

Regular meeting of the Village of Carthage Board of Trustees 1  
Held in the Board Room of the Carthage Municipal Building  
February 7, 2011

Present: President, G. Wayne McIlroy, Trustees Michael Astafan, Rebecca Vary, Kathleen Latremore and Linda Smith-Spencer

Guests: Chelsea Craddock, Carthage Republican Tribune and Watertown Daily Times reporter; Kathy Amyot, Tug Hill Commission; and four Participation in Government Students.

President McIlroy called the meeting to order at 7:00P.M. followed by the Pledge of Allegiance to the Flag.

Motion by Rebecca Vary and Seconded by Michael Astafan to approve the minutes of the January 17, 2011 meeting as presented by the Clerk. Motion carried unanimously.

**PUBLIC FORUM:**

Kathy Amyot of the Tug Hill Commission reminded the Board of the Local Government Conference training on March 31, 2011 at Jefferson Community College. Then Mrs. Amyot stated Governor Andrew Cuomo announced that he will be cutting all funding to the Tug Hill Commission in the next budget. President McIlroy said the Tug Hill Commission has been a tremendous help to all the municipalities and the Village Board would do whatever they could to prevent this from happening. This particular matter will be discussed at the next RACOG meeting and then President McIlroy will then address this problem with the Village Board.

**CORRESPONDENCE:**

Motion by Michael Astafan and Seconded by Kathleen Latremore to approve the Black River Fiddlers Associations request that the rental fee be waived for the recreation building on Saturday July 16, 2011, but the deposit will not be waived. Motion carried unanimously.

Motion by Michael Astafan and Seconded by Kathleen Latremore to approve the budgeted donation request of \$300 by the Carthage Chamber of Commerce for the 13<sup>th</sup> annual Winterfest Celebration. Motion carried unanimously.

Motion by Kathleen Latremore and Seconded by Rebecca Vary to approve the request from Margaret Woods, St. James Church, to hold the annual fair on June 16, 17, and 18, 2011. Then have traffic closed off on West Street, from the corner of South Mechanic to the corner of South School Street. In addition, the request to have banners put up on the grassy area by the bridge and by the Ball Diamond entrance to advertise their annual fair in June. Motion carried unanimously.

Correspondence was received from Mr. Buraczeski, a resident in the Village who lives at the Buckley Building. Mr. Buraczeski vehicle was towed on January 12 for parking on the public street during the prohibited hours. All night parking is not allowed from November 1<sup>st</sup> to April 1<sup>st</sup> as stated in the Village ordinance and Section 135-19 of the Village Code book. Then President McIlroy directed the Clerk/Treasurer to send a written response to Mr. Buraczeski's questions.

Correspondence was received from Mr. Lavenz, a resident of Washington Courts who was notified that his mailing address had changed. It came to the Board's attention last October, when a new home was being built on South Washington Street and the residence needed a 911 address. This section of property on South Washington Street did not go in consecutive order by property address. With the properties not being in order this would confuse emergency responders. Accordingly the property addresses must go in order consecutively, to be in

compliance with the recommendations of 911 authorities. Then President McIlroy directed the Clerk/Treasurer to send a written response to Mr. Lavenz.

Motion by Michael Astafan and Seconded by Kathleen Latremore to approve the request of DPW Superintendent, Danny Trembley to allow Vince Lemieux to be paid one-half the difference between his pay and Danny's pay for the week that Vince was acting Superintendent. Motion carried unanimously.

Motion by Michael Astafan and Seconded by Kathleen Latremore to approve the request of the Community Action Planning Council of Jefferson County to waive the rental fee for use of the recreation building on Tuesday February 15, 2011 from 5:00 p.m. to 7:30 p.m. Motion carried unanimously.

**OLD BUSINESS:**

President McIlroy stated that the Village Health Officer is there in case of a problem with a Village residence and to assess the livable conditions of the home. The board decided that President McIlroy should meet with Scott Burto, Mayor of West Carthage to discuss a joint proposal on what the current Health Officer should be paid.

**NEW BUSINESS:**

Motion by Kathleen Latremore and Seconded by Rebecca Vary to authorize the Water Pollution Control Facility Board Chairman to select members of the WPCF Board to become members of the Budget/Audit Committee. Motion carried unanimously.

Motion by Kathleen Latremore and Seconded by Michael Astafan to approve payment to Angus Construction in the amount of \$25,000.00 for rehabilitation services that qualified for the 2009 Community Block Development Grant. Motion carried unanimously.

Motion by Kathleen Latremore and Seconded by Michael Astafan to approve payment to DLO Contracting in the amount of \$8,320.00 for rehabilitation services that qualified for the 2009 Community Block Development Grant. Motion carried unanimously.

Motion by Michael Astafan and Seconded by Kathleen Latremore to set a public hearing on Tuesday February 22, 2011 at 7:20 p.m. for the HOME Consortium housing rehabilitation program. Motion carried unanimously.

