

Regular Meeting of the Village of Carthage Board of Trustees
Held in the Board Room of the Carthage Municipal Building
February 2, 2015

ATTENDANCE:

Members: President G. Wayne McIlroy; Deputy President Michael Astafan; Trustees Kathleen Latremore, Rebecca Vary and Linda Smith-Spencer.

Others: Jim Zehr, Long Pond Snowmobile Club; Jonathan Hirschey, Jefferson County Legislator; and Kathy Amyot, Tug Hill Commissions.

CALL TO ORDER:

President McIlroy called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES:

Motion by Trustee Latremore and seconded by Trustee Vary to approve the minutes of the January 20, 2015 regular meeting as presented. Motion carried unanimously.

PUBLIC FORUM:

Mr. Hirschey stated he spoke with Attorney Gebo about the concerns the Village has in regards to dog control within the Village of Carthage. President McIlroy stated dog control is an issue within the Village and Jefferson County Dog Control will not pick up dogs even though the Town of Wilna pays a fee for the service in the Town. President McIlroy stated that a committee from the Association of Towns plans to present their concerns regarding dog control to the Jefferson County Legislators. Mr. Hirschey expressed he is following up on this issue and urged the Board to contact him if they have any other concerns.

CORRESPONDENCE:

None.

OLD BUSINESS:

At the January 5, 2015 regular meeting, Mr. Zehr stated the Long Pond Snow Club would like a snowmobile trail along the power line which runs through the Village watershed property to decrease the amount of snowmobile traffic on the roadways. Mr. Zehr stated that people currently snowmobile on the Village watershed property and if the Village approves the creation of the trail by Long Pond Snow Club, the Village will be covered under the NYS Snowmobile Association for liability insurance and issued a certificate of insurance for approximately \$2,000,000. After considerable discussion President McIlroy stated he would have Mr. Prievo present the Long Pond Snow Clubs request at the next Joint Utility meeting.

Update 02/02/2015: President McIlroy stated the West Carthage members of the Joint Utility Board expressed the decision lies with Carthage. President McIlroy stated if the Village Board approves, the Long Pond Snowmobile Club will need to provide the Village with a certificate of insurance and post signs on the trail stating snowmobiles need to stay on trail watershed property.

Motion by Trustee Latremore and seconded by Trustee Smith-Spencer to permit the Long Pond Snow Club to create a snowmobile trail through the watershed property providing they coordinate with Ernie Prievo, Water Superintendent; provide a certificate of liability insurance from the NYS Snowmobile Association; post signage stating snowmobiles need to stay on trail watershed property; and further sign an agreement with the Village of Carthage if advised by Village Attorney. Motion carried unanimously.

Ms. Amyot stated the 26th Annual Local Government Conference is on March 26, 2015 at Jefferson Community College. The Clerk/Treasurer reminded the Board to submit their registration forms by

February 13, 2015. Ms. Amyot asked about the NYS SARA grant and the Clerk/Treasurer stated the shared grant is being completed by the Town of Wilna to electronically archive both Town and Village Clerk's Office files.

NEW BUSINESS:

Motion by Deputy President Astafan and seconded by Trustee Smith-Spencer to approve CDBG 2013 Draw #3 payable to Wilbur Theiser, PE PC \$810.60 and Lead Safe, LLC \$850.00. Motion carried unanimously.

Motion by Deputy President Astafan and seconded by Trustee Smith-Spencer authorizing President McIlroy to sign a Legal Services Agreement with Hrabchak & Gebo, PC for Bond Council Services for the WPCF Capital Project. Motion carried unanimously.

Motion by Trustee Latremore and seconded by Trustee Vary to authorize President McIlroy to sign the agreement to extend the Fixed Lump Sum Snow and Ice Agreement Between New York State Department of Transportation and the Village of Carthage for one year to expire on June 30, 2017 in the amount of \$54,675.39. Motion carried unanimously.

Motion by Trustee Latremore and seconded by Deputy President Astafan to authorize Resolution 2 of 2015 as follows:

**RESOLUTION WITH REFERENCE TO
NEW YORK STATE SEQRA REVIEW OF FLOOD DAMAGE/ EROSION REPAIRS AT
GUYOTS ISLAND CARTHAGE, N.Y.**

WHEREAS, the Village of Carthage is pursuing flood damage erosion repairs at Guyots Island needed as a result of the spring of 2014 floods; and

WHEREAS, these repairs have been approved by NYSDEC and the US Army Corp. of Engineers and permits are on file with the Village Clerk; and

WHEREAS, this action requires a State Environmental Quality Review (SEQR) and is considered unlisted according to 6NYCRR Part 617.4 (b) (9) in that the action is designed for the preservation of the site; and

WHEREAS, this Village Board intends to conduct an uncoordinated review of this unlisted action; and

WHEREAS, an environmental assessment has been prepared, which is on file at the Carthage Village Clerk's Office at 120 South Mechanic Street; and

WHEREAS, the assessment supports the fact that there are not likely to be significant environmental impacts associated with the project and supports the issuance of a negative declaration.

BE IT RESOLVED, as follows:

SECTION 1. That this board hereby issues a SEQR Negative Declaration for this unlisted action.

SECTION 2. That the President of the Board is hereby authorized to provide notice of this SEQRA determination in accordance with law.

SECTION 3. That the within resolution shall take effect immediately.

