

Regular Meeting of the Village of Carthage Board of Trustees
Held in the Board Room of the Carthage Municipal Building
June 6, 2016

ATTENDANCE:

Members: President G. Wayne McIlroy; Deputy President Michael Astafan and Trustees Rebecca Vary, Kathleen Latremore and Linda Smith-Spencer.

Others: Kathy Amyot, Tug Hill Commissions and Ernie Prievo, Water Superintendent.

CALL TO ORDER:

President McIlroy called the meeting to order at 6:00 p.m. followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES:

Motion by Trustee Vary and seconded by Trustee Smith-Spencer to approve the minutes of the May 16, 2016 regular meeting as presented. Motion carried unanimously.

PUBLIC FORUM:

Ms. Amyot stated the Black River Water Shed conference is June 8, 2016 at Maggies on the River in Watertown. Ms. Amyot expressed there will be a Tug Hill Commissioners meeting at the Town of Wilna offices to meet with local officials and review River Bend Park study. Ms Amyot stated there will be a public meeting at the Carthage Central High School on June 28, 2016 to review the draft of the Environmental Impact Study regarding the potential missile defense site at Fort Drum.

Mr. Prievo stated a representative from US Rural Development approached him at the NYS Rural Water Conference and expressed there may be funding available to clean up the contaminated site at the WPCF Plant. President McIlroy stated he is working with the Town of Champion regarding funding as they want to change their sewer pipe which connects to the WPCF Plant.

CORRESPONDENCE:

Motion by Trustee Latremore and seconded by Deputy President Astafan to allow first grade classes from West Carthage Elementary School to use the Recreation Building and Park on June 14, 2016 to include the use of the restrooms and further waive the rental fee. Motion carried unanimously.

Motion by Deputy President Astafan and seconded by Trustee Smith-Spencer to permit the Carthage Bears Pop Warner to use the Recreation Building and athletic fields on August 27, 2016 from 8:00 a.m. – 4:00 p.m. for a league wide football scrimmage and further waive the rental fee. A certificate of insurance was provided. Motion carried unanimously.

President McIlroy read the correspondence received from NYSDOH regarding public water system bacteriological sampling requirements. President McIlroy asked Mr. Prievo if the requirements are the same for both Villages and Mr. Prievo stated both Villages have to conform to NYSDOH testing. Mr. Prievo also stated NYSDOH is tightening their rules and regulations.

President McIlroy read the correspondence received from National Grid regarding the LED Streetlight Tariff approved by the NYS Public Service Commission. National Grid's tariff is offering municipal customers the option to convert roadway, cobra-head style street lights to LED Technology which are more energy efficient. President McIlroy stated he attempted to contact our regional account services representative but was unable to. There will be a webinar on June 15, 2016 to learn more about the program.

President McIlroy read the correspondence received from Carthage Area Hospital regarding a public hearing they are conducting on June 10, 2016 at the Dulles State Office Building to consider a capital project.

President McIlroy read the correspondence received from Jim Gotham requesting to change the size of one of the baseball fields to accommodate a 60/90 field size for the Carthage Crush to use and potentially the Babe Ruth League and Carthage High School for games and practices. President McIlroy stated he attempted to speak to Mr. Gotham prior to the meeting to get more details. President McIlroy requested the Clerk/Treasurer to hold this over until the June 20, 2016 meeting.

President McIlroy read the correspondence received from the USDA regarding their Open House on June 14, 2016 from 10:00 a.m. – 4:00 p.m. at their office in Watertown.

President McIlroy read the correspondence he received at his residence requesting his assistance with encouraging residents to increase their efforts to recycle. President McIlroy encouraged Trustees to spread the word to recycle and to use clear trash bags.

President McIlroy encouraged Trustees to review the correspondence provided to them at the meeting regarding the report for the timber trespass on the Village Watershed Property and requested the Clerk/Treasurer to forward it to Attorney Gebo. Mr. Prievo stated Erik Hirschey will make himself available to speak with the Board and the Attorney regarding the trespass incident. Mr. Prievo stated Mr. Hirschey estimates approximately 135 trees have been cut which include 29 which were cut after Attorney Gebo sent Mrs. Lyndaker a letter informing her of their encroachment on Village property. Mr. Prievo stated he met with Mrs. Lyndaker's son who admitted cutting down the trees. Trustee Latremore suggested calling the Sherriff's Department and President McIlroy suggested seeking advice from Attorney Gebo.