Motion by Michael Astafan and Seconded by Rebecca Vary to approve the timber sale of stand 7, 21, 24 and 25 with the estimated bid date of summer/fall 2011. Motion carried unanimously.

Motion by Michael Astafan and Seconded by Linda Smith-Spencer to approve the updating of the forest management plan for the trees at the water reservoir. Motion carried unanimously.

Motion by Kathleen Latremore and Seconded by Rebecca Vary to authorize the clerk to transfer funds as needed to balance accounts within the budget of the Village. The list is on file in the official minute folder of the Board of Trustees. Motion carried unanimously.

The Treasurer's report was presented and noted that the cash balance of the General fund is \$703,313.00 with Reserves of \$140,707.69. Water Fund cash balance is \$20,684.48 with Reserves of \$26,683.83 and the Sewer Fund cash balance is \$82,837.92 with Reserves of \$20,380.73. At this time, no questions were asked about the submitted reports.

Motion by Kathleen Latremore and Seconded by Linda Smith-Spencer to approve the payment of payrolls as follows: General Fund P/R #A42, 43, 44 & 45 \$38,086.30; Water Fund, #F 42, 43,

44 & 45 \$5,528.65; Sewer Fund, #G42, 43, & 45 \$7,277.61; and Joint Fund, #J18 & 44 \$10,213.30. Motion carried unanimously.

It was discussed that the Clerk/Treasurer will meet with Trustee Michael Astafan and Trustee Linda-Smith Spencer for training on the Village Accounting system, KVS on Tuesday February 22 at 4:00 p.m.

Motion by Michael Astafan and Seconded by Kathleen Latremore to approve the revised lease agreement between the Carthage Chamber of Commerce and the Village of Carthage. Further authorize President McIlroy to sign the lease agreement on behalf of the Village of Carthage. Motion carried unanimously.

Motion by Kathleen Latremore and Seconded by Rebecca Vary to approve the revised Farmers Market Pavilion agreement between the Carthage Chamber of Commerce, Town of Wilna and the Village of Carthage. Further authorize President McIlroy to sign the Farmers Market Pavilion agreement on behalf of the Village of Carthage. Motion carried unanimously.

Motion by Kathleen Latremore and Seconded by Linda Smith-Spencer to approve the transfer of \$4,000.00 from the contingency general fund into the Recreation Department, due to unforeseen bus transportation expenses. Motion carried unanimously with Trustee Astafan abstaining

Motion by Kathleen Latremore and Seconded by Rebecca Vary to approve Water Superintendant Ernie Prievo's request to transfer \$1,050.00 from the contingency water fund into Transportation and Distribution expenses, to allow for the extra non budgeted parts used this fiscal year. (It is noted that the extra parts used were extra revenue to the water fund and this transfer will replenish the parts used.) Motion carried unanimously.

The job descriptions of Water Superintendant and DPW Superintendant were briefly discussed with the Board deciding that these items will be discussed in greater detail at budget time.

The Mutual Understanding of the Trustees and Mayor was discussed where the Board and Clerk/Treasurer agree to contribute in memory of an employee's loved one who passed away. With the decision that each Trustee will contribute \$30 toward this fund and the Clerk/Treasurer would keep accurate records of money paid out, money received and whom the contribution was for. It was agreed that the Clerk/Treasurer should send a dish garden, or what the family is requesting when it is the death of an employee's mother, father, step mother, step father, mother in law, father in law, grandparent, spouse, brother, sister, step sister, step brother, child of a employee and if agreed to any other special circumstance.

#### PRESIDENT MCILROY'S UPDATE:

President McIlroy informed the board that Saturday February 12th is the 13<sup>th</sup> Annual Winterfest Celebration at the Carthage Park and Tuesday February 15 will be the next RACOG meeting. The next Waste Water Pollution Control Facility meeting and Joint Water Filtration meeting will be Wednesday February 16, 2011 at 4:15 P.M. at the Carthage Municipal Building.

#### LIAISON REPORTS AND COMMENTS:

Trustee Michael Astafan reported that he would need an executive session to update the board on the DPW negotiations. Trustee Kathleen Latremore stated she would like to see something done about the lack of parking on court night and President McIlroy responded that the parking problem is a police issue.

#### MEDIA QUESTIONS:

Chelsea Craddock, Carthage Republican Tribune and Watertown Daily Times reporter stated February 18<sup>th</sup> is her last day with both newspapers and would be moving to Syracuse. President McIlroy and the Board said she would be missed.

**EXECUTIVE SESSION:**

Motion by Kathleen Latremore and Seconded by Linda Smith-Spencer to enter Executive Session at 7:50 P.M. for contract negotiations.

Regular session resumed at 8:05 P.M.

**ADJOURNMENT:**

Motion carried to adjourn at 8:06 P.M.

**Sherry L. Sears** Village Clerk/Treasurer