion carried unanimously.

Chief Huber was excused at 8:15 p.m.

Motion by Trustee Latremore and seconded by Trustee Smith-Spencer to resume Regular Session at 8:57 p.m. Motion carried unanimously.

Motion by Deputy President Astafan and seconded by Trustee Smith-Spencer to compensate Ernie Prievo, Water Superintendent for coverage of the Joint Water System due to the medical leave of Mark Roberts for January 31, 2014 through February 7, 2014 (6 hours at \$15.74) \$94.44; February 21, 2014 through February 28, 2014 (6 hours at \$15.74) \$94.44; March 14, 2014 through March 21, 2014 (6 hours at \$15.74) \$94.44; and April 4, 2014 through April 11 (6 hours at \$16.22) \$97.32 for a lump sum payment of \$380.64 to be included in his next pay check date on May 1, 2014 and to further compensate Mr. Prievo on a bi-weekly basis (6 hours at \$16.22) \$97.32 for coverage he provides to the Joint Water System on behalf of Mr. Roberts during the remainder of Mr. Roberts medical leave as documented on Mr. Prievo's bi-weekly timesheet. Motion carried unanimously.

ADJOURNMENT:

Motion by Trustee Latremore and seconded by Deputy President Astafan to adjourn at 9:00 p.m. Motion carried unanimously.

Respectfully Submitted,

Kristy L. O'Shaughnessy
Village Clerk/Treasurer