OLD BUSINESS:

At the December 7, 2015 meeting, President McIlroy stated he spoke with the Town of Wilna Supervisor regarding the Village Planning Board and asked if the Town would be interested in taking it over. President McIlroy explained to Mr. Smith that the Village Planning Board rarely meets and is not qualified as the majority of them do not attend required training. Mr. Smith stated he will discuss the issue with the Town Board and Town Planning Board.

Update 12/21/15: President McIlroy stated the Village of Deferiet is also interested in the Town taking over their planning board. Attorney Gebo expressed the Town contacted Tug Hill Commissions for their assistance with the potential transition. President McIlroy stated he has a call into the Village planning board chairperson to get his input. Deputy President Astafan feels a Village resident should be on the Town planning board if they were to take it over.

Update 01/04/16: Attorney Gebo stated Tug Hill Commissions is working with the Town of Wilna on the transition.

Update 01/19/16: Ms. Amyot stated the Tug Hill Commissions is still working on the transition with the Town.

Update 02/01/16: President McIlroy stated there is nothing new to report.

Update 02/16/16: Attorney Gebo stated Tug Hill Commissions verified the current terms of the Town of Wilna Planning Board members. He further stated Tug Hill Commissions is working on a model to propose to both the Village and the Town of Wilna.

Update 03/07/16: Ms. Amyot will coordinate a meeting with the Town and Villages.

Update 03/21/16: President McIlroy stated the Town and Villages intend to meet in April.

Update 04/04/16: The meeting is scheduled for April 7, 2016 at 10:00 a.m. at the Town of Wilna offices.

Update 04/18/16: President McIlroy stated he met with representatives at the Town of Wilna and they reviewed the draft agreement provided by Attorney Gebo. The group forwarded their comments back to Attorney Gebo who will make the changes. Attorney Gebo stated the Village zoning law will need to be amended. President McIlroy will meet with the Town of Wilna to review the agreement with the changes made by Attorney Gebo. The Board set a public hearing on May 16, 2016 at 6:10 p.m. to discuss changes to the zoning law to allow for a joint planning board with the Town of Wilna and further abolish the current Village Planning Board.

Update 05/02/16: President McIlroy stated a public hearing is scheduled for the May 16, 2016 meeting at 6:10 p.m.

Update 05/16/16: President McIlroy requested the Trustees review the draft of the Joint Planning Board agreement. Attorney Gebo stated the agreement includes clauses which permit each participating municipality to opt out if they feel the Joint Planning Board is not beneficial to their community.

Motion by Trustee Vary and seconded by Deputy President Astafan to permit President McIlroy to sign the agreement with the Town of Wilna and the Village of Deferiet to create a cooperative planning board effective July 1, 2016. Motion carried unanimously.

At the February 16, 2016 meeting, the Board authorized Attorney Gebo to send a letter to Ablans Business Center regarding their Village Loan Fund loan.

Update 03/07/16: The Board has not received a response from Ablans Business Center therefore President McIlroy requested the Clerk/Treasurer to hold this over until the March 21, 2016 meeting.

Update 03/21/16: Attorney Gebo requested an Executive Session to discuss this matter.

Update 04/04/16: The Clerk/Treasurer stated Ms. Ablan has yet to respond. President McIlroy requested the Clerk/Treasurer to hold this over until the April 18, 2016 when Attorney Gebo is present.

Update 04/18/16: Attorney Gebo stated he has yet to receive a response from Ms. Ablan. Attorney Gebo stated the board has two choices; to accept the \$100.00 monthly payments, which does not cover interest on the loan or return the checks received and sue for the monthly payments. President McIlroy requested Attorney Gebo to return the checks and pursue court proceedings.

Update 05/02/16: President McIlroy stated the Board will continue with legal proceeding and will discuss the progress at the next meeting when Attorney Gebo is present.

Update 05/16/16: Attorney Gebo requested an Executive Session to discuss the financial history of a particular business.

Update 06/06/16: President McIlroy stated there is correspondence in an Executive Session file provided by Attorney Gebo.

President McIlroy asked if Deputy President Astafan and Trustee Smith-Spencer had developed a policy regarding hardhat use at the DPW and Water Department and Deputy President Astafan responded he anticipates having information for the Board to review at the June 6, 2016 regular meeting.

Update 06/06/16: Deputy President Astafan stated the policy is a work in progress.

At the May 16, 2016 meeting, Attorney Gebo stated he reviewed the agreement with Tyler Technologies for accounting software. Attorney Gebo explained it is an extensive agreement and suggested the Board wait until the timeframe required for the Springbrook accounting software has expired until signing this agreement. President McIlroy requested the Clerk/Treasurer hold this over until the June 6, 2016 regular meeting.

Update 06/06/16: President McIlroy requested the Clerk/Treasurer to hold this over until the June 20, 2016 meeting when Attorney Gebo is present.