The foregoing resolution was duly adopted unanimously.

Motion by Trustee Latremore and seconded by Trustee Vary to adopt Resolution 3 of 2015 as follows:

**RESOLUTION WITH REFERENCE TO
GUYOTS ISLAND BANK STABILIZATION GRANT COMMITMENT
CARTHAGE, N.Y.**

WHEREAS, the Village of Carthage is pursuing funding to complete flood damage erosion repairs at Guyots Island needed as a result of the spring of 2014 floods; and

WHEREAS, these repairs have been approved by NYSDEC and the US Army Corp. of Engineers and permits are on file with the Village Clerk; and

WHEREAS, the Village intends to complete design and permitting for this project as well as administer the State and Municipal Facilities Program (SAM) grant if provided by the State.

BE IT RESOLVED, as follows:

SECTION 1. That this board hereby commits up to \$3,000 in in-kind services necessary to complete the Guyots Island Bank Stabilization Project including design and permitting as well as administration of the project if funds are secured through the SAM Program.

SECTION 2. That the President, or in his absence, Deputy President, is hereby authorized to make such application, and to execute any and all documents, contract, funding disbursements, agreements and instruments necessary to complete the Project

SECTION 3. That the within resolution shall take effect immediately.

The foregoing resolution was duly adopted unanimously.

Motion by Trustee Latremore and seconded by Trustee to adopt Resolution 4 of 2015 as follows:

**RESOLUTION WITH REFERENCE TO
NEW YORK STATE SEQRA REVIEW AND COMMITMENT OF INKIND SERVICES FOR
ACCESSIBILITY RENOVATIONS TO VILLAGE OF CARTHAGE MUNICIPAL BUILDING
120 SOUTH MECHANIC STREET
CARTHAGE, N.Y.**

WHEREAS, the Village of Carthage is pursuing accessibility renovations to the Village municipal building including but not limited to new entrance doors; and

WHEREAS, these repairs only require a building permit and no other approval; and

WHEREAS, this action is considered a Type 2 Action and is considered unlisted according to 6NYCRR Part 617 State Environmental Quality Review Act (SEQRA); and

WHEREAS, no further action is required for Type 2 Actions.

BE IT RESOLVED, as follows:

SECTION 1. That this board hereby issues a determination that this action is a Type 2 Action under SEQRA and no further action is required.

SECTION 2. That this board hereby commits up to \$1,000 in in-kind services to complete design and administration of this project.

SECTION 3. That the President of the Board is hereby authorized to provide notice of this SEQRA determination in accordance with law.

SECTION 4. That the within resolution shall take effect immediately.

The foregoing resolution was duly adopted unanimously.

Motion by Trustee Latremore and seconded by Trustee Smith-Spencer to adopt Resolution 5 of 2015 as follows:

**RESOLUTION AUTHORIZING A JOINT APPLICATION WITH THE TOWN OF WILNA
FOR 2015 LGRMIF GRANT**

WHEREAS, funding is available through the University of the State of New York Education Department under the 2015 Local Government Records Management Improvement Fund (LGRMIF) to manage historic Clerk's Office records; and

WHEREAS, the Town of Wilna and Village of Carthage have determined that working together to archive records will maximize limited local resources while providing more cost efficient and effective delivery of such; and

WHEREAS, the Town of Wilna, in conjunction with the Village of Carthage, will purchase a new server, scanning equipment, laser fiche' software and contract for qualified professional services to store & retrieve relevant data for easy access by

assigned town/village staff with funding made available through the 2015 LGRMIF; and

WHEREAS, the Town of Wilna has agreed to host the data on the new server and maintain equipment at the town office for easy access and long-term management of data; and

WHEREAS, the Town of Wilna has agreed to administer project funding to support the historic records management project; and

WHEREAS, the Town of Wilna has agreed to be the applicant for the 2015 Local Government Record Management Improvement Fund (LGRMIF) and the Village of Carthage will be a participant in the grant application and implementation, now therefore

BE IT RESOLVED by the board of the Village of Carthage authorizes the Town of Wilna to sign, on their behalf, required documentation to submit the grant application and (if awarded funding) required state contracts, purchase agreements and professional service providers.

The foregoing resolution was duly adopted unanimously.

PRESIDENT MCILROY UPDATE:

President McIlroy stated Timothy Steiner, DPW Laborer has obtained his Class B license and congratulated him for his efforts. President McIlroy stated the North Country Emergency Preparedness training will be February 4, 2015 at 6:00 p.m. and DPW Union Negotiations will be February 6, 2015 at 9:30 a.m.

LIAISON REPORTS AND COMMENTS:

Trustee Smith-Spencer requested an Executive Session to discuss the employment history of a Water Department employee.

MEDIA QUESTIONS:

None.

EXECUTIVE SESSION:

Motion by Deputy President Astafan and seconded by Trustee Latremore to enter Executive Session at 7:30 p.m. to discuss the employment history of a particular Water Department employee. Motion carried unanimously.

Motion by Trustee Latremore and seconded by Trustee Smith-Spencer to resume Regular Session at 7:55 p.m. Motion carried unanimously.

ADJOURNMENT:

Motion by Trustee Latremore and seconded by Trustee Smith-Spencer to adjourn at 7:55 p.m. Motion carried unanimously.

Respectfully Submitted,

Kristy O'Shaughnessy
Village Clerk/Treasurer