

Regular Meeting of the Village of Carthage Board of Trustees
Held in the Board Room of the Carthage Municipal Building
September 4, 2012

ATTENDANCE:

Members: President G. Wayne McIlroy, Trustees Kathleen Latremore, Rebecca Vary, and Linda Smith-Spencer. Deputy President Michael Astafan was excused.

Others: Kathy Amyot, Tug Hill Commissions; Elaine Avallon, Johnson Newspapers; and Reginald Huber, Village Police Chief.

CALL TO ORDER:

President McIlroy called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES:

Motion by Trustee Vary and seconded by Trustee Smith-Spencer to approve the minutes of the August 20, 2012 joint public hearing with the Town of Wilna and special meeting. Motion carried unanimously.

Motion by Trustee Latremore and seconded by Trustee Vary to approve the minutes of the August 20, 2012 regular meeting as presented. Motion carried unanimously.

PUBLIC FORUM:

None

CORRESPONDENCE:

None

OLD BUSINESS:

At the June 4, 2012 meeting, the board reviewed insurance proposals received by Haylor, Fryor and Coon, Inc. and Fuller Insurance Agency, Inc. and requested Michael Gillette attend the June 18, 2012 regular meeting.

Update 6-18-12: Motion by Deputy President Astafan and seconded by Trustee Latremore to accept Fuller Insurance Agency, Inc. proposal and continue to work with Mr. Gillette to insure the Village has the appropriate coverage. Mr. Gillette will provide an update to the board at the July 16, 2012 regular meeting. Motion carried unanimously.

Update 7-16-12: Mr. Gillette continues to review the Joint Waste Water Insurance policy to ensure the Village is adequately covered.

Update 8-20-12: The Village received a refund check from Fuller Insurance Agency, Inc. in the amount of \$5,136.00 citing the Village Water operations are covered by the Joint Water Policy with the Village of West Carthage. Mr. Gillette explained that the contracts with the Village of West Carthage for the Water System do not delineate where coverage begins and ends therefore it is Glatfelter insurance company's opinion that the Village of Carthage is covered by the Joint Water Policy. President McIlroy asked Mr. Gillette to work with Attorney Gebo to ensure the Village is covered. Attorney Gebo advised the Clerk/Treasurer not to cash the check.

Update 9-4-12: President McIlroy requested the Clerk/Treasurer to hold this over until the September 17, 2012 meeting when Attorney Gebo is present.

NEW BUSINESS:

Motion by Trustee Latremore and seconded by Trustee Vary to approve CDBG Draw #4 in the amount of \$500.00 to be paid to Lead Safe, LLC and \$7,687.57 to be paid to Avalon Associates, Inc. Motion carried unanimously.

Motion by Trustee Latremore and seconded by Trustee Smith-Spencer to approve the Village of Carthage Annual Financial Report for fiscal year 2012. Motion carried unanimously.

Motion by Trustee Vary and seconded by Trustee Latremore to approve the Water Pollution Control Facility Annual Financial Report for fiscal year 2012. Motion carried unanimously.

Motion by Trustee Vary and seconded by Trustee Latremore to authorize the Community Development Director to assist with dissolving the Economic Development Corporation of Carthage. Motion carried unanimously.

The Police Report was reviewed and included the following policy recommendations: Use of Village Vehicles; Use of Force; Use of Oleoresin Capsicum Spray; and Use of Electronic Control Device. President McIlroy requested the Clerk/Treasurer to forward the policies to Attorney Gebo for his review. Chief Huber provided an update for the board in regards to 204/206 North Washington Street as he has made several attempts to contact the property owners. Chief Huber recommends the board send a certified letter to the owners and conduct a Evidentiary Hearing in order for the Village to be able to address the potential health hazards at the above mentioned residence. President McIlroy requested the Clerk/Treasurer to forward the information to Attorney Gebo for his recommendation.

The CEO Report was reviewed and President McIlroy requested the Clerk/Treasurer to ask Mr. Ball if he could include updates to previous code violations in his future reports.

The Treasurers Report was reviewed and there were no questions. The General Fund cash balance is \$1,674,708.32 with Reserves of \$171,158.80; Water Fund cash balance is \$254,998.10 with Reserves of \$109,639.72 and the Sewer Fund cash balance is \$30,084.41 with Reserves of \$52,538.46 the Joint Fund cash balance is \$74,625.75 with Reserves of \$387,538.05.

Motion by Trustee Latremore and seconded by Trustee Smith-Spencer to approve payment of payrolls and bills as follows: General Fund P/R 08/30/12 and 09/04/12 \$20,251.62; Water Fund, P/R 08/30/12 and 09/04/12 \$2,111.08; Sewer Fund, P/R 08/30/12 and 09/04/12 \$1,672.05; Joint Fund P/R 08/22/12 and 09/04/12 \$10,706.71. General Fund Abstracts, \$65,809.43; Water Fund Abstracts, \$24,422.01; Sewer Fund Abstracts, \$120,475.67; and Joint Fund Abstracts, \$5,093.14. Motion carried unanimously.

PRESIDENT McILROY UPDATE:

President McIlroy is working with Water Superintendent Ernie Prievo on possibly obtaining a GIS/GPS system for the Village water and sewer lines.

LIAISON REPORTS AND COMMENTS:

Deputy President Astafan emailed the Clerk/Treasurer prior to the meeting with an update to the board regarding current road construction on Alexandria Street and North Washington Street.

Ms. Amyot stated there will be a RACOG meeting on September 18, 2012 at 4:00 p.m. There will be a meeting with the Tug Hill Commissioners to meet with local officials on September 19, 2012 at 4:00 p.m. at the Town of Wilna office building and Ms. Amyot will forward a copy of the agenda to President McIlroy. DANC will host an open house at the Solid Waste Management Facility on Saturday, September 15, 2012 from 10:00 a.m. to 2:00 p.m. and will be collecting household hazardous waste.

MEDIA QUESTIONS:

None.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

Motion by Trustee Latremore and seconded by Trustee Vary to adjourn at 7:28 p.m. Motion carried unanimously.

Respectfully Submitted,

Kristy L. O'Shaughnessy
Village Clerk/Treasurer