At the May 16, 2016 meeting Deputy President Astafan stated he scheduled the survey for Cemetery Street Extension on Saturday of which Slack Chemical Company expressed interest in purchasing to accommodate the new food pantry they are building for the community.

Update 06/06/16: Deputy President Astafan stated he completed the appraisal and the land can't be utilized due to current zoning regulations and only adjoining owners would be interested in purchasing it. President McIlroy thanked Deputy President Astafan for performing the appraisal and further stated a new food pantry will be good for the community.

Motion by Trustee Latremore and seconded by Trustee Smith-Spencer to sell parcel 86.42-1-20 for the appraised value of \$2,800.00 plus attorney fees to Slack Chemical Company. Motion carried unanimously.

NEW BUSINESS:

Motion by Trustee Latremore and seconded by Trustee Vary to approve the commercial cleaning agreement with Kimple Property Services for June 1, 2016 – May 31, 2017 in the amount of \$10,110.00. Motion carried unanimously.

Motion by Trustee Vary and seconded by Trustee Latremore to approve the Water Superintendent's request to hire Matthew Draper as a summer employees effective June 13, 2016 at a rate of \$9.00 per hour for 40 hours per week for 12 weeks. Motion carried unanimously.

Motion by Deputy President Astafan and seconded by Trustee Latremore to approve the DPW Superintendent's request to hire the following summer employees: Cole Pacella, Michael Nevills, Tucker Robinson, and Matthew Raap effective June 7, 2016 at a rate of \$9.00 per hour for 40 hours per week for 12 weeks. Motion carried unanimously.

Motion by Trustee Latremore and seconded by Trustee Vary to approve the request of the Recreation Director to hire the following summer employees: Rebecca Lazore, Amy Hageston, Kylee O'Shaughnessy, and Katelyn Sadler effective June 22, 2016 at a rate of \$9.00 per hour for 40 hours per week for 8 weeks. Motion carried unanimously.

Motion by Trustee Latremore and seconded by Trustee Vary to permit the Clerk's Office to partake in Summer Hours by closing the office at 1:00 p.m. on Fridays and allow the Clerk/Treasurer and Deputy Clerk to alternate taking Fridays off and decrease their lunch time from one hour to ½ hour during the months of July, August, and September 2016. Motion carried unanimously.

Motion by Trustee Latremore and seconded by Trustee Smith-Spencer to approve sick time payout per the Personnel Policy and Police Contract as follows:

Ernie Priervo	12 days	\$180.00
Edgar Countryman	16 days	\$240.00
Wendy Oliver	14 days	\$210.00
Reginald Huber	15 days	\$225.00
Kristy O'Shaughnessy	10 days	\$150.00
Samuel Capone	96 hours	\$300.00

Motion carried unanimously.

PRESIDENT MCILROY UPDATE:

President McIlroy asked Deputy President Astafan if the meeting regarding Carthage Specialty Paperboard's request for the Board to review the operation and maintenance had been scheduled. Deputy President Astafan requested the Clerk/Treasurer to schedule the meeting for June 15, 2016 at 3:00 p.m. prior to the WPCF meeting. President McIlroy stated there will be an exit conference to

review the CDBG application which was submitted but not funded on June 7, 2016 at 1:30 p.m. President McIlroy stated there will be a MS4 meeting here on June 15, 2016 at 10:00 p.m. and asked the Clerk/Treasurer to invite the DPW Superintendent and asked Mr. Prievo if he would like to attend. President McIlroy stated there is a Chamber Business After Hours scheduled at IMEC on June 15, 2016 from 5:00 p.m. – 7:00 p.m.

LIAISON REPORTS AND COMMENTS:

Trustee Latremore requested the Trustees to be mindful of accumulating debris throughout the Village because of the Village wide sales over the weekend. Trustee Latremore stated she notified the police department of tall grass on the corner of North James Street and Budd Street.

MEDIA QUESTIONS:

None.

EXECUTIVE SESSION:

Motion by Trustee Latremore and seconded by Trustee Vary to enter Executive Session at 6:43 p.m. to discuss collective bargaining with the NYS Teamsters regarding the Police Department; and the financial history of a particular business. Motion carried unanimously.

Motion by Trustee Latremore and seconded by Deputy President Astafan to resume Regular Session at 6:50 p.m. Motion carried unanimously.

ADJOURNMENT:

Motion by Trustee Latremore and seconded by Trustee Vary to adjourn at 6:50 p.m. Motion carried unanimously.

Respectfully Submitted,

Kristy O'Shaughnessy
Village Clerk/Treasurer