

Regular meeting of the Village of Carthage Board of Trustees  
Held in the Board Room of the Carthage Municipal Building  
July 18, 2011

Present: President, G. Wayne McIlroy, Trustees Michael Astafan, Linda Smith-Spencer and Kathleen Latremore. Rebecca Vary was excused.

Guests: Mark Gebo, Village Attorney; Kathy Amyot, Tug Hill Commission; Paul Smith, Town of Wilna Supervisor; Kathleen Phillips, Chairman Wilna-Champion Transportation Assoc; Five Participation In Government Students; and Robert Ball.

President McIlroy called the meeting to order at 7:00 P.M. followed by the Pledge of Allegiance to the flag.

Motion by Kathleen Latremore and Seconded by Linda Smith-Spencer to approve the minutes of the June 20, 2011 meeting as presented by the Clerk/Treasurer. Motion carried unanimously.

**PUBLIC FORUM:**

On behalf of Wilna-Champion Transportation Assoc., Kathleen Phillips requested the board to waive rental fees for the use of the Farmer's Market Pavilion on August 6, 2011 from 12:00pm to 4:00 pm. They would like to host an Appreciation Day to thank the public, businesses and other associations for their support of their organization. Ms. Phillips presented the resolution she previously received from the Town of Wilna authorizing the Chamber of Commerce to waive the \$225.00 fee. Motion by Michael Astafan and Seconded by Linda Smith-Spencer to authorize the Chamber of Commerce to waive the \$225.00 fee providing Ms. Phillips follows up with the Chamber of Commerce regarding availability of the Pavilion. Motion carried 4 to 1 with Kathleen Latremore abstaining.

**CORRESPONDENCE:**

Juanita Weller from the Jefferson County Cornell Cooperative Extension (JCCE) expressed her interest to the board in obtaining funds from JCCE to provide signage for our park trails to encourage physical activity. President McIlroy expressed the funds may be better spent improving sections of the Blue Trail which are excessively wet because he feels the trails are well marked. President McIlroy gave Ms. Weller his phone number and asked that she call him so they can meet at the trails and review signage and improvements. He expressed his gratitude to Ms. Weller for her interest in the park trail system.

Lorna Swan from the VFW Ladies Aux. would like to add James Gudridge's name to the plaque at Monument Park. Mr. Gudridge was killed in combat during Operation Iraqi Freedom. Motion by Michael Astafan and Seconded by Kathleen Latremore for Ms. Swan to investigate with the VFW and American Legion the regulations for adding James Gudridge's name to the plaque at Monument Park; and furthermore, if they both concur to add his name. Motion carried unanimously.

Motion by Michael Astafan and Seconded by Kathleen Latremore to approve James Calahan's request to consume alcohol at the Recreation Building on July 23, 2011; pending approval from Chief Rockhill. Motion carried unanimously.

Motion by Kathleen Latremore and Seconded by Michael Astafan to approve the request of the Clerk/Treasurer to be reimbursed for training expenses to attend "Civil Service: Understanding Transaction Basics for Jefferson County Schools, Towns, Villages & Special Districts by Jefferson County Department of Human Resources" on Tuesday, August 9, 2011. Motion

carried unanimously.

Motion by Kathleen Latremore and Seconded by Michael Astafan to accepted the recommendation of Hon. S. Lucille Shettleton to appoint Hon. Raymond Taylor as Acting Justice until December 31, 2011 to fill the unexpired appointment of Hon. Richard Buckingham. Motion carried unanimously.

Foy Agency, Inc. correspondence held for executive session due to possible litigation.

**OLD BUSINESS:**

Motion by Michael Astafan and Seconded by Linda Smith-Spencer to adopt Resolution number 6, "*Destination: Blueway, A Waterfront Plan* for the Villages of Carthage and West Carthage, New York", as presented. Motion carried unanimously.

After discussion the board asked the Clerk/Treasurer to hold over the JCIDA Railroad PILOT agreement, until the August 15<sup>th</sup> board meeting.

Sigrid DeRosia submitted a request for signage to be placed on Budd Street for cars to slow down due to children playing. Motion by Michael Astafan, and seconded by Rebecca Vary to have the Village Police distribute pamphlets to area homes regarding the safety of the children due to increased traffic in the area. Motion carried 4 to 1 with President McIlroy opposed.

At the last meeting, the board made a motion to have the Village Police distribute pamphlets to area homes on Budd Street regarding the safety of the children playing in the streets due to a request received from Sigrid DeRosia for signs to be erected to slow increased traffic in that area. Chief Rockhill provided several pamphlets but the board did not feel that they adequately addressed their concerns. Motion by Kathleen Latremore and Seconded by Michael Astafan to have the Clerk/Treasurer to draft a letter to be mailed to area residents regarding safety concerns of children playing in the streets, and to ask them to play in designated areas. Motion carried unanimously.

