

Regular meeting of the Village of Carthage Board of Trustees
Held in the Board Room of the Carthage Municipal Building
November 7, 2011

Present: President G. Wayne McIlroy, Deputy President Michael Astafan, Trustees Kathleen Latremore, Linda Smith-Spencer and Rebecca Vary.

Guests: Kathy Amyot, Tug Hill Commission; Sherry Sears, Special Projects Consultant; and six Participation in Government Students.

President McIlroy called the meeting to order at 7:00 pm followed by the Pledge of Allegiance to the flag.

Motion by Trustee Latremore and Seconded by Deputy President Astafan to approve the minutes of the October 17, 2011 meeting as presented by the Clerk/Treasurer. Motion carried unanimously.

PUBLIC FORUM:

Kathy Amyot informed the Board that the Tug Hill Commission recently updated their website which contains valuable information and encouraged them to visit www.tughill.org. Ms. Amyot thanked the Board for their support of the Village of Herrings as they attempt to acquire the mill on Route 3 in Herrings.

CORRESPONDENCE:

President McIlroy read the letter received by Amanda Gustke, Community Partners Coordinator at Carthage Area Hospital. The letter thanked the Village for allowing them to place lawn signs, banners, pink ribbons and lights throughout the Village to support Breast Cancer Awareness during the month of October 2011.

Motion by Trustee Latremore and Seconded by Trustee Vary to allow the Carthage Area Chamber of Commerce (CACC) to use the Farmers' Market Pavilion for the Sounds of Summer Concert Series on July 11, 18, 25 and August 1, 8, and 15, 2012 with the understanding that CACC will receive approval from the Town of Wilna and a certificate of liability insurance will be forthcoming prior to the events. Motion carried unanimously.

President McIlroy read the letter received by Stephen Yorton requesting a credit to the sewer portion of his Water/Sewer bill for the period 06/13/11 – 09/12/11 which noted his bill doubled and Mr. Yorton felt may be attributed to occasionally watering his garden and flowers. The Board of Trustees denied his request citing the Code of the Village of Carthage does not allow for an adjustment to his sewer charges due to occasionally watering gardens and flowers and requested the Clerk/Treasurer to send the usage chart provided by Ernest Prievo, Water Superintendent.

OLD BUSINESS:

President McIlroy summarized the draft of the local law regarding dogs in public areas in the City of Watertown which was provided by Attorney Gebo. President McIlroy requested the Clerk/Treasurer to have Attorney Gebo use the City of Watertown's format and tailor it to the Village of Carthage. No action was taken therefore the Board asked the Clerk/Treasurer to hold this issue over until the November 21, 2011 Regular Board Meeting.

No action was taken regarding the JCIDA Railroad PILOT agreement therefore the Board asked the Clerk/Treasurer to hold this issue over until the November 21, 2011 Regular Board Meeting.

NEW BUSINESS:

Motion by Trustee Vary and Seconded by Trustee Latremore to authorize the Clerk/Treasurer to pay payroll checks from the Trust and Agency account. Motion carried unanimously.

Motion by Trustee Latremore and Seconded by Deputy President Astafan authorizing President McIlroy to sign an agreement with Tracy Hoch to use a portion of the Municipal Parking Lot behind the Municipal Building for a construction staging area. Due to the timing of this project, the Board previously approved this via email poll on October 24, 2011. Motion carried unanimously.

Motion by Trustee Vary and Seconded by Trustee Smith-Spencer to authorize President McIlroy to sign an agreement with the Carthage Free Library to use the Municipal Parking Lot adjacent to the Library for a construction staging area. Due to the timing of this project, the Board previously approved this via email poll on October 28, 2011. Motion carried unanimously.

Motion by Trustee Vary and Seconded by Trustee Latremore for the Clerk/Treasurer to set up a bank account for the Trustee/Clerk Flower Fund with applicable Trustees having access to the account. Motion carried unanimously.

Motion by Trustee Vary and Seconded by Trustee Latremore for the Clerk/Treasurer to attend the NYCOM Workshop on Tax Cap training on December 8, 2011 at the Village of Adams Fire Hall and be reimbursed for all training expenses. Motion carried unanimously.

