

Regular Meeting of the Village of Carthage Board of Trustees
Held in the Board Room of the Carthage Municipal Building
June 18, 2012

ATTENDANCE:

Members: President G. Wayne McIlroy, Deputy President Michael Astafan, Trustees Kathleen Latremore, and Rebecca Vary. Trustee Linda Smith-Spencer was excused.

Guests: Mark Gebo, Village Attorney; Michael Gillette, Fuller Insurance Agency Inc.; Elaine Avalone, Johnson Newspapers; and Reginald Huber, Senior Patrolman.

At 6:30 p.m. Mr. Gillette presented an insurance proposal and the Board asked various questions.

CALL TO ORDER:

President McIlroy called the meeting to order at 7:25 p.m. followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES:

Motion by Trustee Latremore and seconded by Trustee Vary to approve the minutes of the June 4, 2012 regular meeting as presented. Motion carried unanimously.

PUBLIC FORUM:

None.

CORRESPONDENCE:

President McIlroy read the appreciation letter received from New York Rural Water Association for the presentation regarding shared services presented by Ernie Prievo, Water Superintendent at their thirty-third annual technical conference.

President McIlroy read the request by Oliver Compo for a monetary donation to the Carthage Bears 2012 football season. The board expressed they will continue to support the Carthage Bears through in-kind services provided by the DPW.

Motion by Deputy President Astafan and seconded by Trustee Latremore, upon the recommendation of Senior Patrolman Huber, to approve the request of Brenna Rutherford to permit alcoholic beverages at their family reunion at the Carthage Park on July 7, 2012 providing they comply with the Village of Carthage Code § 31-4a which prohibits beverages in glass containers. Motion carried unanimously.

OLD BUSINESS:

At previous board meetings, the board discussed the Warranty Deed for acquiring the Village Green which contains a clause preventing the Village from using the site for other purposes than a park. Update: Deputy President Astafan met with CIDC members to further discuss this issue and they agreed to change the language of which Attorney Gebo offered to discuss with CIDC Attorney Timothy Farley.

At the June 4, 2012 meeting, the board reviewed insurance proposals received by Haylor, Fryor and Coon, Inc. and Fuller Insurance Agency, Inc. and requested Michael Gillette attend the June 18, 2012 regular meeting.

Update: Motion by Deputy President Astafan and seconded by Trustee Latremore to accept Fuller Insurance Agency, Inc. proposal and continue to work with Mr. Gillette to insure the Village has the

appropriate coverage. Mr. Gillette will provide an update to the board at the July 16, 2012 regular meeting. Motion carried unanimously.

NEW BUSINESS:

Motion by Trustee Vary and seconded by Deputy President Astafan to approve CDBG Draw #2 in the amount of \$15,000.00 to be paid to Avalon and Associates, Inc. Motion carried unanimously.

Motion by Trustee Latremore and seconded by Trustee Vary to authorize payment of unused sick time to Reginald Huber \$337.50 and Wendy Oliver \$30.00. Motion carried unanimously.

Motion by Deputy President Astafan and seconded by Trustee Latremore submit the form as required by the Jefferson County Youth Bureau to claim the state aid for 2012 in the amount of \$730.00 to be used for the Summer Recreation Program which is a decrease of 25% from last years amount. Motion carried unanimously.

Daniel Trembley, DPW Superintendent submitted the names of the temporary workers approved at the June 4, 2012 meeting; Timothy Steiner and Christian Booth who are both college students.

Motion by Trustee Vary and seconded by Trustee Latremore, at the request of Senior Patrolman Huber, to request the district list of police officer candidates from Jefferson County Human Resources to allow ample time to review the list and for Officer Huber to interview and recommend his choices to the board prior to the police academy beginning in Watertown on September 24, 2012. Motion carried unanimously.

Motion by Trustee Latremore and seconded by Trustee Vary to set a public hearing on July 16, 2012 to update the Administration and Enforcement of the New York State Uniform Fire Prevention and Building Code as required by the State of New York. Motion carried unanimously.

Motion by Deputy President Astafan and seconded by Trustee Latremore, upon recommendation of the Clerk/Treasurer, to exclude the review of the fixed assets during the upcoming Agreed Upon Procedures annual review to allow time for the Clerk/Treasurer to analyze the fixed assets and assure they are properly classified. Motion carried unanimously.

The CEO Report was reviewed and there were no questions. The CEO issued three permits in the month of June 2012.

The Treasurers Report was reviewed and there were no questions. The General Fund cash balance is \$994,241.34 with Reserves of \$170,917.14; Water Fund cash balance is \$176,847.47 with Reserves of \$109,498.71 and the Sewer Fund cash balance is \$18,816.73 with Reserves of \$52,459.74 the Joint Fund cash balance is \$202,435.11 with Reserves of \$398,051.78.

Deputy President Astafan reviewed the monthly bills prior to the meeting and no concerns were noted.

Motion by Deputy President Astafan and seconded by Trustee Latremore to approve payment of payrolls and bills as follows: General Fund P/R 06/07/12 and 06/14/12 \$22,879.17; Water Fund, P/R 06/07/12 and 06/14/12 \$3,546.81; Sewer Fund, P/R 06/07/12 and 06/14/12 \$3,914.36; Joint Fund P/R 06/01/12 and 06/13/12 \$7,478.87. General Fund Abstracts, \$47,441.25; Water Fund Abstracts, \$28,496.84; Sewer Fund Abstracts, \$108,155.22; and Joint Fund Abstracts, \$16,596.97. Motion carried unanimously.

PRESIDENT McILROY UPDATE:

President McIlroy stated there will be a Joint Utility Board meeting on June 20, 2012 at 4:15 p.m. at the West Carthage Municipal Building due to a conflicting meeting at the Village of Carthage Municipal Building. President McIlroy reminded the board there will only be one meeting in July on the 16th.

ATTORNEY GEBO UPDATE:

Attorney Gebo stated he is working with the Branch Manager at the First Niagara Bank regarding their parking lot agreement. Attorney Gebo also stated there is talk of a new PILOT agreement with the railroad company. Prior to the meeting, Attorney Gebo was at Village Court due to ten code violations issued by CEO Robert Ball.

LIAISON REPORTS AND COMMENTS:

None

MEDIA QUESTIONS:

Ms. Avalone requested a copy of the Public Hearing notice regarding the Code updates when it is available.

EXECUTIVE SESSION:

Motion by Trustee Latremore and seconded by Trustee Vary to enter Executive Session at 7:50 p.m. to discuss the employment history of two particular persons. Senior Patrolman Huber was invited to stay until 8:00 p.m. Motion carried unanimously.

Regular session resumed at 8:30 p.m.

ADJOURNMENT:

Motion by Trustee Latremore and seconded by Trustee Vary to adjourn at 8:31 p.m. Motion carried unanimously.

Respectfully Submitted,

Kristy L. O'Shaughnessy
Village Clerk/Treasurer