**NEW BUSINESS:**

Motion by Michael Astafan and Seconded by Kathleen Latremore to transfer the \$7,785.00 received from the auctioned DPW equipment into the equipment reserves for the DPW. Motion carried unanimously.

Motion by Kathleen Latremore and Seconded by Michael Astafan to award the bid for the scrap metal pile at the DPW to Perkins Scrap Metals / Division of Empire Recycling Corporation in the amount of \$6,525.00; according to the specifications within the bid packet. Motion carried unanimously

Motion by Kathleen Latremore and Seconded by Linda Smith-Spencer to approve the Treasurers Report as presented General fund is \$1,452,088.30 with Reserves of \$140,902.56. Water Fund cash balance is \$95,554.61 with Reserves of \$46,724.21 and the Sewer Fund cash balance is \$10,307.82 with Reserves of \$30,410.67. Motion carried unanimously.

Motion by Kathleen Latremore and Seconded by Linda Smith-Spencer to approve payment of payrolls and bills as follows: General Fund P/R #A 3, 3A, 4, 5, 6, 7 and 7A \$54,056.98; Water Fund, #F 3, 4, 5, 6, 7, and 7A \$10,264.19; Sewer Fund, #G 3, 4, 6, and 7 \$5,581.47; Joint Fund, #J3, 3A, 4, and 5, \$26,947.16 and General Fund Abstracts, \$45,545.23; Water Fund Abstracts,

\$3,844.06; Sewer Fund Abstracts, \$2,783.68; and Joint Fund Abstracts, \$114,498.26. Motion carried unanimously.

**VILLAGE ATTORNEY GEBO UPDATE:**

Attorney Gebo will continue his efforts with HSBC regarding the contract for the parking lot agreement.

Attorney Gebo explained the need to amend the Code of the Village of Carthage to include the Village Deputy President and Deputy Clerk/Treasurer as additional check signers. Currently two signatures are required and the Village President and Clerk/Treasurer are authorized to sign checks. Motion by Michael Astafan and Seconded by Kathleen Latremore to authorize the clerk to advertise a Public Hearing on August 15, 2011 at 7:10 pm to add the Deputy President and Deputy Clerk/Treasurer as additional signers on Village bank accounts. Motion carried unanimously.

Attorney Gebo requested Executive Session to discuss collective bargaining with DPW/Teamsters and one personnel issue.

**PRESIDENT MCILROY UPDATE:**

President McIlroy questioned the status of the Budd Street property which was destroyed by fire. The Clerk/Treasurer stated the Code Enforcement Officer prevented the contractor from demolishing the building because the contractor was not asbestos certified. The Code Enforcement Officer continues to work with the property owner to properly clean up the fire site. President McIlroy stated there is a WPCF meeting on Wednesday, July 20<sup>th</sup> at 4:15pm at the Waste Pollution Control Facility. President McIlroy reported a meeting regarding the PILOT agreement between JCIDA and the Mohawk, Adirondack and Northern Railroad Corporation will take place Thursday, July 21<sup>st</sup> at 10:00 am and requested the presence of Attorney Gebo. Finally, President McIlroy requested Executive Session to discuss two personnel issues.

President McIlroy reported that Sean McHale, Village Planning Board Chairman, recommended Donald Foster to fill Mark McKenna's unexpired term. Motion by Michael Astafan and Seconded by Kathleen Latremore to approve Donald Foster to carry out the unexpired term for the Village Planning Board effective immediately through December 1, 2012. Motion carried by all.

**LIAISON REPORTS AND COMMENTS:**

Michael Astafan reported that the DPW addressed the recommendations by GYMO, PC and he advised the DPW Superintendent to document the maintenance performed resulting from the floor drain dye testing. Michael Astafan also requested Executive Session to discuss potential litigation.

Kathleen Latremore suggested that we include an annual update regarding the Village with our July water bills similar to the format of West Carthage. The Clerk/Treasurer will request the information from the Village of West Carthage.

**MEDIA QUESTIONS:**

**EXECUTIVE SESSION:**

President McIlroy requested Paul Smith, Town of Wilna Supervisor and Robert Ball to be present during Executive Session. Motion by Michael Astafan and Seconded by Kathleen Latremore to enter Executive Session at 7:55 p.m. to discuss potential litigation, collective bargaining with the DPW/Teamsters and two personnel issues.

Regular session resumed at 8:58 p.m.

Motion by Kathleen Latremore and Seconded by Michael Astafan to hire a temporary DPW Laborer for no more than 39 hours per week with no benefits due to multiple vacancies at the DPW. Motion carried unanimously.

**ADJOURNMENT:**

Motion by Michael Astafan and Seconded by Linda Smith-Spencer to adjourn at 9:02 p.m. Motion carried unanimously.

Respectfully Submitted,

Kristy L. O'Shaughnessy  
Village Clerk/Treasurer