Motion by Trustee Latremore and Seconded by Trustee Vary to accept the unpaid Village of Carthage tax list as presented by the Clerk/Treasurer in the amount of \$50,156.93 and approve the list being sent to the County of Jefferson for collection. Motion carried unanimously.

Motion by Trustee Vary and Seconded by Trustee Smith-Spencer to adopt Resolution # 9 of 2011 to amend the 2011-2012 budget to include the previously approved Highway Equipment and Capital Outlay which subsequently increases line item H.5197.0200 Expense in the amount of \$220,000. Motion carried unanimously.

Motion by Kathleen Latremore and Seconded by Linda Smith-Spencer to adopt Resolution # 10 of 2011 for Review of Village Justice Court Records in which the Village of Carthage enlisted Poulsen & Podvin, CPA P.C. to examine Village Justice Court records for the 2010-2011 period, as required by the State of New York Unified Court System. Motion carried unanimously.

President McIlroy outlined the accessibility evaluation conducted by Northern Regional Center for Independent Living which was suggested through a recent review by the USDA Rural Development. Due to the recent upgrades at the court and recreation buildings, President McIlroy requested the Clerk/Treasurer to contact the respective contractors who worked on the above said buildings and inquire as to why they did not make the buildings handicap accessible at that time. The DPW will assist with the necessary upgrades.

Motion by Deputy President Astafan and Seconded by Trustee Smith-Spencer to increase Ernest Prieto, Village Water Superintendent's water license stipend from \$20.00 to \$30.00 per week effective immediately. Motion carried unanimously.

Motion by Trustee Vary and Seconded by Trustee Latremore to place signs at Monument Park to prohibit children from playing in park. Motion carried unanimously.

The Treasurers Report was reviewed and there were no questions. The General Fund cash balance is \$1,274,727.42 with Reserves of \$149,764.83; Water Fund cash balance is \$219,157.02 with Reserves of \$46,748.72 and the Sewer Fund cash balance is \$104,862.31 with Reserves of \$30,426.61.

Motion by Trustee Latremore and Seconded by Trustee Vary to approve payment of payrolls and bills as follows: General Fund P/R #A 24, 25, 26, 27 and 27A \$34,556.73; Water Fund, #F 24, 25, 26, 27 and 27A \$6,991.97; Sewer Fund, #G 24, 25, 27 and 27A \$4,131.51; Joint Fund, #J 26, \$400.00 and General Fund Abstracts, \$104,477.67; Water Fund Abstracts, \$3,904.85; Sewer Fund Abstracts, \$2,650.00; and Joint Fund Abstracts, \$61,885.24. Motion carried unanimously.

PRESIDENT McILROY UPDATE:

President McIlroy stated there will be a nationwide alert system test on November 9, 2011 at 2:00pm for three minutes. He also expressed we received \$251.00 from CHS 12 Honors Students for our Recreation Program which was generated by the Spook Hill event. President McIlroy affirmed that we will not be removing the flags on the street light fixtures until after Veteran's Day, therefore the Christmas decorations will not be placed until after the Holiday Parade. The new ornamental street light fixtures are due to be placed in the very near future. There will be a RACOG meeting on November 15, 2011 and a Water Pollution Control meeting on November 16, 2011 at 4:00pm at the West Carthage Municipal Building.

LIAISON REPORTS AND COMMENTS:

Trustee Latremore reminded the Board of the Annual Holiday Parade Saturday, November, 12, 2011 at 11:00am to begin on North Jefferson Street in West Carthage and commence on North James Street in Carthage.

MEDIA QUESTIONS:

None.

EXECUTIVE SESSION:

Motion by Trustee Vary and Seconded by Trustee Smith-Spencer to enter Executive Session at 7:40 pm to discuss two personnel issues. President McIlroy invited Ms. Sears to attend. Motion carried unanimously. Ms. Sears was excused at 8:10pm.

Regular session resumed at 8:45 p.m.

ADJOURNMENT:

Motion by Deputy President Astafan and Seconded by Trustee Vary to adjourn at 8:46 p.m. Motion carried unanimously.

Respectfully Submitted,

Kristy L. O'Shaughnessy
Village Clerk/Treasurer